MEETING MINUTES
FY2015 School Budget Hearing and School Committee Meeting

NAME OF SCHOOL DISTRICT: Rowe NAME OF COMMITTEE: Rowe School Committee

DATE AND LOCATION OF MEETING: Thursday, April 24, 2014 – 5:30PM, Rowe Town Hall

COMMITTEE MEMBERS IN ATTENDANCE: Lisa Miller (LM) and Lisa Danek-Burke (LDB), Cindy Laffond (CL)

I. **MEETING CALLED TO ORDER BY:** Chair Lisa Miller at 5:31pm.

AUDIO RECORDINGS: Jennifer Morse announced that she was recording the meeting, and Paul McLatchy III stated that he may record the meeting also.

AUDIENCE MEMBERS: Principal Bill Knittle, Dan Pallotta and Mike Delvecchio of P3, Supt. Jon Lev and PPS Director Debbie Rosselli of NBSUnion 43, Judy Olesen of the Florida School Committee and Union 43 Committee, Susie Zavotka (SZ), Wayne Zavotka, Gail May, Laurie Pike, Roberta Baker, Patricia Tierney, Judy Pierce, Noel Abbott, Jodi Brown, Donna Flagg, Rosie Gordon, Jennifer Morse, Bill Loomis, Marilyn Wilson, Diane Broncaccio

II. **HRSD/RSD Joint School Committee Meeting:** Not needed

III. **Update on New School Building by Dan Pallotta, OPM:**

- **Site Visit:** Prior to this evening's meeting the School Committee met at the school site at 5:00pm for a walk-through with Dan Pallotta.
- **Schedule:** After the site visit Dan attended the meeting to give an update on the project. Timeline for completion of the school is opening day of the 2014-15 school year. Dan stated they will be ready for opening day—even though they are currently in recovery mode making up time in the schedule for time lost this winter due to an unusually long stretch of frigid weather.
- **Fuels for the new building:** Dan reported that the building will use three types of fuel. The classroom wing will be running high efficiency (HE) electric heat pumps, the kitchen and gymnasium will run high efficiency propane, and the emergency diesel generator will continue to run on #2 fuel. He added that this will be an extremely energy efficient building, as electric heat pumps are probably one of the most efficient things you can have, and HE propane furnaces are 93% efficient at the burn—which is as high as you can get in any fuel. The R value on the building exterior is way beyond stretch code. They did purchase (2) 1000 gallon propane tanks that would typically be leased from the propane vendor, but as they did not know who the town's propane vendor was, they purchased them outright under the construction contract. They did not pursue procurement of the propane with school administration at this time because the propane won't be coming until after July 1st. Dan requested a point of contact on the school committee in procuring propane to fill the tanks and procuring electricity (and perhaps other purchases down the road), as these consumable procurements are outside of the scope of the construction contract. LDB stated that the only wrinkle she sees is that they did not budget for heating fuel as the fuel tank is full (or nearly full), nor did they budget for propane. It had originally been thought that there would be a use in the building for the #2 fuel—that it wouldn't only be used for the emergency generator. Mike Delvecchio stated that the engineer's estimate for propane usage is about 4,750 gallons per year. Just to see what the numbers were Mike did get one quoted price of $1.85/gallon and another for $1.82/gallon. Dan reminded the committee that they are going to have to maintain the #2 fuel for the emergency generator, including periodically adding stabilizers as it won't be getting much use. As far as contacts on the School Committee, LM stated that they can call her, and CL stated that she would be the back-up for Lisa. They gave their phone numbers to Dan.
- **Technology:** Dan stated that the building should be built enough by the end of July so that they can begin installing technology components in August, and have it up and operating for the first day of school. The School Building Committee (SBC) is working on technology procurement. P3's goal is to have this equipment installed in time so that it will be up and operating for the first day of school. Dan stated that if there is one item that may not be complete by the day the school opens it's going to be connectivity or the testing of the

multitude of ports and both wireless and wired systems throughout the building. The primary goal is to have an occupiable building that the county inspectors will sign off on so the school children can enter the building. He said to expect that the first month of school will be a little more hectic than a normal first month of school. He added when it's done it's going to be an absolute gem.

