Town of Rowe



Annual Town Meeting & Election Voter Information Guide

Town Meeting:

Saturday, June 20, 2020 10:00 AM Rowe Elementary School

Rain Date
Sunday, June 21, 2020
1:00 PM
Rowe Elementary School

Town Election:
Saturday, June 27, 2020
10:00 AM - 2:00 PM

Rowe Town Hall

2020 Annual Town Meeting: Key Points for Voters Regarding This Year's Meeting

Dear Rowe Voters,

This year, the annual town meeting is coming at a difficult and challenging time, as we address the unique circumstances associated with the Covid-19 pandemic. Therefore, we think it is important to share detailed information with voters about the plans and logistics for the 2020 Annual Town Meeting, which will be held Saturday, June 20th at 10:00a.m. on the athletic field at Rowe Elementary School.

First and foremost, we want you to know that special Covid-19-related public safety measures and precautions are being put in place. The overarching goal is to do everything possible to conduct the meeting in a way that protects the health and safety of attendees, while at the same time upholding our high town meeting standards of participatory democracy. The planning and organization for this year's annual meeting is being done in collaboration with the Board of Selectmen, Town Clerk, Executive Secretary, the Rowe Board of Health and safety officials, and the Rowe Elementary School.

Below is a summary of the specific steps being taken to help conduct the annual town meeting safely and efficiently.

- Meeting Venue: This year's annual town meeting will be held outside on the athletic field at Rowe Elementary School. This venue has been chosen because the guidance from public health officials indicates that an outdoor gathering provides the safest venue for conducting a gathering of this type and for guarding against the spread of Covid-19.
- **Social Distancing**: Safe social distancing measures will be followed for voter check-in and in the arrangement and spacing of chairs placed on the athletic field. Rowe Elementary School will have chairs available to be set up for the meeting. To ensure that we have adequate seating capacity, you may want to bring your own chair and we will designate places where they can be placed, based on social distancing guidelines.
- Face Coverings: Attendees will be required to wear a mask or other type of face covering.
- **Microphone Cleaning and Disinfecting**: Appropriate cleaning supplies will be made available to enable the voter microphone to be sanitized after each speaker.
- Meeting Efficiency: A number of steps will be taken to help facilitate a quick, efficient and orderly meeting.
 - Articles to be moved as written: Town Meeting Warrant Articles will be moved as written to be prudent with time for the ATM. Once an article is moved and receives a second, the time limits for speakers will be observed. If any part of a given article is different, e.g. a dollar amount changes, the entire article will be read.
 - **Time Limits for Speaking**: Under the moderator's powers to regulate the town meeting proceedings, time limits are being put in place for those speaking at our town meeting.
 - Anyone presenting an article will be given up to four minutes to present information on the article if deemed necessary.
 - Comments and questions from voters will be **limited to two minutes**.
 - No one will be recognized to speak a second time on any one issue until everyone who wants to speak has had an opportunity to do so.
 - Rude or disrespectful speech will not be tolerated.
- Rain Date: The rain date for the annual town meeting is Sunday, June 21st at 1:00p.m. on the athletic field at Rowe Elementary School. The decision on whether to postpone the ATM will likely need to be made the day of the meeting. If a postponement until Sunday, June 21st is needed due to weather, we will post on the Rowe Town website (rowe-ma.gov), the Town Hall bulletin board, and at the Rowe Transfer Station.

As always, your input, feedback and questions regarding the plans for the annual town meeting are welcome. You can contact Bob Clancy via email at robertjclancy@gmail.com or Paul McLatchy III at townclerk@rowe.ma.gov. We recognize that this is a challenging time and understand that people are being careful and cautious about going out in public. Our hope is that the safety measures and precautions will give voters a comfort level about attending the annual town meeting.

Thank you and stay safe.

Bob Clancy Town Moderator Paul McLatchy III Town Clerk

Annual Town Meeting Warrant

FRANKLIN, SS.

To either Constable of the Town of Rowe in the County of Franklin,

GREETING:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Rowe, qualified to vote in the elections and town affairs, to meet at the **ROWE ELEMENTARY SCHOOL** in said **ROWE** on **SATURDAY**, the **TWENTIETH** day of **JUNE 2020**, at **10:00 A.M.** in the morning, with a rain date of **SUNDAY**, the **TWENTY-FIRST** day of **JUNE 2020** at **1:00 P.M.**

Then and there to act on the following articles:

ARTICLE 1: To act on reports of the Town officers and committees.

Recommended by the Board of Selectmen (2-0-0)

ARTICLE 2: To see if the Town will vote to set the salary compensation for all elected officials of the town as provided by M.G.L. c. 41, section 108, to be made effective from July 1, 2020 as contained in the budget, or take any other action relative thereto.

Recommended by the Board of Selectmen (2-0-0)

ARTICLE 3: To see if the Town will vote to authorize the Planning Board, pursuant to MGL Chapter 44, Section 53E½ and the Town of Rowe General Bylaws, to use a revolving fund with a limit of \$50,000.00 for fiscal year 2021 to accept receipts related to the Town's **Planning Board**, for the purpose of accepting fees related to legal/consulting, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2022, or take any action in relation thereto.

Recommended by the Board of Selectmen (2-0-0) Recommended by the Finance Committee (2-0-1, McLatchy Abstained)

ARTICLE 4: To see if the Town will vote to authorize the Board of Health, pursuant to MGL Chapter 44, Section 53E½ and the Town of Rowe General Bylaws, to use a revolving fund with a limit of \$5,000.00 for fiscal year 2021 to accept receipts related to the Town's **Board of Health**, for the operation of the Refuse Gardens, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2022, or take any action in relation thereto.

