MEETING MINUTES – FY2015
Rowe School Committee
Monday, February 16, 2015 – 6:30pm - Rowe Town Hall

Present: Lisa Danek-Burke (LDB), Lisa Miller (LM), and Susie Zavotka (SZ)
Also Present: Supt. Jon Lev (JL), Business Manager Carrie Garivaltis (CG), Principal Bill Knittle (BK), Ellen Miller (EM); Finance Committee: Wayne Zavotka, Mitch Soviecke, Ray Wilson

1. **Call to Order**: Chair Lisa Danek-Burke called the meeting to order at 6:30pm.

2. **FY2016 Budget Discussions**
   Copies of the proposed FY2016 budget were provided to Finance Committee members. It was stated that there may be changes to the last page if projected student enrollments change. Current secondary projection is 34 students at Mohawk and 4 at Tech. The following is proposed for FY2016:

Rowe School Budget	**FY2015**	**FY2016**	**Change**	**%**
Administration	8,825	8,825	0	0.0
Instruction – Rowe School	670,050	718,091	48,041	7.2
Operations – Rowe School	69,213	78,464	9,251	13.4
Student Support Services – Rowe School	97,803	100,573	2,770	2.8
Technology – Rowe School	13,100	18,385	5,285	40.3
Transportation – Rowe School	54,450	56,084	1,634	3.0
Administration – Central Office	67,545	69,734	2,189	3.2
Sub-Total Budget with NBSU	980,986			
Unclassified	56,164			
Sub-Total Budget Appropriated	**1,036,150***	**1,050,156**	**14,006**	**1.35**
Secondary School Budget				
Mohawk Late Bus	15,000	15,000	0	0.0
Transportation Contracted	54,450	56,084	1,634	3.0
Tuition—Mohawk Trail Reg (34-FY16)	264,000	424,286	160,286	60.7
Tuition—Franklin County Tech (4-FY16)	85,000	71,400	(13,600)	(16.0)
Sub-Total	**418,450**	**566,770**	**148,320**	**35.4**
TOTAL	**1,454,600**	**1,616,826**	**163,226**	**11.2**

***ATM: $932,970 PreK-6 + $103,180 Shared Services = $1,036,150**

Personnel: No teaching staff changes for FY2016. One aide that is retiring this year will be replace. One 25 hour per week part-time position will be added (2.5 hrs per day in cafeteria and 2.5 hrs per day as classroom aide). The part-time speech assistant recently left to take a full-time position. The part-time speech pathologist has agreed to pick up additional hours, so filling the assistant's position will not be necessary.

Salaries: Teachers' 3-year contract stipulates 1.5% increase for FY15, 1.75% increase for FY16 and 2.0% increase for FY17. In addition, they receive step increases; however, most teachers are at the top step.

Secondary Tuitions: Mohawk tuition will increase from $11,044 this year to $12,479 next year. Tech tuition will increase from $17,000 this year to $17,850 next year.

Capital Requests: Discussing $23,000 for a new lawn tractor (with snow-blower) and $4,900 for IT upgrades (MacBooks $2400, ChromeBooks $900, and iPads $1600). It was suggested that perhaps the school can borrow equipment from the DPW or Park. This will be researched. New tractor would be replacement for 15 year old tractor. School Committee will vote on this next week. Long-term plan will be developed by JL and BK. The Finance Committee will get a 5-year Excel spreadsheet to the School Committee for developing a capital plan.

At 7:15pm the School Committee moved to Hearing Room 2 to continue their meeting.

3. **Capital Requests:** It was agreed that SZ will contact Sean Loomis and Bill Knittle will contact Lance Larned about possible sharing of their equipment.

4. **FY2016 Budget Public Hearing:** At 7:30pm LDB formally opened the Public Hearing on the FY2016 School Budget. As no citizens were present to discuss the budget, LDB closed the public hearing at 7:31pm.

5. **FY2015 Budget:** The School Committee agreed that they need to decide what to do with the $56K uncategorized money in this year's budget. $8K will goes towards the Redeker purchase. Funds will most likely be needed for sick leave buy out for the retiring classroom aide. This needs further research.

6. **Next Meetings:** Monday, February 23 at 5:30pm: Regular Meeting

7. **Executive Session:** None

8. **Adjournment:** LM made motion to adjourn meeting at 7:55pm. SZ seconded motion; passed unanimously (3/0/0).

Respectfully submitted by Ellen Miller,

Signature: _____
Lisa Danek-Burke, Chair

Date Approved: 3-30-15

Correspondence/Handouts:

- Agenda
- FY2016 Draft Budget – 2/12/2015
- FY2015 Financial Statement – as of 2/5/2015
- Mohawk Calculations of costs by town if Rowe joined district

Rowe School District

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NOTICE OF MEETING and PUBLIC BUDGET HEARING

ROWE SCHOOL COMMITTEE

Monday, February 16, 2015– 6:30 p.m.
Rowe Town Hall, 321 Zoar Road, Rowe, MA

Agenda

I. **Call to order**
II. **Present FY 16 Budget to Finance Committee**
III. **7:30 PM - FY 16 PUBLIC BUDGET HEARING -**
IV. **Executive Session, if necessary**
V. **Adjourn**

NEXT REGULAR SCHOOL COMMITTEE MEETING:
Monday, February 23, 2015, 5:30 pm, Rowe Elementary School

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Posted: 02/06/2015

Any person may, pursuant to the provisions of the Open Meeting Law, audiotape an open meeting. As such, please be advised that this meeting may be taped by any person present.