MEETING MINUTES – FY2016

Rowe School Committee

Thursday, October 8, 2015 – 5:00pm – Rowe School

Present: Susie Zavotka (SZ), Lisa Miller (LM) and Gail May (GM)
Absent: N/A
Also Present: Supt. Jon Lev (JL), Principal Bill Knittle (BK), Ellen Miller (EM)
Audience: Patricia Tierney, Cynthia Weiss

I. **Call to Order**: The meeting was called to order by SZ at 5:00pm.

II. **Minutes:** GM made motion to approve 9/10/2015 minutes with one correction (strike last sentence of *Item V.A . Custodial Truck Use*). SZ seconded motion; passed unanimously (2/0/0). [LM had not joined meeting yet.]

III. **Principal's Report:** BK presented his monthly report, beginning with a discussion of ***Project Based Learning,*** which is a major focus for this school year. Patricia Tierney gave practical examples of how it is working in the K-2 classroom. ***Track My Progress:*** Rep from software company came to school to assist in use of the software. **Cultural study** this year on Sweden kicks off on Oct 29th. **Safety:** Recently held Evacuation/Reunification Practice. It went well. Students were evacuated to town hall. Another one will be held in the spring. Other safety drills for a variety of emergencies are also held several times per year. Fire Safety Program held today at school with Rowe police & fire and North Adams ambulance. Students got tour of ambulance. Each staff member has a resource binder, of which 50% is made up of safety procedures. Met with Fire Chief Tuesday night to discuss snow removal and access to the building and town's emergency generator shed. Chief will speak with town officials to see who would pay for providing an access point (gate?) to the shed. ***After School Program*:** Attendance not high. Will see what happens in the next few weeks. **Website** being updated regularly, including events calendar. **Field Trips:** Had great trip to Mashantucket Pequot Museum, which tied in nicely with our Project Based Learning. PTP paid for difference between cost of school bus and coach bus which made traveling very nice. All school hike will be held this Friday. Will attend the Nutcracker in Northampton in December. Received grant via NBSU for bus for field trip to MassMOCA's kid space. **Community Outreach:** Two people attended first community lunch today. Will have town hall put out robo-call in the future. Lunches held 2nd Thursday each month (except January). **Building:** Both boilers had error messages. Service tech replaced bad fuse. Called Prism Energy re scheduling an energy audit.

IV. **Discussion Items:**

A. **PTP:** SZ invited PTP to attend meeting to show support for them and offer assistance. Cynthia Weiss spoke about their planned activities for the year. Main function is fundraising. They try to raise $3K-4K per year, mainly used to supplement cost of Berkshire East ski program, bus costs for field trips, and special requests for teaching supplies. They may hold an auction later in the year and perhaps a lasagna night. This year they were able to pay for the cost of a coach bus for the Mashantucket Pequot Museum trip. They also sponsor community potluck dinners (costs of supplies, set up, clean up, etc.), tailgate trick-or-treating and other events throughout the year. Officers this year: Acting Chair Tara Herzig (assisted by outgoing chair Janet Cowie who is stepping down), Secretary Cynthia Weiss, and Treasurer Anemone Benedetti (assisted by outgoing treasurer Donna Flagg who is stepping down). PTP only has a handful of members. SZ suggested that grandparents and other community members could be good resources for assisting the PTP, as they may be more readily available than parents. Perhaps an email list can be set up to notify volunteers.

B. **Classroom Presentation:** Everyone moved to K-2 room for presentation by Patricia Tierney, K-2 teacher. She was thanked for a great presentation.

C. **Wage/Benefit Policy for Non-Teaching Staff:** JL reported that he and BK and GM have been working on this. They have looked at policies from other schools. They will meet again soon and have something to present in the near future. BK stated that a grievance procedure needs to be added. JL stated that starting wages for positions need to be determined also.