Recommended by the Board of Selectmen (2-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 5: To see if the Town will vote to authorize the Park Commission, pursuant to MGL Chapter 44, Section 53E½ and the Town of Rowe General Bylaws, to use a revolving fund with a limit of \$2,000.00 for fiscal year 2021 to accept receipts related to the Town's **Pelham Lake Park**, for the operation of the Park Programs, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2022, or take any action in relation thereto.

Recommended by the Board of Selectmen (2-0-0)
Recommended by the Finance Committee (2-0-1, Pike Abstained)

ARTICLE 6: To see if the Town will to vote to authorize, pursuant to General Laws Chapter 44 § 53 E ½ and the Town of Rowe General Bylaws, the following sums for **Revolving Funds**, or take any action in relation thereto:

Revolving Fund	Entity Authorized to Spend from Fund	Fees, Charges, or Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Emergency Dispensing Site	Board of Health	Receipts Related to the Emergency Dis- pensing Site Opera- tions	Dispensing medicines or medical supplies during an emergency	Limit of \$1,000.00	Fiscal Year 2021
Recycling Program	Board of Health	Receipts Related to the Recycling Pro- gram	Operation of solid waste and recycling programs, membership in and services of the Franklin County Solid Waste Management District, and the purchase of recycled content or environmentally preferable products	Limit of \$5,000.00	Fiscal Year 2021
Vaccine Ser- vices	Board of Health	Receipts from Insur- ance Billing	Vaccine Services	Limit of \$6,000.00	Fiscal Year 2021
School Programs	School Com- mittee	Fees for School Programs	Offset Department Costs of School Programs	Limit of \$10,000.00	Fiscal Year 2021
Old Home Day	Old Home Day Committee	Receipts Generated by Old Home Day Activities and Pro- grams	Expenses of Old Home Day	Limit of \$2,000.00	Fiscal Year 2021

Recommended by the Board of Selectmen (2-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 7: To see if the Town will vote to **AMEND** Article III, § 13 of the Town's General Bylaws by adding the **following wording, or take any action in relation thereto:**

Revolving Fund	Entity Authorized to Spend from Fund	Fees, Charges, or Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Refuse Gar- den	Board of Health	Receipts Related to the Refuse Garden Operations	Operation of the town Refuse Garden	Limit of \$5,000.00	Fiscal Year 2021 and Sub- sequent Years
Planning Board Legal/ Consulting	Planning Board	Receipts Related to Fees for Special Per- mits and Other Work of the Planning Board	Legal consultation and representation	Limit of \$50,000.00	Fiscal Year 2021 and Sub- sequent Years
Park Pro- grams	Park Commis- sion	Receipts Related to Park Programs	Operation of programs run by the Pelham Lake Park	Limit of \$2,000.00	Fiscal Year 2021 and Sub- sequent Years

Recommended by the Board of Selectmen (2-0-0)

ARTICLE 8: To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during the 2021 fiscal year pursuant to M.G.L. c. 44, section 53F, or take any action in relation thereto.

Recommended by the Board of Selectmen (2-0-0)

ARTICLE 9: To see if the Town will vote to **AUTHORIZE** the Board of Selectmen to apply for, accept, and expend federal and state grants as may be available, or take any action in relation thereto.

Recommended by the Board of Selectmen (2-0-0)

ARTICLE 10: To see if the Town will vote to RAISE and APPROPRIATE the sum of \$7,190.00 for Interest on borrowing related to the Municipal Broadband network construction for the 2021 fiscal year, or take any action in relation thereto.

> Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 11: To see if the Town will vote to RAISE and APPROPRIATE the following sums for the conduct of General Government, including the charges and expenses of the various town offices, and compensation for elected and appointed officials for the 2021 fiscal year, or take any action in relation thereto:

Administration

General Administration	\$139,788.00
Municipal Audit	8,000.00
Executive Secretary	49,238.00
Administrative Assistant to the Boards	42,640.00
Town Hall Custodian Wages	18,948.00
Custodian Expenses	3,775.00
Moderator Stipend	439.00
Select Board Stipends	5,928.00
Legal	8,000.00
Tax Collector Stipend	8,528.00
Town Collector Operations	7,997.00
Treasurer Stipends and Wages	21,240.00
Treasurer Operations	10,000.00
Town Clerk Stipends	15,035.00
Town Clerk Expenses	6,425.00
Conservation Commission	1,600.00
Council on Aging	3,800.00
Goal Post Editor Wages	6,150.00
Goal Post Operations	4,500.00
Veteran's Services	2,646.00
FRCOG Services	23,948.00
Town Accountant	29,245.00
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Town Accounting Expenses Subtotal General Government	3,972.00
Subtotal General Government	\$421,842.00

Assessor's Office

Assessors' Stipends and Wages	17,354.00
Assessors' Reval/Annual Updates	22,600.00
Assessors' Operations	9,600.00
Subtotal Assessors	\$49,554.00

Planning Board

Planning Board Operations	2,000.00
Subtotal Planning Board	\$2,000.00

TOTAL GENERAL GOVERNMENT FROM TAXATION

\$473,396.00

Recommended by the Board of Selectmen (2-0-1, Sokol Abstained)

The Finance Committee recommends reducing the Town Clerk Stipends Line by \$1,200 to the amount originally requested by the Town Clerk (\$13,835). All other lines are recommended as proposed (2-0-1, McLatchy Abstained)

ARTICLE 12: To see if the Town will vote to **RAISE and APPROPRIATE** the sum of \$5,000 to the Planning Board Legal/ Consulting Revolving Fund for FY2021, or take any action in relation thereto.