- **Relocation to the new building:** LM stated that they need to talk about relocating back to the site, and added that we either need to be out of the Hawlemont School by June 30th and store items temporarily, or continue renting space until we can move into the new building. Dan stated that he has a meeting with Tom Donaldson of MIIA here in Rowe next Wednesday for his monthly walk of the site. He will speak with Tom about what transitional costs MIIA will cover. He is pretty sure that July and August rent would be covered by insurance, and thought it would be easier to leave items at Hawlemont so items only need to be moved once rather than twice. LDB asked SZ for clarification that we have $200K—with no deadline—starting last September 2013 for loss of wages, transitional costs, etc., and that there should be enough money left so we won't have to put things in storage. SZ asked for clarification from Bill Knittle about Hawlemont possibly wanting us out of the building because they have some renovations that they want to do. Bill Knittle said yes. LDB said that this is the first time we're hearing this. Dan stated that Susie had asked about fitting storage units on site, and will this cost be reimbursed by MIIA. Dan does not know at this point; however, MIIA has been very accommodating, and rental of storage containers will not be a huge cost. He will speak with Tom about this, and get it in writing as he usually does. LDB asked Bill Knittle how we got this information concerning Hawlemont. Bill stated that there has been nothing official, but he knows that they have plans for all of the rooms, so the sooner that we're not in them...plus, as of July 1st the Hawlemont space will be under a different administration than the Rowe teachers and staff, so that presents its own set of complications. Dan stated he has no doubt he'll find space on the site for storage trailer(s), he just can't state right now where and when. There is still some septic work to do, and until that is done and inspected he doesn't know how much more digging will need to be done. Right now they're waiting for the D-Boxes to come in. After they're installed they are going to expose the entire system for inspection. Bill Knittle stated that we need to keep in mind that the teacher's last day on contract is Friday, June 20th. The last day of school is June 19th. LM asked what would be more efficient...have the teachers do the packing, or have professionals move the items. Dan stated that he hasn't thought about this at this point, but it does need to be addressed. LDB stated that the per diem costs will add up incredibly fast. Bill stated that his sense is that the teachers will want to do their own packing, and do their own unpacking; and that this would cost a lot less than paying rent for two months. LM asked SZ if people are talking about volunteering to help move. Susie hadn't heard specifically, but thought options should be kept open if MIIA is going to cover these costs. She added that perhaps the teachers could do their own packing if they want, and professionals could be hired to do the move, from a liability standpoint. LM stated that it would be up to the teachers if they want to do their own packing. It was agreed that an estimate of the volume of furniture, supplies and equipment we're talking about needs to be developed. BK stated that they'd need boxes. SZ stated that the SBC may also need some storage space for the new equipment and supplies they are procuring. Dan suggested that they meet again with the School Committee in two weeks. He and Mike Delvecchio will see what the options are and come up with a move plan. He added that perhaps the contractor can accelerate the gymnasium so items can be stored there. Everyone agreed to meet on Wednesday, May 7th at 4pm at the town hall. Dan and Mike were thanked for attending the meeting.

IV. MINUTES:

1) **February 20, 2014 meeting:** Corrected minutes were reviewed. LDB made a motion to approve the February 20, 2014 minutes as presented in the packet; CL seconded the motion. Motion passed unanimously (3/0/0).

2) **March 20, 2014 meeting:** LDB stated that she emailed some changes to the committee last night. She went through the tape of the meeting and there were some items that she felt needed clarifying. She put the items in blue. Also, there was some numbering that was off. The minutes were tabled so that the committee could review her email.

feeling that the other towns would allow Rowe to leave if it comes down to not only a Rowe choice. He stated that he honestly can't speak for them, but he thought they would. Judy Olesen of Florida stated that there would be no reason for any of us to stop another town from leaving the Union. All we do is share a superintendency and what we do is our own choice. LM stated that this is also the understanding she has from Russ Dupere. LDB thanked Jon Lev.