Clarksburg and other NBSU schools is $70 per day. Other schools in the area are in the $80 range. McCann has $70 for up to 10 days. After that it goes up to $100 per day. It doesn't have to be consecutive or even in the same year. LM: Are schools "just filling empty seats" or are certified subs sought? JL: If they can't fill a seat with a certified sub, they will try to use a para. JL: Subs don't have to be teachers. They have to be CORI'd and fingerprinted. BK: Here we pay $70 (certified) and $60 (non-certified). We always look for a certified teacher first. JL: At the NBSU meeting there was a vote to raise substitute pay to $80/day (certified or not), but it was made in a way that individual schools can adopt a different rate if they so choose. Does Rowe want to change the rate? SZ asked BK to calculate what a change to $80 would do to the budget. LM: $60/day is not even $10 per hour. BK then stated that he thinks the budget could absorb going from $60-NC/$70-C to $70-NC/$80-C. GM made a motion to raise the substitute daily pay rate from "$60 non-certified/$70 certified" to "**$70 non-certified/$80 certified**." LM seconded the motion; motion passed unanimously (3/0/0). LM does think that discussion should continue about going to $100/day for subs that work for 10 days or more. If you have someone good you want to be able to keep them. JL stated there is a provision is the teachers' contract that if a certified teacher subs more than 10 consecutive days that they become a "permanent" sub with a different rate (the beginning rate on the pay scale). It was agreed to revisit this at budget time for next year. BK stated that there are a couple of subs that could fit into this category. **Principals:** The principals are involved with *Research for Better Teachers (*RBT) program to become better evaluators. They attended two full-day sessions this summer and they meet one full day per month. They will be sending out some people to schools later in the year to do evaluations. They have homework assignments. JL stated these administrators are taking on a lot of extra work to become better at what they do. He appreciates this, and is very happy with all of them and what is going on in their buildings. **Next meeting**: In Savoy in the spring.

J. **Goals:** Reviewed latest version provided by SZ, and updated as follows:

Item 1. Sch Improvement Plan: Nov

Item 2. Facilities Subcommittee: Nov (if they've met)

Item 3. Wage/Benefit Plan Structure Review: Nov (update only)

Item 4. Social Media/Internet Policy: Nov

Item 5. School Crisis Plan: **DONE**

Item 6. Review of NBSU Services: On hold

Item 7. Policy Handbook: Work on a few policies at each meeting

Item 8. Mohawk Regional Agreement: Ongoing. SZ cannot attend next meeting which is next week, but she will email questions from SC to MB. She invited LM or GM to attend in her place. LM asked that in the future if MB has questions for the Rowe SC that he put them in writing so that all members can see the questions. SZ stated she will ask him to do this in the future.

Item* 9. *Garden/Landscape: On hold for now.

V. **Financial Statement: 7/1/2015 to 10/1/2015:** Reviewed current budget vs. actual. BK doesn't have any budget concerns at this time. *Maintenance Supplies 4220115* is 8.43% ($126) over budget. BK will check on this. *Supt. Other 1210116* is also over 34.17% ($179). MASC is $225/year and came this line item, and office cleaning and internet expense ($10/mth) come from this account.

VI. **School Committee Business:**

A. **New Business:** None

B. **Old Business:**

1) **National Grid:** SZ reported that she spoke with Tracey and she expects that as of the next bill we will not be charged for the escrow account anymore. SZ has not heard from Joanne Derose regarding the meter matter. Next project: Find out why electric bill is so high.

2) **Kitchen Noise:** Still waiting to hear from acoustical company. Jaylin said they hadn't had any prior problems with noise. Armstrong does make floating panels that may work.

3) **Warrants:** SZ and GM reviewed/approved payroll and treasury warrants earlier this week.

VII. Announcements:

A. Building Warranty Items Update: SZ: Still waiting to hear on a few items. A letter was sent to DEW. BK received email reply stating that they would review the letter. Just a few items (since last winter) to clear up.

VIII. Executive Session: Not needed.

IX. Next Meeting: Thursday, Nov 12th at 5:00pm.

X. Adjourn: LM made motion to adjourn meeting at 6:44pm. GM seconded motion; passed unanimously (3/0/0).

Respectfully submitted by Ellen Miller,

Signature: Susan Zawatka

Date Approved: 11/12/15

Correspondence/Handouts:

- Agenda
- Minutes: Sept 10, 2015
- Principal's Report dated 10/8/2015
- Rowe School Policies (listing)
- FY2016 SchCom Goal Planning Sheet (updated spreadsheet)
- FY2016 Budget vs. Actual 7/1/2015 to 10/1/2015