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (2-0-1, McLatchy Abstained)

ARTICLE 13: To see if the Town will vote to **RAISE and APPROPRIATE** the sum of \$20,000.00 to be used as a **Reserve Fund** pursuant to Massachusetts General Laws Chapter 40, Section 6 for the extraordinary or unforeseen expenditures for the 2021 fiscal year, or take any action in relation thereto.

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 14: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the operation and maintenance of **Public Works and Facilities** for the 2021 fiscal year, or take any action in relation thereto:

Highway Department

DPW Salary and Wages	\$285,885.00
Roadside Mowing	15,000.00
DPW Operations	210,178.00
Winter Roads	68,612.00
Subtotal Highway Department	\$579,675.00

Other Public Works & Facilities

Street Lighting	\$5,000.00
Municipal Light Plant Operations	1,000.00
Municipal Light Plant Manager Stipend	6,800.00
Dam Maintenance/Repair	1,200.00
Subtotal Other Public Works & Facilities	\$14,000.00

Cemetery \$15,000.00

TOTAL PUBLIC WORKS & FACILITIES FROM TAXATION

\$608,675.00

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0) **ARTICLE 15:** To see if the Town will vote to **APPROPRIATE** from available funds the sum of \$156,357.00 for the maintenance, repair, improvement and construction of town highways, or any other purpose allowed under Chapter 90, which amounts shall be reimbursed by the Commonwealth of Massachusetts through funds made available by Chapter 90, or take any action in relation thereto.

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 16: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Public Safety** for the 2021 fiscal year, or take any action in relation thereto:

Police Department	
Police Salaries	\$54,949.00
Police Operations	10,300.00
Subtotal Police Department	\$65,249.00
Fire Department	
Fire Department Stipends	\$34,850.00
Fire Department Shift Work	19,000.00
Fire Department General Operations	41,690.00
Subtotal Fire Department	\$95,540.00
Emergency Management	
Emergency Management Director	\$3,864.00
Emergency Management Operations	1,000.00
Generator Maintenance	3,500.00
Subtotal Emergency Management	\$8,364.00
Animal Control and Inspection	
Animal Control Stipends	\$1,157.00
Animal Inspector	532.00
Regional Dog Kennel	350.00
Subtotal Animal Control	\$2,039.00

Fire Department Recommended by the Board of Selectmen (2-0-1, Morse Abstained)
All Other Departments Recommended by the Board of Selectmen (3-0-0)

Police, Emergency Management & Animal Control Recommended by the Finance Committee (3-0-0)

\$ 171,192.00

The Finance Committee does <u>NOT</u> Recommend the \$19,000 new line for Fire Department Shift Work. While all police and fire/ems personnel are to be commended for their service, Rowe is a small town and short of funding a full-time department, there will always be gaps in coverage. Adding a new position to fill in gaps around existing volunteers and police coverage only adds slightly more coverage while carrying a hefty price tag. The rest of the Fire Department lines are recommended (3-0-0).

TOTAL PUBLIC SAFETY FROM TAXATION

ARTICLE 17: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Public Health and Sanitation** for the 2021 fiscal year, or take any action in relation thereto:

Health Department Stipends and Wages \$80,787.00 Board of Health Operations \$68,300.00

TOTAL PUBLIC HEALTH AND SANITATION FROM TAXATION \$ 149,087.00

Recommended by the Board of Selectmen (3-0-0)

The Finance Committee recommends reducing the Stipends and Wages line by \$8,900 to \$71,887 to accurately reflect the wages of a newly hired nurse. All other lines Recommended by the Finance Committee (3-0-0)

ARTICLE 18: To see if the Town will to vote to **RAISE and APPROPRIATE** the following sums for **Public Schools** for the 2021 fiscal year, or take any action in relation thereto:

School Committee Stipend \$4,564.00

Rowe School Budget

Rowe School Pre K-6 Operating Budget \$985,262.00 Rowe School Secondary 7-12 \$552,675.00

TOTAL PUBLIC SCHOOLS FROM TAXATION

\$ 1,542,501.00

Recommended by the Board of Selectmen (3-0-0)

The Finance Committee was unable to vote on this matter due to lack of quorum.

The Finance Committee recommends that in the coming year the Board of Selectmen, Finance Committee, and School Officials come together to work on formulating a long-term plan to balance educational needs and financial feasibility (3-0-0).

ARTICLE 19: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the **Rowe Town Library** for the 2021 fiscal year, or take any action in relation thereto:

Library Salaries and Wages \$42,902.00 Library Operations \$28,323.00

TOTAL ROWE TOWN LIBRARY FROM TAXATION

\$ 71,225.00

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 20: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the **management and operation of Pelham Lake Park** for the 2021 fiscal year, or take any action in relation thereto:

Park Wages \$95,185.00 Operation and Maintenance \$22,000.00

TOTAL PARK FROM TAXATION

\$ 117,185.00

Recommended by the Board of Selectmen (3-0-0)
Recommended by the Finance Committee (2-0-1, Pike Abstained)

ARTICLE 21: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Culture and Recreation** items for 2021 fiscal year, or take any action in relation thereto:

Gracy House Operations \$ 1,000.00 Beautification \$ 500.00

TOTAL GRACY HOUSE and BEAUTIFICATION FROM TAXATION \$ 1,500.00

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 22: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Pensions and Insurance** for the 2020 fiscal year, or take any action in relation thereto:

Franklin County Retirement Assessment \$140,839.00
Unemployment Insurance 20,000.00
Group Health/Dental/Life Insurance 650,000.00
FICA/Medicare Tax – Town Share 43,000.00

TOTAL PENSION & INSURANCE FROM TAXATION

\$ 853,839.00

Recommended by the Board of Selectmen (3-0-0)

The Finance Committee was unable to vote on this matter due to lack of quorum.