There being no further discussion, Chair Miller called for the vote, stating it needed be a roll call vote. On the motion that in accordance with Chapter 71, Section 61 of the Mass. General Laws the Rowe School Committee vote to terminate their participation in the Mohawk Regional School District for the purpose of joining North Berkshire School Union No. 43 as of July 1, 2014 the committee voted as follows: Lisa Miller—yes, Cindy Laffond—yes, Lisa Danek-Burke—no. The motion passed 2 in favor and 1 opposed (2/1/0). Jon Lev stated that next Thursday, May 1st the union budget will be approved.

IT: CL told Jon that we need an IT person to assist with the installation of IT equipment at the new school. SZ stated that as of May 15th we should be ready to start installing fiber optics at the school site and at some point will be needing someone to lead us through that. She is concerned because we are going to be in a transition stage. We have someone at the Mohawk region to work with us up until July 1st, but we don't know exactly when the installation will happen, so one option might be for the school committee to vote to independently hire the NBSU IT person to take us through the whole thing. She said the SBU would like them to explore that. Jon Lev stated that their IT consultant is Graham Coterwas who lives in Plainfield [his wife Laurie Austin works at the Florida school and their children went to Mohawk]. SZ asked what type of contract Graham has with the NBSU. Jon stated that he is a full-time employee of NBSU. He stated that they would have to look at what Rowe's needs would be...1/2 day per week? or 1 day every other week?...and seeing if that will work. SZ asked if we needed him before July 1st would we have to contract with him for perhaps Saturdays and Sundays. Jon thought he might be open to that. CL will get Graham's phone number and see if he would be interested in this.

Signing of Agreement: Chair Miller signed the agreement and gave it to Jon Lev for signature by the other school committees. They will act on the agreement at the May 1st NBSU meeting. Paul McLatchy III, Bill Knittle and Diane Broncaccio asked for electronic copies of the agreement. Ellen Miller will email copies to them. Diane Broncaccio was given a hard copy.

Communication: LM will give SZ Jon Lev's contact information so that she can work with him directly on issues that come up with the new building (IT, etc.). LM asked Jon Lev to confirm that if any teachers had questions or concerns that they could contact him directly. Jon confirmed that it would fine for them to contact him if they had any questions of any kind. Jon, Debbie and Judy were thanked for attending the meeting.

- **Library Relief Grant:** CL made a motion to accept $20,000 from Beyond Words (the Dollar General School Library Relief Grant). LDB seconded the motion. The motion passed unanimously (3/0/0). Bill Knittle and Sue Kranz were thanked for obtaining this grant. Funds will be used for the new Library at the new school.

- **Approve Changes to 2013–2014 calendar:** LDB made a motion to approve changes to the 2013-14 calendar changing the last two days of school, currently June 18 and June 19, to release middle/high school students at noon (no lunch will be served) and the elementary schools at 1:00pm with lunch being served. CL seconded the motion. The motion passed unanimously (3/0/0).

- **Budget Transfers:** None

- **Approve Purchase Requisitions:** None

- **Remote Participation Policy:** CL made a motion to adopt the Rowe School Committee *Remote Participation Policy* (document BEDL) into the Rowe School Committee policy book. LM seconded the motion. The motion passed unanimously (3/0/0).

VI. **Principal's Report:** Bill Knittle presented his monthly report.

A. **Temporary space:** Bill asked for permission to contact the Rowe Board of Selectmen to see if they can use space in the town hall during the summer for Summer School July 1-31, 2014. They had used the space last year. They gave OK to have him send a written request to the town. Also, he stated if they are out of Hawlemont by the end of June he would like to request use of some office space at the town hall also. He was directed to send a second letter to the Selectmen concerning this. Town Clerk Jenn Morse offered her office to Bill as long as she is town clerk. He thanked her for the offer.

B. **New Jersey Elementary School:** Bill reported that the James Monroe Elementary School in Edison NJ recently burned to the ground (thought to be a lit cigarette being placed in the trash). When our staff and students heard about this they decided to do a week of fund raising days for the school. Between Rowe and Hawlemont they raised $333 to send to them. In addition, the students and staff wrote letters to the students and staff.