Rowe School District

86 Pond Road, Rowe, MA 01367
(413) 512-5100

NOTICE OF MEETING

ROWE SCHOOL COMMITTEE

Thursday, October 8, 2015 – 5:00 p.m.
Rowe School, 86 Pond Road, Rowe, MA

Agenda

I. **Call to order**

II. **Approval of Minutes:** Suggested Motion: I move to approve the minutes of the regular meeting of the Rowe School Committee of September 10 , 2015

III. **Audience of Citizens:**

IV. **Discussion Items:**

A. PTP – Tara Herzog
B. Non-Certified Wage/Benefits Policy for Non-teaching Employees (Gail May/Bill Knittle/Jon Lev)
C. Rowe School Facilities Sub committee update (Susie Zavotka/Bill Knittle)
D. Rowe School Policies Overview (Susie Zavotka)
E. Social/Media Internet Policy Report (Jon Lev/Bill Knittle)
F. Mohawk Regional SD- SC Report (Susie Zavotka)
G. Carl A Nilman Scholarship Fund representative
H. NBSU Meeting Report (Jon Lev)
I. Rowe School Committee 15/16 Goals-(plans for November meeting) (Susie Zavotka)

V. **Financial Statement: Dated July 1, 2015 Thru September 4, 2015**

VI. **Principal's Report -**

VII. **School Committee Business:**

A .New Business:

B. Old Business:
National Grid update

VIII. **Announcements:**

A. Building Warranty Items Update

IX. **Audience of Citizens:**

X. **Executive Session- Per Chapter 30A, Section 21 MGL**

XI. **Adjournment:**

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The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Posted:

Any person may, pursuant to the provisions of the Open Meeting Law, audiotape an open meeting. As such, please be advised that this meeting may be taped by any person present.

Rowe School Policies

A	B	C	D	E	F	G	H
Title	**Intended User**	**Electronic**	**Paper**	**Type**	**Date**	**Revision**	**Comments**
Safe Schools	students/staff	X	X	Policy	11/9/2010		
Student Transportation	students	X	X	Policy	7/31/2013		
English Language Learners	students	X	X	Policy	3/21/2013		
Student Policies Goals	students	X	X	?	10/10/2006		
Equal Education Opportunities	students	X	X	?	10/24/2012		
Student Absences/Attendance	students	X	X	Policy	10/24/2012		
Student Attendance	students		X	?	9/12/2006		vacations?
Student Retension	students		X	Polciy			no date
Student Dismissal Procedures	students		X	Procedure	12/4/2007		
School Admissions	students	X	X	?	10/10/06?		
School Choice	students	X	X	Policy	12/22/2014		
Entrance Age	students	X	X	?	10/10/2006		
Transition to Kindergarten	students		X	proposal	6/26/1905		
Recess	students		X	Policy	12/1/1990		
Homework	students		X	Polciy	11/1/1990		
Student Rights & Responsibilities	students	X	X	Policy	11/9/2010		
Student Conduct	students	X	X	Policy	11/9/2010		
Bullying Prevention	students	X	X	Policy	11/9/2010		
Personal Electronic Devices	students	X	X	Policy	10/24/2012		
Social Media	students		X	?			draft
Facebook/Social Networkings	students		X				draft
Technology-Acceptable use	students		X				draft
Drug and Alcohol	students		X	Policy			no date
Tobacco Use by Students	students		X	?	?		no date
Dangerous Weapons in School	students		X	?	?		
Sexual Harassment	students		X	Policy	12/14/2010		
Non-discriminaton	students	X	X	Policy	12/14/2010		
Non-discriminaton of Handicap	students		X	Policy	12/14/2010		
Student Immunization	students	X	X	?	1/11/2011		
Physical Examination of student	students	X	X	?	1/11/2011		
School District Wellness	students		X	Policy	6/14/2006		Mohawk District
Administering Medicines	students	X	X	Policy	1/11/2011		
Tuberculosis Prevention	students	X	X	Pollicy	10/11/2003		
CORI	faculty/students	X	X	Poilcy	1/13/2004		first reading
Student Records	students		X				draft