ARTICLE 23: To see if the Town will vote to APPROPRIATE FROM the Last Mile Grant Account from the Executive Office of the Housing and Economic Development the sum of \$200,000.00 for Principal on borrowing related to the Municipal Broadband network construction for the 2021 fiscal year, or take any action in relation thereto.

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 24: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** the following sums:

SCHOOL – Fire Pump Controller \$ 7,000.00 SCHOOL – Dishwasher Booster \$ 3,050.00

BOARD OF ASSESSORS -

Assessors Consulting and Legal Support \$ 50,000.00

TOTAL FREE CASH PROJECTS

\$60,050.00

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

ARTICLE 25: To see if the Town will vote to **APPROPRIATE** from the **CAPITAL STABILIZATION FUND**, the following sums for **capital repairs and improvements**, or take any action in relation thereto:

DPW – Front End Loader\$ 200,000.00BOH – Paper Compactor\$ 15,000.00

TOTAL CAPITAL STABILIZATION FUND

\$215,000.00

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0)

Note: Two-thirds vote is required to pass Articles removing sums from Stabilization funds.

ARTICLE 26: To see if the Town will vote to **AMEND** the Town of Rowe General Bylaws, Article III §4, by DELETING the following wording from the last sentence:

"Omnibus article at the"

which will result in the following wording:

"The Finance Committee shall have the powers and duties delegated to it by said Section 16 and other applicable laws including the duty of <u>submitting a budget for the annual Town Meeting</u> and such recommendations shall be printed on the annual Town Meeting warrant.

or take any action in relation thereto.

Requested and Recommended by the Finance Committee (3-0-0). This change would give the Finance Committee a greater role and authority in the budgeting process, but takes no power away from the Board of Selectmen.

ARTICLE 27: To see if the Town will vote to authorize and direct the Moderator to appoint a Stipend Study Committee of three (3) or five (5) voters to study stipends for elected town committees. For the purpose of this study, "committee" shall be defined as a public body consisting of three or more people elected for a defined term. No member of this committee shall hold an elected office, or be related (parents, children, siblings, spouse, and spouse's parents, children, and siblings) to an individual that serves on an elected committee. This committee will be responsible for compiling a report and making recommendations on matters related to stipends including, but not limited to, the following:

- The definition of a stipend for the purpose of paying committee members
- An objective method for determining whether a committee should receive a stipend or not.
- Which committees should or should not receive a stipend, and how to ensure that all committees are valued for their contribution to the town's wellbeing.
- An objective method of determining how much a committee should receive and the reasons for the amount.
- If a committee should receive a stipend, how much should they receive
- Whether officers of a committee should receive more than other members, or receive a stipend if the committee as a whole is not recommended to receive one.
- Recommendations on how to address increases/changes to stipends in the future
- Recommendations for which person or body/bodies should be responsible for reviewing stipend-related matters in the future.

This committee shall submit a report to the members of all elected committees no later than January 31, 2021.

Or take any action in relation thereto.

Requested and Recommended by the Finance Committee (3-0-0). A request for a new stipend was made by an elected board that is not currently receiving one. Before making any decisions, the Finance Committee wished to explore the concept of stipends for elected committees as a whole, but is unable to do so due to conflicts of interest. As the Board of Selectmen could also be affected by a change in stipend, it was felt that the elected Moderator would be most appropriate to appoint said committee.

ARTICLE 28: To see if the Town will vote to **TRANSFER** from **FREE CASH** the sum of \$156,845 to the Stabilization Fund, or take any action in relation thereto.

Recommended by the Board of Selectmen (3-0-0) Recommended by the Finance Committee (3-0-0) **ARTICLE 29:** To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 17F, which authorizes an annual increase in the amount of the exemption granted to senior citizens, surviving spouses and surviving minors under General Laws Chapter 59, Section 5, Clause 17D by up to 100% of the percentage increase in the U.S. Department of Labor, Bureau of Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, and to fix that annual increase at 100% of CPI to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2020, or take any action in relation thereto.

Requested by the Board of Assessors Recommended by the Board of Selectmen (3-0-0)

ARTICLE 30: To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 17E, which authorizes an annual increase in the asset (whole estate) limit for exemptions granted to senior citizens, surviving spouses and surviving minors under General Laws Chapter 59, Section 5, Clause 17D by the percentage increase in the U.S. Department of Labor, Bureau of Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2020, or take any action in relation thereto.

Requested by the Board of Assessors Recommended by the Board of Selectmen (3-0-0)

ARTICLE 31: To see if the Town will vote to accept General Laws Chapter 59, Section 5, Clause 41D, which authorizes an annual increase in the income (gross receipts) and asset (whole estate) limits for exemptions granted to senior citizens, under General Laws Chapter 59, Section 5, Clause 41C, by the percentage increase in the U.S. Department of Labor, Bureau of Statistics, Consumer Price Index (CPI) for the previous year as determined by the Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2020, or take any action in relation thereto.

Requested by the Board of Assessors Recommended by the Board of Selectmen (3-0-0)

ARTICLE 32: To transact any other business that may lawfully come before the meeting.

And you are directed to serve this warrant by posting up attested copies thereof at the **Rowe Town Hall** and the **Rowe Transfer Station** in said Town, seven days at least before the time of holding said meeting.

Hereof fail not, and make due return of the Warrant, with your doings thereon, to the Town Clerk at the time of said meeting, as aforesaid.