C. **Enrollment:** Preschool and Kindergarten registration is Tuesday, May 6th at 8:30am. Ads are running for the twelve (12) School Choice seats and the Preschool/Kindergarten registration. An ad will also be run in the *Valley Kids* section at the end of May for the school choice seats. Bill was thanked for the nice job on the ad. [Ads running as follows: 4/12 - $246.96, 4/17 - $148.40, 5/1 - $246.96, 5/5 - $148.40, 5/29 - $150.00.]

D. **Upcoming Schedule:** Nature's Classroom May 19-23, Field Day Wed, June 18th, graduation Wed June 18th at Pelham Lake, and last day of school Thurs June 19th (12:30pm release).

E. **Bus seating:** Bill reported that behavior on the bus hasn't been where they'd like it to be, so they've assigned seats for now. It is definitely helping.

VII: **Report of the Chairperson:**

A. **Warrants:** LM asked LDB and CL if they could take care of signing the treasury and payroll warrants from now until when the new school building is ready, as it is difficult for her (because of her work schedule) to get to the town hall while it is open to review/sign the documents. LDB and CL said that they are up to date with signing the warrants and will take care of it for the time being. LM stated that she will help out if there are occasions when either of them is not available. She thanked her co-members for taking care of this.

B. **Response letter to teachers:** LM had drafted a letter to the teachers responding to questions and concerns they raised in a November 2013 letter to the School Committee. She sent the draft to the committee members via email. LDB said there are some items in the letter that she doesn't agree with so she doesn't feel comfortable signing it. She said she thinks the biggest issue LM will face is there are some things she says that are negotiable items, particularly on the 2nd page (second bullet). She doesn't think that those statements should be in the letter and wants to go on record that she didn't agree with the letter for those reasons. There are also items concerning changing work conditions and work load. Those are negotiable items potentially, and we are presently negotiating a new contract. CL recommended that the bullet in question on the 2nd page be taken out. CL made a motion to send the response letter to teachers and staff as amended. LM seconded the motion. The motion passed two in favor, one opposed (2/1/0).

C. **Move preparations:** LM passed out copies of a quote for storage container(s) from Williams-Scotsman (approximately $1300 for 2 month lease of 40'x8' container). Originally the SBC was thinking of renting storage units, so they obtained the quote for that. However, they may not need them depending on when they receive ordered goods. They will try to wait and have them delivered when the building is ready enough to accommodate the items. Quote is for information purposes only at this point.

D. **Principal's Contract:** LM passed out copies of the new Principal's contract (July 1, 2014 to June 30, 2017). LM stated that she was surprised that we don't have the pay put into the budget, since we've known about this apparently since January. LDB stated that we do have it in the budget. LM stated that up until the last budget submitted the Principal's salary was $73K. Bill stated that it's under *Negotiable Increases*. LM stated that she doesn't remember them saying that. She remembers them saying we were putting in 3.0% for the teachers for negotiable increases. LDB said it wasn't that simple. She said there was a place holder for that (Line 22). We made some estimates of all negotiable increases. It was all of the increases—not just the teachers. It includes the staff and the principal. She has backup for all of the negotiable increases but doesn't have it with

her. LM stated yes, I thought it was a 3% for all. LDB said that Joanne went over this with us and ended up putting all the negotiable increases in one place. Bill K asked LM if that is why she wanted copies of all of the contracts (teachers and principal). LM replied no, she had asked for those for Jon Lev. He needed them when working on the agreement and estimates. LDB asked for a moment to check one thing. She then said that yes, the amount in Line 22 for negotiable increases ($26,700) does include all increases. LM stated that she wasn't aware of that. She does remember specifically discussing 2.5% vs. 3.0%, so she was a little surprised.