Rowe School Policies

A	B	C	D	E	F	G	H
Title	**Intended User**	**Electronic**	**Paper**	**Type**	**Date**	**Revision**	**Comments**
Use of Staff,Parent, Guardian Vehicle	staff, parents, guardians		X	Procedure	4/1/1990		
Emergency Closings	students		X	?	1/18/1996		
Family Involvement	parents/visitors		X	Policy	12/8/2006		First reading
School Volunteers	parents/visitors	X	X	?	12/14/2004		
Motor Vehicles Idling	parents/visitors		X				draft
Animals in School Building	students		X		4/12/2011		not clean copy
Investigations by Principal	principal/students		X	Polcy			no dates
Observation of Special Educ Programs	parents/visitors		X	?	?		no dates
Early Dismissal	students/parents		X		Dec-90		
Field Trips	students		X	?	10/10/2001		
Teachers Planning Book	Faculty		X	Policy	5/1/1990		
Non-custodial Parents rights	parents		X				draft
Public Complaints	community		x				draft
Public Complaints/ Personnel	staff		X				draft
Staff Sick Bank	staff	X	X	Policy	2/12/2008		
Facilities Use	community	X	x	Policy	Apr-15		not complete
SC - Ethics	students/staff	X	X	Code	6/16/1905		
SC - Public Comments at meetings	school committee		X	Policy	9/4/2004		
SC - Use Media	school committee	X	X	Policy	9/14/2004		
SC - Remote Participation	school committee	X	X	Policy	4/24/2014		
SC - Use of Email by members	school committee		X				
SC - Budget Hearings	school committee		X	?	4/12/2005		Mohawk Regional
SC - Budget Preparation/Schedule	school committee		X	?	4/12/2005		Mohawk Regional
SC - Negotioations Goals	school committee		X	?	4/12/2005		Mohawk Regional
SC - Negotiations Legal Status	school committee		X	?	4/12/2005		Mohawk Regional
SC - Negotiating Agent	school committee		X	?	4/12/2005		Mohawk Regional
SC- Commitment to Accomplishment	school committee		X	?	4/12/2005		Mohawk Regional
Sc/Employee Conflict of Interest	school committee				4/12/2005		Mohawk Regional
SC - Eval of Superitendent/schedule	school committee	X	X	?	10/14/2008		
SC - Principal Selection	school committee		X	Process	Apr-90		
SC - Financial Accountability	school committee		X	?	12/14/2004		

TOWN OF ROWE - School Committee - Goal Planning Sheet 2015-16

GOAL/ INITIATIVES	SPECIFIC GOAL TO ACCOMPLISH	PERSONS RESPONSIBLE	1ST REPORT DATE	DATE TO COMPLETE	PROGRESS ACCOMPLISHMENTS
1. School Improvement Plan	Developed by principal and superintendant	Jon Lev Bill Knittle	11/12		
2. Facilities Systems Sub-committee	Establish a sub-committee that would periodically review the school facility and maintenance programs	Susie Zavotka Bill Knittle	10/8/15		
3. Wage/Benefit Plan Structure Review	Establish a sub-committee to review the salary structure for all non-union personnel	Gail May Bill John Lev	**10/8/15**		
4. School Social Media and Internet Policy	Develop a policy that would define social media and internet use by students and staff	NBSU Administrative team	**10/8/15**		
5. School Crisis Plan	Develop a school crisis plan	Bill Knittle Jon Lev Barbara Griffin	**9/10/15**		Evacuation/Reunification Drill took place on 9/22/15
6. Review of NBSU services	Develop a method/instrument to review services provided by NBSU	Zavotka Adam DuPree			
7. Policy Handbook	Compile all existing Rowe School Policies and create an electronic and paper copy	Zavotka	**10/8/15**		
8. Mohawk Regional Agreement	Contine to investigate joining Mohawk 7-12	School Committee Adam DuPree	**10/8/15**		
9. School Garden/Landscape Plan	Establish a plan of volunteers and perhaps student help with school gardens	Zavotka			

Rowe Public School
Profit Loss Budget vs. Actual
July 1, 2015 through October 1, 2015