Given under our hands this **EIGHTH** day of **JUNE** in the **YEAR TWO THOUSAND and TWENTY.**

Charles Sokol, Chair Edward Silva, Selectman

ROWE BOARD OF SELECTMEN

A true copy, Attest: Henry Dandeneau, Constable

FRANKLIN, SS.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Rowe by posting up attested copies of the same at the **ROWE TOWN HALL** and the **ROWE TRANSFER STATION, SEVEN** days before the date hereof, as within directed.

FY2021 Budget Supplemental

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ARTICLE 10:	מוזק-שרניסחווי		173 10 191	120 10 1AL	1717	-/-	
Broadband borrowing debt service interest	interest				\$7,190		New Spending
ARTICLE 11:							
General Administration	General Admin	\$20,000	\$17,000	\$15,000	\$14,000	(\$1,000)	-6.67%
General Administration	Print Town Reports	\$3,000	\$3,000	\$3,000	\$1,000	(\$2,000)	-66.67%
General Administration	IT Consultant	\$8,000	\$8,000	\$8,000	\$18,792	\$10,792	134.90%
General Administration	IT Hardware/Software	\$8,000	\$8,000	\$8,000	\$6,000	(\$2,000)	-25.00%
General Administration	Town Wide Notification	\$1,000	\$1,000	\$1,000	\$1,000	\$-	0.00%
General Administration	Operations and Maint.	\$14,000	\$15,000	\$14,000	\$20,052	\$6,052	43.23%
General Administration	Fuel	\$4,500	\$4,500	\$4,500	\$4,300	(\$200)	-4.44%
General Administration	Electricity	\$6,000	\$6,000	\$5,100	\$4,200	(\$300)	-17.65%
General Administration	Elevator Maint.	\$1,600	\$2,000	\$3,000	\$3,500	\$200	16.67%
General Administration	Bonding/Insurance	\$49,100	\$52,000	\$54,209	\$63,444	\$9,235	17.04%
General Administration	Town Officer Expenses	\$1,000	\$1,000	\$1,000	\$3,500	\$2,500	250.00%
Municipal Audit		\$8,000	\$8,000	\$8,000	\$8,000	\$-	0.00%
Executive Secretary		\$45,946	\$46,865	\$48,037	\$49,238	\$1,201	2.50%
Admin. Asst. to the Boards		\$	\$-	\$41,600	\$42,640	\$1,040	2.50%
Town Hall Custodian Wages		\$13,262	\$18,034	\$18,485	\$18,948	\$463	2.50%
Custodian Expenses		\$1,750	\$1,407	\$3,775	\$3,775	- \$	0.00%
Moderator Stipend		\$439	\$439	\$439	\$439	- \$	0.00%
Select Board Stipends		\$5,928	\$5,928	\$5,928	\$2,928	- \$	0.00%
Legal Expenses		\$6,000	\$6,000	\$6,000	\$8,000	\$2,000	33.33%
Tax Collector Stipend		\$7,782	\$7,938	\$8,320	\$8,528	\$208	2.50%
Tax Collector Operations		\$7,290	\$7,605	\$9,186	\$7,997	(\$1,189)	-12.94%
Treasurer Stipend		\$13,669	\$20,722	\$21,240	\$21,240	\$-	0.00%
Treasurer Operations		\$	\$8,010	\$10,590	\$10,000	(\$590)	-5.57%
Town Clerk Stipend	Town Clerk Stipend	\$13,232	\$13,497	\$13,835	\$13,835	- \$	0.00%
Town Clerk Stipend	Asst. Town Clerk Stipend	\$	\$	\$	\$1,200	\$1,200	New Spending
Town Clerk Expenses	Town Clerk Ops	\$5,350	\$5,709	\$1,500	\$725	(\$775)	-51.67%
Town Clerk Expenses	Registrar/Census Comp	\$	\$	\$450	\$400	(\$20)	-11.11%
Town Clerk Expenses	Association Dues & Educ.	\$	\$	-\$	\$650	\$650	New Spending
Town Clerk Expenses	Election/Teller Expenses	\$	\$	\$2,725	\$4,650	\$1,925	70.64%