E. **Annual Town Meeting/FY2015 Budget:** Discussed handout(s) for the town meeting. Central Office supplied a one-page sheet with educational highlights, enrollment projections, and FY2014 vs. FY2015 budget. CL thought a hand-out should be given out at the May 12th ATM. Ellen Miller asked since the budget is lower going with North Berkshire Union vs. Mohawk superintendency, will a lower number be presented at town meeting for the FY2015 appropriation. She said she wasn't looking for an answer immediately, but thought they might think about it. LM thought that with a new school building and new superintendency that there could be some surprise costs. CL asked if there was extra money for hiring an IT person for this year. Bill K stated that the MIIA paid for a portion of this year's Hawlemont rent, so that freed up about $23K in the School PreK-6 budget. He thought it would be good to have an extra cushion so that any money left at the end of the year could be put in school choice fund. LM thinks there is still about $20K for school choice students lost from pre-fire year to post-fire year. That money, however, would go to the town, and then we would have the option of asking the town (via town meeting vote) to return it to the school. The school choice fund was greatly depleted, and we realized that it was because we lost school choice students after the fire. We need to calculate the loss, and Dan Pallotta said that he would help us present that to MIIA for reimbursement. LM stated another option would be: we keep our FY2015 budget request the same; i.e., don't reduce it because of the lower cost of the NBSU, and then use those extra funds to offset the school choice amount we lost, and the town could keep the receipt from MIIA. Either way, we need to calculate the loss and present it to MIIA. LM recommends the extra money be left in for next year, to hopefully allow us to rebuild the school choice fund.

F. **IT for new school:** SZ again asked for IT assistance. It is an immediate problem. LM said we do have a little bit of buffer so we can do that. Bill K said if we use the Mohawk IT person now there will be no added cost. SZ is concerned, though, that if Dustin gets half way through the project and then it needs to get turned over to someone else on July 1st it could be very tricky. LM asked SZ if she had an estimate of the cost. SZ said it has been very hard getting an estimate from Dustin. The data switches are about $2K, we need a firewall (didn't get an estimate on that). If Dustin can get something done before July 1st then we'd be alright. We don't know when AXIA or Crocker is going to come to do the install of the fiber line. LDB stated she didn't see any reason why we couldn't use both IT consultants. SZ stated that her ideal would be to have one individual handle all of the installation. LM said we have the extra $23K this year from the rent money savings, and we were $4-5K in the red in other line items [that leaves about $18K]. Noel Abbott stated that he concurs strongly with Susie because the first part of it is going to be systems design. You want the person who is going to be implementing and using it to be designing and developing it. To use someone who is free, could ultimately be more expensive. Susie stated she and Bill K are going to a meeting on Monday to discuss IT equipment. After that they'll have a clear idea of what we're are getting. She thinks it will be a good idea if someone could attend who acted on the school's behalf, rather than just taking the salesman's suggestions. Bill K stated that it sounded like Supt. Lev was open to having us use their IT consultant. Susie will contact Supt. Lev to try and work that out.

VIII.SUPERINTENDENT'S REPORT:

A. Proposed FY15 School Budget – Annual Town Meeting handout
B. B. 2014-2015 School Calendar
C. Results of Professional Learning Days: Family Survey

IX. FINANCIAL INFORMATION/REPORT OF THE BUSINESS ADMINISTRATOR:

A. Rowe School Capital Plan
B. FY2014 Expense Report as of 3-31-2014
C. FY2015 Cherry Sheet: Local Aid Estimates HWM Budget Proposal

	FY2014	FY2015
Chapter 70	$100,747	$103,362
Charter Tuition Reimb	$ 0	$ 4,645
School Lunch	$ 501	$ 466
School Choice	$102,994	$102,300

X: DIRECTOR OF PUPIL PERSONNEL SERVICES: See April 2014 report attached.

XI: DIRECTOR OF CURRICULUM & ASSESSMENTS ELEMENTARY SCHOOLS: See April 2014 report attached.

