



**APPLICATION for USE of
TOWN FACILITIES/EQUIPMENT**

The Town of Rowe has extended the use of Town equipment and property to designated guests of Rowe townspeople, to Rowe seasonal residents, and other local taxpayers.

Any Questions - contact the Executive Secretary - 413-339-5520 ext. 11

Eligible Applicant:	Home Address & Tel. #	Date of Application:	
Date of Event:	Purpose of Event:	Hours of Event:	Number of Guests:
Facilities Reservation:			
<input type="checkbox"/> Reserve Gracy House - usage fee \$25.00 per day <input type="checkbox"/> Reserve Gazebo / Town Common - usage fee \$25.00 per day <input type="checkbox"/> Tent 20' x 30' Green/White Stripe <input type="checkbox"/> White Tent with Sides 20' x 40' - Set up on Town Property Only			

PLEASE NOTE:

TENTS:

- Tent(s) must be put up and taken down by borrower – the Town **does not** offer this service
- Tent(s) **MUST BE DRY BEFORE** taking tent(s) down and folding them up
- Tent(s) must be picked up and returned Monday thru Thursday only.
- Call DPW Garage at 339-5588 to make arrangement for pick up and return of tent(s).
- The Large White tent with sides is available for private function usage only on Town Property.

GRACY HOUSE and Gazebo/Town Common:

- A usage fee of \$ 25.00 will be charged per event to cover supplies and maintenance costs
- Must complete Gracy House Closing Sign-Off sheet at the Gracy House.

I have read and understand the above rules and agree that my guests and I will abide by all applicable regulations and instructions from the Town Staff and Rowe Police Dept.

Signature of Rowe Resident (or eligible) Applicant

This Application has been approved and recorded this date: _____

(or disapproved for the following reasons: _____)

OR, (if required) Rowe Select Board