	Jul '15 - Jun 16	Budget	$ Over Budget	% of Budget
Expense				
1110 · School Committee				
1110112 · Salary	0.00	1,800.00	-1,800.00	0.0%
1110116 · Advert/Bids/Print	730.50	2,425.00	-1,694.50	30.12%
Total 1110 · School Committee	730.50	4,225.00	-3,494.50	17.29%
1210 · Superintendent's Office				
1210111 · Superintendent	5,243.52	17,041.00	-11,797.48	30.77%
1210112 · Clerical Salaries	3,350.60	11,827.00	-8,476.40	28.33%
1210115 · Office Supplies	161.84	825.00	-663.16	19.62%
1210116 · Other Expense	704.38	525.00	179.38	134.17%
121A116 · Travel Out of District	10.24	336.00	-325.76	3.05%
Total 1210 · Superintendent's Office	9,470.58	30,554.00	-21,083.42	31.0%
1400 · Finance and Admin Services				
1430 · Legal Services				
1430114 · Contracted Services	600.00	3,600.00	-3,000.00	16.67%
Total 1430 · Legal Services	600.00	3,600.00	-3,000.00	16.67%
1450 · Administrative Technology				
1450115 · Supplies	0.00	120.00	-120.00	0.0%
1450116 · Other	0.00	203.00	-203.00	0.0%
Total 1450 · Administrative Technology	0.00	323.00	-323.00	0.0%
Total 1400 · Finance and Admin Services	600.00	3,923.00	-3,323.00	15.29%
2110 · Supervisory - Special Education				
2110111 · Admin of Special Education	3,890.16	12,520.00	-8,629.84	31.07%
2110112 · Secretary	474.19	2,099.00	-1,624.81	22.59%
2110114 · Sped Medicaid Filing Fees	0.00	1,500.00	-1,500.00	0.0%

Rowe Public School
Profit Loss Budget vs. Actual
July 1, 2015 through October 1, 2015

	Jul '15 - Jun 16	Budget	$ Over Budget	% of Budget
2110115 · Supplies	31.78	325.00	-293.22	9.78%
2110116 · Other	16.96	575.00	-558.04	2.95%
211A116 · Travel	0.00	203.00	-203.00	0.0%
Total 2110 · Supervisory - Special Education	4,413.09	17,222.00	-12,808.91	25.63%
2200 · School/Building Leadership				
2210 · School Leadership				
2210111 · Principal	25,449.84	81,712.00	-56,262.16	31.15%
2210112 · Principal's Secretary	10,687.55	35,068.00	-24,380.45	30.48%
2210115 · Principal's Supplies/contracts	1,744.20	2,000.00	-255.80	87.21%
2210116 · Principal's Other	600.37	1,050.00	-449.63	57.18%
221011A · Principal's Travel	0.00	1,000.00	-1,000.00	0.0%
Total 2210 · School Leadership	38,481.96	120,830.00	-82,348.04	31.85%
2220 · Curriculum Leader				
2220115 · Salaries	0.00	0.00	0.00	0.0%
Total 2220 · Curriculum Leader	0.00	0.00	0.00	0.0%
2250 · Principal's Technology				
2250115 · Supplies	1,784.80	2,000.00	-215.20	89.24%
2250116 · Other	4,144.05	5,000.00	-855.95	82.88%
Total 2250 · Principal's Technology	5,928.85	7,000.00	-1,071.15	84.7%
Total 2200 · School/Building Leadership	44,410.81	127,830.00	-83,419.19	34.74%
2300 · Instruction - Teaching Services				
2305 · Teachers - Classroom				
Teachers - Regular	63,496.17	379,644.00	-316,147.83	16.73%
Total 2305 · Teachers - Classroom	63,496.17	379,644.00	-316,147.83	16.73%

Rowe Public School
Profit Loss Budget vs. Actual
July 1, 2015 through October 1, 2015

	Jul '15 - Jun 16	Budget	$ Over Budget	% of Budget
2310 · Teachers - Specialists				
Salaries	0.00	55,523.00	-55,523.00	0.0%
Total 2310 · Teachers - Specialists	0.00	55,523.00	-55,523.00	0.0%
2320 · Medical Therapeutic Services				
2320111 · Speech/ OT/ PT Salaries	3,723.00	30,219.00	-26,496.00	12.32%
Total 2320 · Medical Therapeutic Services	3,723.00	30,219.00	-26,496.00	12.32%
2325 · Substitutes				
2325113 · Teacher Sub Salaries	406.75	4,000.00	-3,593.25	10.17%
232511A · Aid Sub Salaries	0.00	500.00	-500.00	0.0%
Total 2325 · Substitutes	406.75	4,500.00	-4,093.25	9.04%
2330 · Teacher Aides				
2330113 · Salaries	14,153.84	53,374.00	-39,220.16	26.52%
Total 2330 · Teacher Aides	14,153.84	53,374.00	-39,220.16	26.52%
Total 2300 · Instruction - Teaching Services	81,779.76	523,260.00	-441,480.24	15.63%
2340 · Library				
2340113 · Librarian Salary	893.70	16,816.00	-15,922.30	5.32%
2340115 · Library Supplies	0.00	1,000.00	-1,000.00	0.0%
Total 2340 · Library	893.70	17,816.00	-16,922.30	5.02%
2350 · Professional Developement				
2351 · Prof Development Leadership				
2351116 · Other expenses	1,272.15			
Total 2351 · Prof Development Leadership	1,272.15			