Account	Sub-Account	FY18 TOTAL	FY19 TOTAL FY20 TOTAL	FY20 TOTAL	PROPOSED FY21	Dollar +/-	% CHANGE
Conservation Commission		\$1,000	\$1,750	\$1,477	\$1,600	\$123	8.33%
Council on Aging		\$3,000	\$3,800	\$3,800	\$3,800	- \$	0.00%
Goal Post Editor Wages		\$6,000	\$6,000	\$6,000	\$6,150	\$150	2.50%
Goal Post Operations		\$6,000	\$6,000	\$6,000	\$4,500	(\$1,500)	-25.00%
Veteran's Services	Administrative Ops	\$2,600	\$2,600	\$2,695	\$2,546	(\$149)	-5.53%
Veteran's Services	Veteran's Benefits	\$100	\$100	\$100	\$100	- \$	0.00%
FRCOG Services	FRCOG Regional Services	\$15,627	\$16,320	\$15,235	\$15,469	\$234	1.54%
FRCOG Services	FRCOG Statutory Assess.	\$1,240	\$1,105	\$908	\$847	(\$61)	-6.72%
FRCOG Services	FC Emergency Comm.	\$1,296	\$1,319	\$1,390	\$1,491	\$101	7.27%
FRCOG Services	FRCOG Purchasing	\$1,391	\$1,391	\$1,391	\$1,391	\$	0.00%
FRCOG Services	FRCOG REPC	\$150	\$150	\$150	\$150	\$	0.00%
FRCOG Services	FCCIP Inspection Program	\$4,500	\$4,500	\$4,500	\$4,600	\$100	2.22%
Town Accountant		\$16,047	\$16,368	\$18,119	\$29,245	\$11,126	61.41%
Town Accountant Expenses	Accountant Expenses		\$400	\$400	\$400	\$	
Town Accountant Expenses	Software License		\$1,200	\$1,225	\$3,572	\$2,347	
Subtotal General Government		\$303,799	\$331,107	\$380,759	\$421,842	\$41,083	10.79%
Assessors' Stipends and Wages	Assessors Stipends	\$5,354	\$5,354	\$5,354	\$5,354	\$	0.00%
Assessors' Stipends and Wages	Assessors' Clerk	\$10,000	\$10,200	\$12,000	\$12,000	\$	0.00%
Assessor's Reval/Annual Updates					\$22,600		
Assessors' Operations		\$8,200	\$9,400	\$9,600	\$9,600	- \$	0.00%
Subtotal Assessors		\$23,554	\$24,954	\$26,954	\$49,554	\$22,600	83.85%
Planning Board Operations		\$1,000	\$1,025	\$2,000	\$2,000	\$	%00.0
PB Consulting & Legal Exp.		\$5,000	\$5,000	\$5,000	-\$	(\$2,000)	Moved to Rev. Fund in Article 12
PB Stipends (New Line)		\$	-\$	\$	- \$	- \$	0.00%
Subtotal Planning Board		\$6,000	\$6,025	\$7,000	\$2,000	(\$2,000)	-71.43%
TOTAL GENERAL GOV'T		\$333,353	\$362,086	\$414,713	\$473,396	\$58,683	14.15%
ARTICLE 12:							
PB Consulting/Legal Exp. Revolving		- ❖	\$	\$	\$5,000	\$5,000	Formerly PB Cons./Legal (Article 11)
ARTICLE 13:							
Reserve Fund		\$20,000	\$20,000	\$20,000	\$20,000	\$	0.00%

Formerly Summer Youth Employment Changed to Roadside Mowing % CHANGE Removed -1.10% -1.07% -9.09% -3.45% 2.50% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 8.99% 3.43% 2.50% 0.00% 0.00% 0.00% 0.00% 2.50% 2.50% 0.00% Dollar +/-\$2,165 \$5,046 \$623 \$692 \$850 **\$**-(\$230)(\$500)\$1,927 (\$28,000)(\$13,000)ċ Ş ş ģ (\$200) ş ζ ģ ý ý ģ ψ (\$6,757)(\$6,257, ŵ \$83,640 \$31,761 \$44,957 \$1,500 \$28,374 \$10,300 \$206,902 Ş \$15,000 \$6,500 \$68,612 \$579,675 \$5,000 \$6,800 \$1,200 \$15,000 \$608,675 \$25,526 \$549 \$500 \$65,249 \$78,983 \$41,820 \$1,000 \$14,000 Ŷ FY21 \$44,957 \$83,640 \$27,682 \$549 \$31,761 \$6,500 \$230 \$68,612 \$5,500 \$1,000 \$6,800 \$1,200 \$9,450 \$77,056 \$1,500 \$15,000 \$500 \$63,084 FY18 TOTAL FY19 TOTAL FY20 TOTAL \$201,856 \$28,000 \$41,820 \$585,932 \$14,500 \$615,432 \$24,903 \$28,000 \$15,000 \$30,986 \$1,200 \$27,007 \$549 \$9,745 \$6,500 \$230 \$43,860 \$40,800 \$1,500 \$68,612 \$574,198 \$5,500 \$1,000 \$7,700 \$596,898 \$24,295 \$500 \$62,096 \$75,177 \$196,933 \$81,600 Ŷ \$30,379 \$43,000 \$5,000 \$549 \$6,500 \$230 \$1,500 \$68,612 \$4,000 \$1,000 \$579,496 \$499 \$8,850 \$60,194 \$73,703 \$28,000 \$40,000 \$559,496 \$15,000 \$23,819 \$26,477 \$80,000 \$193,072 ý ý Summer Youth Employment Road Surface Maint./Recl Summer Youth Expenses Police Officer Compens. Annual DPW Projects **DPW Superintendent** Police OHD Presence Roadside Mowing Police Chief Salary DPW Operations **Fuel for Vehicles** DPW Workers Sub-Account Electricity Constable Heat Municipal Light Plant Operations **Municipal Light Plant Manager** Subtotal Other Public Works Dam Maintenance/Repair **DPW Salary and Wages** DPW Salary and Wages **DPW Salary and Wages FOTAL PUBLIC WORKS** Subtotal Police Dept. Roadside Mowing Police Operations Subtotal Highway **DPW Operations DPW Operations** DPW Operations **DPW Operations DPW Operations DPW Operations** DPW Operations Street Lighting Police Salaries Police Salaries **Police Salaries Police Salaries** Winter Roads **ARTICLE 16: ARTICLE 14:** Cemetery Account

