

**Rowe School Committee
Meeting Minutes
Tuesday, October 12, 2010**

The Massachusetts Open Meeting Law requires minutes for all school committee and subcommittee meetings. The recorded minutes are open to the public for inspection within 10 days of the meeting. Minutes are recorded to provide a brief overview that reflects the subject matter discussed and any decisions made. Motions made are to clearly indicate who made the motion and who seconded the motion. Record who was in favor, who opposed, or who abstained. The names of any person(s) appearing before the committee are to be indicated.

- Documents:** September 14, 2010 Rowe School Committee Meeting Minutes
September 2, 2010 letter from Superintendent Michael Buoniconti to Richard S. Warner, MD - re: school physician for Rowe Elementary School.
Packet from the Collaborative to Maggie Rice
September 16, 2010 letter from Susan Kranz, Rowe Teachers Association President to Maggie Rice, Chairperson, Rowe School Committee – re: formal notification of request by the Rowe Teachers Association to enter into negotiations.
Rowe FY11 Enrollment and Classroom Configuration
DOE District Analysis and Review Tool (DART)
Mohawk Trail Regional School District/Hawlemont & Rowe School District Superintendent Evaluation Form
September 30, 2010 Rowe School District FY11 Operating Superintendent Job Descriptions
Rowe School District Staffing Projection FY12
Rowe School Capital Plan
Rowe School District Projected Enrollment FY12 Budget Proposal
Rowe School District Field Trip/Enrichment Activities Budget FY12
October 5, 2010 Principals Report
Mohawk Trail Regional School System FY11 Grants
Rowe School District – Safe Schools Policy
Rowe School District Student Rights and Responsibilities Policy

1. Call to Order:

Maggie Rice called the meeting to order at 6:35pm. **Roll call:** Bob Clancy, Joanne Blier, Michael Buoniconti, Lisa Danek Burke, Maggie Rice, Rebecca Richardson and Laurie Laffond were present.

2. Audience of Citizens:

None

3. Approval of Minutes:

- A. A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to approve the Rowe School Committee meeting minutes from September 14, 2010 as read. Unanimous yes vote.

4. Correspondence:

- A. September 2, 2010, letter from Superintendent Michael Buoniconti to Richard S. Warner, MD - re: school physician for Rowe Elementary School - See Appendix A
B. Packet from the Collaborative to Maggie Rice
C. September 16, 2010 letter from Susan Kranz, Rowe Teachers Association President to Maggie Rice, Chairperson, Rowe School Committee – re: formal notification of request by the Rowe Teachers Association to enter into negotiations – See Appendix B

5. Unfinished Business:

- A. Energy Project – Nothing has changed on the Siemens Project. Final Payment has been made.
- B. Solar Project – The poles for the solar array have been placed. Hopefully panels will start to arrive this week.

6. Report of the Chairperson:

- A. None

7. Report of the Superintendent:

- A. Contract Negotiations - Follow up from the last meeting regarding teacher negotiations. Also, follow up on town participation during negotiations. The Town Representative will not be able to attend Executive Session for Teacher Negotiations. The Town Committee can pick their own representative.
- B. Student Enrollment – See Appendix C
- C. District Analysis and Review Tool – See Appendix D
- D. Superintendent's Evaluation – See Appendix E

8. Financial Information:

- A. FY11 - Operating Statement – See Appendix F
- B. FY12 – Rowe School Staffing Projection – See Appendix G
- C. FY12 – Rowe School District Projected Enrollment – See Appendix H
- D. FY12 – Rowe School District Field Trip/Enrichment Activities – See Appendix I
- E. Rowe School Capital Plan – See Appendix J

9. Report of the Principal:

- A. Principal Report – As read - See Appendix K

10. Action Items:

- A. Mohawk Trail Regional School System FY11 Grants - A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to accept the grants as read. Unanimous yes vote. See Appendix L
- B. First Reading – Policy JHF Safe Schools Policy – See Appendix M
- C. First Reading – Policy JI Student Rights and Responsibilities – See Appendix N
- D. First Reading – Policy JIC Student Conduct – See Appendix O
- E. First Reading – Policy JICFB Bullying Prevention – See Appendix P

11. Subcommittee Reports:

- A. Policy Subcommittee – See above and will have 3 for the next meeting.
- B. Transportation Subcommittee – Not at this time.
- C. Negotiations Subcommittee – Not at this time.

12. Handouts:

- A. Not at this time.

13. Executive Session:

A. A motion was made by Maggie Rice and seconded by Lisa Danek Burke to go into Executive Session for the purposes of Collective Bargaining M.G.L. Chapter 39 Section 23b(3) and to come out with the purpose of adjournment. Lisa Danek Burke – yes; Maggie Rice – yes; Rebecca Richardson – yes -
Out of Executive Session at 8:55pm for the purpose of adjournment.
Lisa Danek Burke – yes; Maggie Rice – yes; Rebecca Richardson – yes

14. Adjournment:

A. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to adjourn the meeting at 8:55pm. Unanimous yes vote.

Respectfully submitted,
Laurie Laffond

Approved:

Margaret Rice, Chairman

Lisa Danek Burke

Rebecca Richardson