Rowe Public School
Profit Loss Budget vs. Actual
July 1, 2015 through October 1, 2015

	Jul '15 - Jun 16	Budget	$ Over Budget	% of Budget
2357 · Prof Development Expenses				
2357115 · Supplies	42.90	300.00	-257.10	14.3%
2357116 · Other	3,860.70	3,250.00	610.70	118.79%
Total 2357 · Prof Development Expenses	3,903.60	3,550.00	353.60	109.96%
Total 2350 · Professional Developement	5,175.75	3,550.00	1,625.75	145.8%
2400 · Instructional Materials & Equip				
2410 · Texts and related materials	5,653.28	11,000.00	-5,346.72	51.39%
2430114 · Contract serv/Tools of Mind	0.00	0.00	0.00	0.0%
2430115 · General Classroom Supplies/ Reg	4,307.49	6,500.00	-2,192.51	66.27%
243011S · Class Room Supplies Sped	0.00	1,000.00	-1,000.00	0.0%
2451 · Instructional Tech				
2451112 · Instructional Tech Stipend	0.00	500.00	-500.00	0.0%
2451113 · Instructional Tech Salary	915.42	3,967.00	-3,051.58	23.08%
2451114 · Tech Utilities	450.00	2,500.00	-2,050.00	18.0%
2451115 · Instruction Tech Supplies	890.00	2,500.00	-1,610.00	35.6%
2451116 · Instructional Tech Other	4,350.00	3,600.00	750.00	120.83%
Total 2451 · Instructional Tech	6,605.42	13,067.00	-6,461.58	50.55%
Total 2400 · Instructional Materials & Equip	16,566.19	31,567.00	-15,000.81	52.48%
2440 · Instructional Service, Other				
2440113 · Instructional Field Trip Transp	0.00	2,200.00	-2,200.00	0.0%
2440115 · Instructional Summer Tutoring	0.00	0.00	0.00	0.0%
2440116 · Instructional Field Trip Other	29.90	7,100.00	-7,070.10	0.42%
Total 2440 · Instructional Service, Other	29.90	9,300.00	-9,270.10	0.32%
2700 · Guidance Counseling and Testing				

Rowe Public School
Profit Loss Budget vs. Actual
July 1, 2015 through October 1, 2015

	Jul '15 - Jun 16	Budget	$ Over Budget	% of Budget
2710 · Guidance				
2710111 · Salaries	1,587.90	13,762.00	-12,174.10	11.54%
Total 2710 · Guidance	1,587.90	13,762.00	-12,174.10	11.54%
Total 2700 · Guidance Counseling and Testing	1,587.90	13,762.00	-12,174.10	11.54%
3200 · Health Program				
3200115 · Supplies	4,751.25	2,500.00	2,251.25	190.05%
320A111 · School Nurse	8,147.76	71,664.00	-63,516.24	11.37%
Total 3200 · Health Program	12,899.01	74,164.00	-61,264.99	17.39%
3300 · TRANSPORTATION				
3300113 · Transportation/ Late Bus	0.00	15,000.00	-15,000.00	0.0%
3300114 · Bus Contracts - Elementary	0.00	56,084.00	-56,084.00	0.0%
330A114 · Bus Contracts - Mohawk/Tech	0.00	56,084.00	-56,084.00	0.0%
Total 3300 · TRANSPORTATION	0.00	127,168.00	-127,168.00	0.0%
3400 · Food Services				
3400114 · Staff	2,581.26	20,909.00	-18,327.74	12.35%
3400115 · Supplies	3,124.77	5,500.00	-2,375.23	56.81%
Total 3400 · Food Services	5,706.03	26,409.00	-20,702.97	21.61%
4000 · Operation and Maint of Plant				
4110 · Custodial Services				
4110113 · Salaries	8,887.20	34,364.00	-25,476.80	25.86%
4110115 · Supplies	1,418.31	4,000.00	-2,581.69	35.46%
Total 4110 · Custodial Services	10,305.51	38,364.00	-28,058.49	26.86%
4120 · Fuel				
4120116 · Appropriation	1,151.23	8,000.00	-6,848.77	14.39%