PROPOSED

Account	Sub-Account	FY18 TOTAL FY19 TOTAL FY20 TOTAL	Y19 TOTAL F		PROPOSED FY21	Dollar +/-	% CHANGE
Fire Department Stipends	Fire Chief Stipend	\$7,782	\$7,938	\$10,000	\$10,250	\$250	2.50%
Fire Department Stipends	FD/EMS Personnel Payroll	\$16,616	\$16,948	\$24,000	\$24,600	\$600	2.50%
Part Time Shift Work		\$	\$	\$	\$19,000	\$19,000	New Spending
Fire Department Gen. Ops.	FD General Operations	\$24,917	\$27,888	\$26,307	\$27,450	\$1,143	4.34%
Fire Department Gen. Ops.	FD Heating Oil	\$4,440	\$4,440	\$4,440	\$4,440	\$	0.00%
Fire Department Gen. Ops.	FD Electricity	\$1,560	\$1,560	\$1,560	\$1,800	\$240	15.38%
Fire Department Gen. Ops.	Emergency Response Cons.	\$2,221	\$2,221	\$2,221	\$2,500	\$279	12.56%
Fire Department Gen. Ops.	Shared Chief Vehicle	\$	\$	\$5,500	\$5,500	\$	0.00%
Subtotal Fire Department		\$57,536	\$60,995	\$74,028	\$95,540	\$21,512	29.06%
Emergency Management Director		\$3,864	\$3,864	\$3,864	\$3,864	-\$	0.00%
Emerg. Management Opserations		\$1,000	\$1,000	\$1,000	\$1,000	\$-	0.00%
Generator Maintenance		\$-	\$ -	\$3,000	\$3,500	\$500	16.67%
Subtotal Emergency Management		\$4,864	\$4,864	\$7,864	\$8,364	\$500	6.36%
Animal Control Stipends	Animal Control Officer Stip.	\$649	\$649	\$649	\$649	-\$	0.00%
Animal Control Stipends	Relief ACO Stipend	\$208	\$208	\$208	\$208	\$-	0.00%
Animal Inspector		\$	\$532	\$532	\$532	\$	0.00%
Regional Dog Kennel		\$320	\$320	\$320	\$320	-\$	0.00%
Subtotal Animal Control		\$1,507	\$2,039	\$2,039	\$2,039	- \$	0.00%
TOTAL PUBLIC SAFETY		\$124,101	\$129,994	\$147,015	\$171,192	\$24,177	16.45%
ARTICLE 17:							
Health Dept. Stipends and Wages	Transfer Station Attendents	\$16,300	\$16,626	\$17,542	\$17,980	\$438	2.50%
Health Dept. Stipends and Wages	Snow Removal Hours	\$	- \$	\$	\$500	\$500	New Spending
Health Dept. Stipends and Wages	Board of Health Stipends	\$4,938	\$4,938	\$4,938	\$4,938	\$	0.00%
Health Dept. Stipends and Wages	Board of Health Clerk Wage	\$7,436	\$7,585	\$7,775	\$7,969	\$194	2.50%
Health Dept. Stipends and Wages	Town Nurse Wages	\$45,630	\$46,543	\$47,707	\$48,900	\$1,193	2.50%
Health Dept. Stipends and Wages	Physician Stipend	\$500	\$500	\$500	\$500	\$	0.00%
Board of Health Operations	Refuse Garden Operations	\$29,000	\$30,500	\$30,500	\$31,500	\$1,000	3.28%
Board of Health Operations	Mosquito Control Dist. Memb.	\$	\$	\$	\$5,000	\$5,000	New Spending
Board of Health Operations	Hazardous Waste Collection	\$500	\$500	\$500	\$500	\$	0.00%
Board of Health Operations	FCSWMD Assessment	\$4,594	\$4,786	\$4,786	\$5,205	\$419	8.75%
Board of Health Operations	Board of Health Operations	\$13,500	\$13,500	\$13,500	\$13,500	\$	0.00%

					PROPOSED		
Account	Sub-Account	FY18 TOTAL	FY18 TOTAL FY19 TOTAL FY20 TOTAL	FY20 TOTAL	FY21	Dollar +/-	% CHANGE
Board of Health Operations	Health Services Operations	\$7,390	\$7,390	\$7,390	\$7,390	- \$	0.00%
Board of Health Operations	FRCOG Health Serv. Assess.	\$4,900	\$5,000	\$5,103	\$5,205	\$102	2.00%
TOTAL PUBLIC HEALTH		\$134,688	\$137,868	\$140,241	\$149,087	\$8,846	6.31%
ARTICLE 18:							
School Committee Stipend		\$4,564	\$4,564	\$4,564	\$4,564	\$	0.00%
Rowe School PreK-6 Op. Budget		\$1,165,918	\$1,173,746	\$1,040,483	\$985,262	(\$55,221)	-5.31%
Schools 7-12		\$485,884	\$410,598	\$515,344	\$552,675	\$37,331	7.24%
TOTAL PUBLIC SCHOOLS		\$1,656,366	\$1,588,908	\$1,560,391	\$1,542,501	(\$17,890)	-1.15%
ARTICLE 19:							
Library Salaries and Wages	Library Director	\$21,384	\$21,812	\$23,411	\$23,997	\$586	2.50%
Library Salaries and Wages	Library Staff Wages	\$17,671	\$18,024	\$18,476	\$18,905	\$429	2.32%
Library Operations	Library Ops & Maintenance	\$21,430	\$21,458	\$21,378	\$23,535	\$2,157	10.09%
Library Operations	Library Heat	\$1,550	\$1,550	\$1,300	\$1,000	(\$300)	-23.08%
Library Operations	Library Electricity	\$3,500	\$3,500	\$2,800	\$2,800	- \$	0.00%
	CWMARS Membership	\$3,055	\$3,156	\$3,000	\$86\$	(\$2,012)	-67.07%
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ARTICLE 20:							
Park Wages	Park Ranger Compensation	\$46,995	\$47,935	\$49,134	\$50,361	\$1,227	2.50%
Park Wages	Park Wages	\$42,844	\$45,772	\$43,320	\$44,824	\$1,504	3.47%
Operations & Maintenance		\$19,830	\$19,000	\$22,000	\$22,000	- \$	0.00%
TOTAL PARK		\$109,669	\$112,707	\$114,454	\$117,185	\$2,731	2.39%
-							