XII: UNFINISHED BUSINESS: None

XIII: NEW BUSINESS: None

XIV: SUBCOMMITTEE REPORTS:

A. Policy Subcommittee: No report

B. Transportation Subcommittee: No report

C. Negotiations Subcommittee: LDB reported that an email was received by the school's attorney on April 6th that said the Rowe teachers are ready to bargain a successor agreement. Judy Willis sent something out to the committee [subcommittee], and LDB responded to her that unless she's heard otherwise that she believed the negotiations person would be her, and that she was appointed in June by the chair. She told Judy that she would appreciate any assistance she could provide, coordinating with Attorney Dupere and the administration and posting of the meetings. Russ Dupere sent an email to MTA Rep Dave Roberts (MA Teachers' Association) and gave a list of dates (beginning this week), and she has not heard anything back on that. The current 3-year contract expires August 14, 2014. LDB stated they're not completely out of time, but it's pretty late to begin negotiating this and she's concerned about that. The committee has met in executive session, and she believes the committee has a direction that they're moving in. They are just waiting to be able to have a meeting. LDB asked that it be put on the agenda for the May 7th meeting in case an executive session is needed to discuss this matter.

XV. CORRESPONDENCE/HANDOUTS: (see list below)

XVI: AUDIENCE/STAFF COMMENTS (Combined):

A. Laurie Pike asked if the school would still be part of the Collaborative for Educational Services [in Northampton]. LM stated that she believes yes. Bill K stated that it is in the budget and it's okay with the NBSU. LM suggested that the school staff start thinking about the calendar for next year—which days they want as half days, etc. LDB said one thing that will be hard is the 2-tier transportation bid. If Rowe and Mohawk have different schedules, that's going to affect the transportation budget. LM stated that that is something we have to think about now. The staff also need to think about what they want for professional development.

B. Diane Broncaccio asked if the enrollment projection of 58 elementary students is the total, or if we'll be able to take more. LM stated that in addition to the 58 there are twelve (12) school choice seats open (for a potential total of 70).

C. Jenn Morse stated that she has been talking about the social impact that she thinks this [superintendency change] could possibly have. She has talked with some members of the Mohawk School Committee. She's wondering if somebody from the Rowe School Committee will go and talk to them to make sure we're still

going to be able to participate in things like field trips, musicals, sports—that type of stuff. She thinks somebody from this school committee needs to go to the Mohawk and Hawlemont school committees and reach out and make sure that these things are definitely going to be happening for our kids in the future. LM stated that the school committee should think about this, and perhaps somebody can volunteer at the next meeting. She'll add that to the agenda.

D. Jenn Morse stated that she wanted the committee to know that the petition she emailed to them today represented about 20 children represented by parents, as well as citizens. This petition was to let the school committee know that not everyone was happy about this change. She didn't expect anything to change, she just wanted them to know that people are upset. LM thanked her. She said she had heard from a lot of people, but did not have a list.

E. Rosie Gordon said she recalled there was a nice, fairly new boiler that Siemens had put in at the school during all of the energy upgrades. She wondered what happened to it, and asked if it could be sold to defray some of the costs since it is not going to be used. SZ said that unfortunately it was destroyed by fire and water so was not usable. Marilyn Wilson stated that she gave instructions that the brand new state of the art boiler should be winterized and well contained and protected so that it could be used again, and those instructions were not carried out. Rosie then asked about the fuel in the tanks. SZ stated that the fuel was stabilized and will be used.

F. SZ put in a plug for the Mary Lyon Foundation capital campaign. The fund raising is alive and well. 800 letters have been sent out to residents, vendors, taxpayers, friends and alumni. They've received $5,000 so far. The committee is also planning some fund raising events. She said they're looking for more volunteers if anyone is interested in helping out. LM thanked her for the work they are doing.

G. Bill Knittle made a general comment that if there are parents who are concerned about what this administrative change will mean to their children, that he would be interested in talking to any of them. He asked that this message get passed on to them somehow. While the administrative outlook may change, it is still the same group of caring and dedicated and talented teachers and other staff who will be caring for, and supporting, and looking out for the best interests of all of the school children. He believes that the school children will be supported as they always have been. We may have to work a little harder to find that same level of support that has been there, but he is confident that we can do that. LM added that on the other hand, we need to get our children out there with other people. We can make this a goal and actually address this more than we have in the past. We've been doing whatever seemed okay, but maybe we need to do more. That is something we can address in the future, hopefully.

