

**Rowe School Committee**  
**Meeting Minutes**  
**September 9, 2008**

**1. Call to Order:**

Maggie Rice called the meeting to order at 6:35pm. Michael Buoniconti, Lisa Danek-Burke, Maggie Rice, Bob Clancy, and Laurie Laffond were present. Rebecca Richardson was on vacation.

**2. Audience of Citizens:**

None

**3. Approval of Minutes:**

A motion was made by Lisa Danek-Burke and seconded by Maggie Rice to approve the August 12, 2008 meeting minutes as read. Unanimous yes vote.

**4. Correspondence:**

A. Pittsfield Pipers called the school for a P.O. Will not sign the PO-hold off on all information and will be discussed at the next meeting of the Energy Committee.

**5. Unfinished Business:**

- A. Outdoor Classroom – Making slow progress. Bob Clancy will check into pricing out the remainder of the job to try and get the job finished sooner.
- B. Security System – The system was installed at the school and all is going well.
- C. Capital Improvement Planning Committee – Table this item until further notice.

**6. Report of the Chairperson:**

A. Maggie was not able to attend the last 3-District Meeting re: Superintendent Evaluation – Rowe School was already in favor of this.

**7. Report of the Superintendent:**

- A. District Improvement Planning - Multi-year Plan – Review with the LEC at the next meeting. The next meeting will be on Friday, September 19, 2008. Michael Buoniconti will try to be up for that meeting.
- B. Superintendent Evaluation Instrument/Policy – (See Appendix A)

**8. Financial Information:**

A. Financial Information (nothing significant to report – anticipate first FY09 Operating Statement October/November)

**9. Report of the Principal:**

- A. Principal Report – as read (See Appendix B)
- B. Calendar of Events -

**10. Action Items:**

- A. Vote to increase adult school lunch price from \$1.00 to \$2.00 (suggested increase) - A motion was made by Lisa Danek Burke and seconded by Maggie Rice to increase adult lunches from \$1.00 to \$2.00. Unanimous yes vote.
- B. Vote to authorize purchase whole or part of 2007 Everyday Math Program – Tabled by Bob Clancy.
- C. Vote to authorize purchase of desktop computer for custodian/EMS software, not to exceed \$1,000.00. – A vote was made by Lisa Danek Burke and seconded by Maggie Rice to authorize a desktop computer for the custodian not to exceed \$1,000.00. Unanimous yes vote.
- D. CBI Evaluation of the Superintendent Policy 1<sup>st</sup> Read – (See Appendix C) – Will vote for approval at the October meeting.
- E. Vote to approve revised Superintendent Evaluation Instrument. – A motion was made by Lisa Danek Burke and seconded by Maggie Rice to vote to approve the revised Superintendent Evaluation Instrument. Unanimous yes vote.

**11. Subcommittee Reports:**

- A. Policy Subcommittee – Superintendent Policy - See above
- B. Transportation Subcommittee – A new functioning radio for the buses to communicate with the school.
- c. Negotiations Subcommittee –None

**12. Handouts:**

- A. None

**13. Executive Session:**

- A. Not at this time.

**14. Adjournment:**

- A. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to adjourn the meeting at 7:50pm. Unanimous yes vote.

Respectfully submitted,  
Laurie Laffond

Approved:

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Margaret Rice, Chairman

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Lisa Danek Burke

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Rebecca Richardson