					PROPOSED		
Account	Sub-Account	FY18 TOTAL	FY18 TOTAL FY19 TOTAL FY20 TOTAL	FY20 TOTAL	FY21	Dollar +/-	% CHANGE
ARTICLE 21:							
Gracy House Operations		\$2,500	\$2,000	\$4,500	\$1,000	\$1,000 (\$3,500)	-77.78%
Beautification		\$-	\$500	\$500	\$500	\$	0.00%
TOTAL GRACY HOUSE/BEAUT.		\$2,500	\$2,500	\$5,000	\$1,500	(\$3,500)	-70.00%
ARTICLE 22:							
Franklin County Retirement		\$132,439	\$137,449	\$144,357	\$140,839	(\$3,518)	-2.44%
Unemployment Insurance		\$1,000	\$1,000	\$1,000	\$20,000	\$19,000	1900.00%
Group Health/Dental/Life Ins.		\$478,616	\$600,976	\$621,565	\$650,000	\$28,435	4.57%
FICA/Medicare Tax		\$55,000	\$55,000	\$55,000	\$43,000	(\$12,000)	-21.82%
TOTAL PENSION/INSURANCE		\$667,055	\$794,425	\$821,922	\$853,839	\$31,917	3.88%
Grand Total Budget		\$3,702,818	\$3,702,818 \$3,821,886 \$3,916,533 \$4,020,790 \$104,257	\$3,916,533	\$4,020,790	\$104,257	2.66%

2020 Town of Rowe Annual Election Ballot

Saturday, June 27, 2020 10:00 AM - 2:00 PM Rowe Town Hall

Board of Assessors

3 Years—Vote for One

-Frederick Williams (Candidate for Re-election)

25 Middletown Hill Road

23 Milduletowii I ilii No

-Write-In

Board of Health

3 Years—Vote for One

-Daniel Poplawski (Candidate for Re-election)

37 Shippee Road

-Write-In

Board of Selectmen

3 Years—Vote for One

-Joanne Semanie

59 Middletown Hill Road

-Write-In

Cemetery Commission

3 Years—Vote for One

-Marilyn Wilson

37 Potter Road

-Write-In

Constable

3 Years—Vote for One

-Henry Dandeneau (Candidate for Re-election)

272 Zoar Road

-Write-In

Finance Committee

3 Years—Vote for Not More Than Two

-Loretta Dionne (Candidate for Re-election)

21 Hazelton Road

-Paul McLatchy III (Candidate for Re-election)

17 Newell Cross Road

-Write-In

-Write-In

Library Trustee

3 Years—Vote for One

-Rebecca Bradley (Candidate for Re-election)

51 Middletown Hill Road

-Write-In

Park Commission

3 Years—Vote for One

-Laurie Pike (Candidate for Re-election)

25 Middletown Hill Road

-Write-In

Planning Board

5 Years—Vote for One

-Jessica Albrecht

122 Davenport Road

-Write-In

Planning Board

2 Years—Vote for One

-Write-In

School Committee

3 Years—Vote for One

-Susan Zavotka (Candidate for Re-election)

505 Tunnel Road

-Write-In

Town Clerk

3 Years—Vote for One

-Paul McLatchy III

17 Newell Cross Road

-Write-In

(Non-Binding Referendum Text on next page)

NON-BINDING REFERENDUM #1

Other Election Information

Note: This is a non-binding referendum for the pur- Voting by mail has been permitted for this election pose of voter feedback. This vote does not appropridue to the Coronavirus pandemic, though a polling ate money from any existing funds, raise additional station is still required for those wishing to vote in funds, or authorize the borrowing of any funds. No person. board, committee, officer, or town meeting is bound by the results of this nonbinding referendum. This Absentee Ballots can be obtained from the Town ballot question does not authorize any action to be Clerk until 12:00 on Friday, June 26th. All requests taken and is purely informational.

that was purchased from Sarah Jane Gracy for use as ceptable. a community center. In 2018, a state inspection found that a number of upgrades would be needed to masks for the safety of poll workers. bring the building into compliance with building and health codes as well as structural components that Polls will be open from 10:00-2:00 on Saturday, June will need to be addressed in the next couple of years 27th at the Rowe Town Hall. If the weather is nice, including sills and a new roof.

Demolition of the building would cost approximately meeting room. \$60,000 and leave an empty site. Full mold mitiga- meeting room once the polls have closed. tion and renovation to incorporate a better first floor layout would cost the town approximately \$500,000.

take? Please check the box next to the option you clerk or moderator after the election is over. prefer.

□ Demolish the Building □ Mold Mitigation, Code Compliance, and Full Building Renovation

Note: This is for informational purposes only. A true specimen ballot may be viewed on the town website at:

https://rowe-ma.gov/files/2020_Municipal_Election_-SPECIMEN_BALLOT.pdf

must be in writing, no exceptions. Blank forms can be found on the website and on the town hall door, Summary: The Gracy House is a town-owned building though any written and signed request will be ac-

found the presence of hazardous mold and the build- For in-person voting, only one voter will be permitted ing was subsequently closed. A committee was to vote at a time, and must follow strict social disformed to investigate the issue of mold, and it was tancing guidelines. All voters are asked to wear

> the election will be held outdoors in the parking lot. If not, voting will take place indoors in the first floor Counting will take place in the

Barring any unforeseen problems, results will be posted at the town hall and on the website the night Based on this information, which of the following ac- of the election. Any individuals elected (even incumtions do you feel is most appropriate for the town to bents) will need to be sworn in by either the town Town of Rowe P.O. Box 462 Rowe, MA 01367

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LOCAL POSTAL CUSTOMER