

**Rowe School Committee  
Meeting Minutes  
December 8, 2009**

**1. Call to Order:**

Maggie Rice called the meeting to order at 6:36pm.

**Roll call:** Rebecca Richardson, Lisa Danek Burke, Maggie Rice, Laurie Laffond, Bob Clancy, Joanne Blier, and Michael Buoniconti were present.

**2. Audience of Citizens:**

None

**3. Approval of Minutes:**

A. A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to approve the Rowe School Committee meeting minutes from October 27, 2009 as read. Unanimous yes vote.

**4. Correspondence:**

A. November 25, 2009 letter from Meg Nelson, Education Specialist ESE, to Superintendent Buoniconti re: approval of Special Education Program Plan Statement. (See Appendix A)

**5. Unfinished Business:**

A. Energy Project – Continued work on the energy project. Siemens expects to have the work done on or about February 1<sup>st</sup>.  
B. The School Committee supports pursuing a grant for the energy program.

**6. Report of the Chairperson:**

A. Executive Session

**7. Report of the Superintendent:**

A. 2009-2010 Superintendent's Award – (See Appendix B)  
B. Nine Town News Renaming Contest – The new name will be "Mohawk School News".  
C. New 3-District Website – Should be up and running in January.  
D. Student Safety – No trespass orders will be sent out before the holiday break.  
E. Race to the Top Grant – See Action Items #H (See Appendix C)  
F. Business Practice Suggestion – All school finance books will be done at Mohawk with Joanne Blier using Budget Sense. Will start at the beginning of the new calendar year.  
G. Discovery Charter School of Sustainability – (See Appendix D)  
H. Franklin County School Committee Caucus – (See Appendix E)

**8. Financial Information:**

A. FY2010 Operating Statement (distributed at meeting) (See Appendix F)  
B. FY2011 Draft Budget Proposal (distributed at meeting) (See Appendix G)

**9. Report of the Principal:**

A. Principal Report – As read (See Appendix H)  
B. 2009-2010 Calendar of Events –

**10. Action Items:**

- A. Line Item Transfers – Vote to transfer \$4,020.00 from Heat to Teacher Salary and \$3,200.00 from Heat to Tech Tuitions.** - A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to transfer \$4,020.00 from Heat to Teacher Salary and \$3,200.00 from Heat to Tech Tuitions. Unanimous yes vote. (See Appendix I)
- B. Vote to approve FY2010 spending of REAP Grant Funds in the amount of \$2,358.00 for Field Trips; \$2,000.00 to continue implementing the Conway Master Plan and \$3,672.00 for Core Curriculum Development for a total of \$8,030.00.** – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to approve FY2010 spending of REAP Grant Funds in the amount of \$2,358.00 for Field Trips; \$2,000.00 to continue implementing the Conway Master Plan and \$3,672.00 for Core Curriculum Development for a total of \$8,030.00. Unanimous yes vote. (See Appendix J)
- C. Vote to dispose of 11 Apple iMacs** – A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to dispose of 11 Apple iMacs. Unanimous yes vote.
- D. Vote to approve July 1, 2010 – June 30, 2014 contract for Joanne Blier, Business Manager** – Hold until Executive Session.
- E. Vote to approve July 1, 2010- June 30, 2016 contract for Patricia Bell, Director of Pupil Personnel Services** – Hold until Executive Session
- F. Vote to accept the performance standards for the evaluation of the Business Manager, Director of Pupil Services and Elementary School Principal.** – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to accept the performance standards for the evaluation of the Business Manager, Director of Pupil Services and Elementary School Principal. Unanimous yes vote. (See Appendix K)
- G. Vote to change the 2009-2010 School year Calendar to add early release days on January 12 and February 11, 2010.** – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to vote to change the 2009-2010 school year calendar to add early release days on January 12 and February 11, 2010. Unanimous yes vote.
- H. Vote to submit to the Rowe Board of Selectman and Rowe Finance Committee to come from the Rowe School Capital Plan funding to replace the copier for \$10,000.00 and the phone system for \$8,000.00. This money is to come from the Town of Rowe Capital Stabilization Fund.**  
- A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to submit to the Rowe Board of Selectman and Rowe Finance Committee to come from the Rowe School Capital Plan funding to replace the copier for \$10,000.00 and the phone system for \$8,000.00. This money is to come from the Town of Rowe Capital Stabilization Fund. Unanimous yes vote. (See Appendix L)
- I. Vote to authorize the School Committee Chair and Superintendent to sign the Race to the Top Memorandum of Understanding.** – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to authorize the School Committee Chair and Superintendent to sign the Race to the Top Memorandum of Understanding. Unanimous yes vote. (See Appendix C)
- J. Vote to ratify a Joint Declaration on Education in Franklin County as presented by the Franklin County School Committee Caucus.**  
Table till a later date. (See Appendix E)

**11. Subcommittee Reports:**

- A. Policy Subcommittee – None
- B. Transportation Subcommittee – (See Appendix M)
- C. Negotiations Subcommittee – None

**12. Handouts:**

- A. October 2009 MADC Bulletin article “Governor Announces Readiness Centers” (See Appendix N)
- B. Business Administrator Contract Jul 2, 2010 – June 30, 2014 – (See Appendix K)
- C. Director of Pupil Personnel Services Contract July 1, 2010-June 30, 2014. (See Appendix K)

**13. Executive Session:**

**A. Executive Session, under M.G.L. Chapter 39, Section 23B(3), to conduct contract negotiations with nonunion personnel.**

A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to go into Executive Session, under M.G.L. Chapter 39, Section 23B(3), to conduct contract negotiations with nonunion personnel and to come out to vote and adjourn. Lisa Danek Burke – yes; Maggie Rice – yes; and Rebecca Richardson – yes Out of regular session at 8:52pm. and will go into Executive Session when come out of Executive Session will go into Regular Session for the purpose of adjournment.

**Out of Executive Session at 9:05pm into regular session for the purpose of voting on the Director of Pupil Personnel Services contract and employment and the school Business Administrator contract and employment.**

- A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to approve the July 1, 2010 to June 16, 2016 contract for Patricia Bell the Director of Pupil Personnel Services. Unanimous yes vote.

- A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to approve the July 1, 2010 to June 30, 2014 contract for Joanne Blier the Business Administrator. Unanimous yes vote.

**14. Adjournment:**

- A. A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to adjourn the meeting at 9:07pm. Unanimous yes vote.

Respectfully submitted,  
Laurie Laffond

Approved:

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Margaret Rice, Chairman

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Lisa Danek Burke

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Rebecca Richardson