ROWE ELEMENTARY SCHOOL DISTRICT
ROWE SCHOOL COMMITTEE MEETING MINUTES
Rowe Town Hall
Tuesday, November 13, 2012 – 6:00PM

Call to Order: Chair Lisa Miller called the meeting to order at 6:10PM.

Present: Lisa Miller, Lisa Danek-Burke, Cindy Laffond.

Also present: Selectmen Noel Abbott and Paul McLatchy III, and Town Coordinator Ellen Miller

School Fire Matters:

- **Bid Specs for Demolition**: Have not seen them yet. Ms. Miller was asked to have MIIA email the specs to both the BOS and the SchCom.
- **Inventory:** It was reported that the inventory is complete and the Principal Knittle and Joanne Blier are putting the finishing touches on it. It will be available on Friday.
- **Insurance Expenditures:** A conference call will be held on Monday, November 19th at 9am with Joe Boudreau of the DOR Division of Local Services to discuss expenditures from the school fire deficit account.
- **Insurance Reimbursement:** Ellen Miller reported that she will be submitting a reimbursement request to MIIA this week for approximately $116,000. Once received, this money—along with the $20,000 already received—will need to be appropriated by town meeting vote to cover the current deficit of $136,000.
- **Laptops/MacBooks/Smartboards:** No answer from Supt. Buoniconti concerning possible use of these items.
- **School Building Committee:** Paul McLatchy stated that Jenn Morse had also wanted to be on the committee. No action was taken on this at this time. Noel Abbott stated that the board may need to rethink the current appointees. Both items will be discussed at a subsequent meeting.
- **MSBA:** The School Committee reported that they had authorized Joanne Blier to contact MSBA following the fire to file a Statement of Interest (SOI). Noel Abbott reported that he, Ellen Miller and Cindy Laffond had a phone conversation with Diane Sullivan with the MSBA this afternoon. If in fact the town did submit an application for funds, the town would not find out until at least November 2013 whether we were approved or not. This would greatly hold up any rebuilding project. Their program is a reimbursement program, which means that the town would have to appropriate and pay for the entire project, and then request reimbursement. Their reimbursement rate is 30% of any portion paid by the town (total project cost less insurance funds, grants, etc.). There are other factors that can increase that to a maximum of 50%. Rowe may or may not be eligible for any of these other factors. As far as the architect and Operations Project Manager (OPM) are concerned, Noel Abbott reported that MSBA stated that the town gives MSBA their choices, and the MSBA actually hires the architect and OPM. Another caveat with the MSBA program is that the smallest project they will usually fund will be for a school of 300 students minimum. For small schools they are advocating for regionalization. Lisa Miller stated that there are many constraints with using MSBA, and she has concerns that using MSBA will delay the project.
- **Administrative Assistant:** Janice Boudreau, who was hired as a temporary administrative assistant to help with school fire matters, was present and was introduced. Ms. Boudreau lives in Heath, and had previously held the Town Coordinator's position there when the Heath school was built. She was welcomed by all present.

Respectfully submitted,
Cindy Laffond

Approved: _____

Date Approved: _____