Rowe Public School
Profit Loss Budget vs. Actual
July 1, 2015 through October 1, 2015

	Jul '15 - Jun 16	Budget	$ Over Budget	% of Budget
Total 4120 · Fuel	1,151.23	8,000.00	-6,848.77	14.39%
4130 · Utilities				
4130116 · Telephone	1,468.89	5,000.00	-3,531.11	29.38%
413A116 · Electricity	3,915.94	20,000.00	-16,084.06	19.58%
Total 4130 · Utilities	5,384.83	25,000.00	-19,615.17	21.54%
4210 · Maintenance of Grounds				
4210116 · Appropriation	0.00	600.00	-600.00	0.0%
Total 4210 · Maintenance of Grounds	0.00	600.00	-600.00	0.0%
4220 · Maintenance of Buildings				
4220115 · Supplies	1,626.43	1,500.00	126.43	108.43%
4220116 · Other	1,050.40	2,000.00	-949.60	52.52%
Total 4220 · Maintenance of Buildings	2,676.83	3,500.00	-823.17	76.48%
4230 · Maintenance of Equipment				
4230116 · Local	796.84	2,000.00	-1,203.16	39.84%
423A116 · Union	70.47	758.00	-687.53	9.3%
Total 4230 · Maintenance of Equipment	867.31	2,758.00	-1,890.69	31.45%
Total 4000 · Operation and Maint of Plant	20,385.71	78,222.00	-57,836.29	26.06%
5200 · Employee Benefits				
5200116 · Medical	4,071.84	12,673.00	-8,601.16	32.13%
Total 5200 · Employee Benefits	4,071.84	12,673.00	-8,601.16	32.13%
5350 · Rental - Union Office				
5350116 · Appropriation	613.88	2,345.00	-1,731.12	26.18%
Total 5350 · Rental - Union Office	613.88	2,345.00	-1,731.12	26.18%

Rowe Public School
Profit Loss Budget vs. Actual
July 1, 2015 through October 1, 2015

	Jul '15 - Jun 16	Budget	$ Over Budget	% of Budget
7300 · Improvement of Equipment				
General - Union	0.00	374.00	-374.00	0.0%
Total 7300 · Improvement of Equipment	0.00	374.00	-374.00	0.0%
7400 · Replacement of Equipment				
740A116 · Appropriation - Union	0.00	876.00	-876.00	0.0%
Total 7400 · Replacement of Equipment	0.00	876.00	-876.00	0.0%
9100 · Tuition				
9100.6A · Mohawk Trail Regl (34 students)	0.00	424,286.00	-424,286.00	0.0%
9100.6B · Franklin Tech (3 students)	0.00	53,550.00	-53,550.00	0.0%
Total 9100 · Tuition	0.00	477,836.00	-477,836.00	0.0%
Total Expense	209,334.65	1,583,076.00	-1,373,741.35	13.22%

Rowe Elementary School – Principal's Report
School Committee Meeting – October 8, 2015

Academics:

- Project Based Learning
- Track My Progress
- Cultural Study
- Preschool, Primary, 3/4, 5/6

School Based Activities:

- Evacuation/Reunification Practice
- Field Trips
- After School Program
- Website
- Events Calendar
- Fire Prevention and Safety presentations
- Community Lunch

Building, Staffing and Professional Development/Training:

- Building Issues
- Shed Access
- Electricity/Energy Usage
- Professional Learning Days - Mass MoCA

School Calendar:

October

9 - Friday, Hike on Berkshire East
12 – Monday, Columbus Day, no school
19 - Monday, Faculty Meeting, 3:30-4:30
21 – Wednesday, PL day, 1:50 release, PD: Mass. MoCA, Second Step
28 – Wednesday, PL day, 1:50 release, PD: Library
29 – Thursday, Cultural Study Kick-Off – Sweden – in the morning, time TBD
29 – Thursday, Cultural Study Luncheon, 12:00
30 – Friday, Tailgate Trick or Treating (tentative)