H. Marilyn Wilson asked that the school and everyone involved with the school be careful in the categorizing of the submissions of invoices for the warrants. She said they received one this week that was categorized to the fire account, but it actually did not belong there. They are going to have to reclassify it. She just wanted to remind everybody that everything that is misclassified that way takes away from the money for the building. She asked everybody—the teachers, the school committee, all the way through all of the channels—to be really mindful of how they're submitted. LDB asked what the item was. Marilyn stated it was for Common Core, and stated that Common Core did not even come into existence until 2013. LDB stated that it wasn't for Common Core; there was just an advertisement at the bottom of the invoice for Common Core. The invoice was for six reading books. Bill K stated that it was an order for replacing books that were destroyed in the fire, and for some reason it had never been paid. He said they do understand that there are to be no more expenditures for such items without prior approval. This is an old bill. He said they work very hard to make sure things are categorized correctly, and he thinks this one was. He'd be happy to go over it with whomever has questions.

I. Rosie Gordon asked if the computers (MacBooks, laptops) upstairs in the town hall are going to be used at the new school, because she sees in the budget there are more funds for technology. LM stated that she recalls that they have been tested and are going to be used and we're all happy with that. Bill K confirmed that they are going to be used in each classroom, but they're also trying to keep current with what they're teaching the students, so that may mean additional technology purchases. LDB stated there aren't any requests for technology purchases this year.

J. Laurie Pike stated that there are some very old laptops in the computer cart that don't work very well, but others are fine. Bill said the old ones are probably 9 or 10 years old. They will use them as word processors.

K. Roberta Baker stated that she has some school items stored upstairs in the Gracy House that need cleaning. They were all sprayed down before storing them, but she'd like to put them in a dishwasher. There is one at the Gracy House. She asked permission to clean them there. She was directed to contact the Gracy House Committee to get their okay.

L. LM stated that if anyone has any concerns or questions, feel free to call or email her.

XVII. **ADJOURNMENT:** At 7:11pm CL made a motion to adjourn the meeting. LDB seconded the motion, and passed unanimously (3/0/0).

Respectfully submitted by Ellen Miller,

Signature: _____

Lisa A. Miller, Chair

Date Approved: 5-12-14

Meeting Packet/Handouts:

- Agenda
- Minutes (2/20/2014, 3/20/2014)
- NBSU 43 Agreement
- Beyond Words/Dollar General library relief grant
- Remote Participation Policy (BEDL)
- Principal's Report 4-24-14
- Draft letter to teachers responding to their Nov 2013 letter
- Storage unit quote (Williams-Scotsman)
- Principal's contract (July 2014-June 2017)
- Superintendent's Report 4-24-14
- ATM handout re FY2015 budget and projections
- Draft MTRSS 2014-15 calendar - updated 4.4.14
- Results of PLD: Family Survey
- Rowe School Capital Plan
- RES Expense Report as of March 31, 2014
- FY2015 Cherry Sheet (Local Aid) estimates
- Report of Director of Pupil Personnel Services – April 2014
- Report of Director of Curriculum and Assessment – April 2014
- **Correspondence**: 1) March 14, 2014, letter from Kathleen Millett, Executive Director, Office for Nutrition, Health and Safety Programs to Superintendent Michael Buoniconti re: Congratulations for increase in School Breakfast Program, 2) April 2, 2014, letter from Superintendent Michael A. Buoniconti to Dr. Mitchell Dan Chester, Commissioner of Education, re: requesting permission to tuition students in grades 7–12 to the Mohawk Trail Regional High School for the 2014–2015 school year
- **Handouts:**
- **- The Recorder:** 1) April 13, 2014, Press Release – Rowe School Capital Campaign from Susan Samoriski, 2) March 25, 2014, article "Indiana withdrawing from Common Core standards", 3) March 29, 2014, article "Rowe superintendency decision likely from Berkshire union on Monday", 4) April 1, 2014, article "Berkshire Union gives Rowe green light to join", 5) April 5, 2014, editorial "Rowe can't make a complete break", 6) April 15, 2014, article "Rowe School going up" 7) Advertisement for school choice seats and PreK-K registration
- **- SF & West County Independent**: 1) March 24, 2014, article "Getting personal over personnel?", 2) March 24, 2014, article "School Committee vote allows negotiation with Berkshire District; no decision yet"