

**Rowe School Committee  
Meeting Minutes  
November, 13, 2007**

**1. Call To Order:**

Maggie Rice called the meeting to order at 6:32pm.

**2. Audience of Citizens:**

Lisa Danek Burke, Maggie Rice, Bob Clancy, Jim Brown, Sue Wood, Cindy Laffond, Jack Packard, Earl Carlow, Bill Loomis, Laurie Laffond, Rebecca Richardson, Superintendent Michael Buoniconti, and Joanne Blier were present.

**3. Rowe Energy Committee:**

A. RFQ – Energy Performance Contract

- a. November 7, 2007 letter from Jack Packard, Chair Rowe Energy Committee, to Rowe School Committee. (See Appendix A).
- b. November 14, 2007 draft letter from Ellen Babcock, Rowe Procurement Officer to Commissioner Executive Office of Energy and Environmental Affairs.

B. Board of Selectman Myra Carlow reconvened the previously adjourned Board of Selectman Meeting on November 13, 2007 at 6:40pm.

C. A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to give the Rowe School Committee approval to accept the Request For Qualifications (RFQ) for Energy Savings Performance contracting for the Town of Rowe dated October 9, 2007 as presented. To accept that request and to authorize the Town of Rowe to issue the request for qualifications. Unanimous yes vote.

D. A motion was made by Myra Carlow and seconded by Jim Brown of the Board of Selectman of the Town of Rowe to approve this request for Qualifications (RFQ) for Energy Savings Performance Contracting dated October 9, 2007 and authorize the Town of Rowe to submit this request as soon as possible. Unanimous yes vote.

**4. Approval of Minutes:**

A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to accept the October 9, 2007 meeting minutes. Unanimous yes vote.

**5. Correspondence:**

- A. October 11, 2007 letter from Johanna Weinstein, president Rowe Teachers' Association, to Maggie Rice, Chairwoman Rowe School committee re: beginning negotiations. (See Appendix B).
- B. October 12, 2007 letter from Buckland Board of Selectman to the Rowe School Committee, Rowe Elementary School regarding Special Legislation Relative to MMSBA Reimbursement. (See Appendix C.)
- C. October 15, 2007 letter from Greenfield Community College President Robert L. Pura to the Rowe School Committee Members regarding Franklin County Public Education Study. (See Appendix D).

- D. November 1, 2007 letter for Bill Loomis of the Finance Committee to the Rowe School Committee Meeting regarding the recommendation of payment of fees to Lower Pioneer Valley Educational Collaborative for the service of Medicaid Reimbursement of qualified students. (See Appendix E).

**6. Unfinished Business:**

- A. Outdoor Classroom – The only person who has shown interest for the time frame that we needed someone was Vaughn Tower of Charlemont he quoted it at \$4,800.00 for work done in mid-December. This will be for completion of the project with the exception of the metal roof, which will be donated by Mr. Robert Silva. This is for the labor portion of the project per the construction drawing from Architect Don Williams. Bob Clancy will fill out the quote sheet for all persons contacted (contractors) and will staple to the Invoice/Purchase Order of the work done.
- B. After School Program - We had two parents that showed interest in the After School Program. We will need some kind of curriculum set up.
- C. Security at Front Door – One quote at this time from Greenfield Locksmith. Joanne Blier mentioned we would be able to receive a grant from MIIA for security. Bob Clancy will look into this.

**7. Report of the Chairperson:**

- A. Ski Program – Letter sent home to parents sent out in October. It was discussed and the School Committee decided that the cost would only increase by \$1.00 for lift tickets and .50¢ for rental costs. The PTP and the Rowe School will pay for the lessons. (See Appendix F)
- B. Discussed the Cape Cod trip and ways the students can raise more money for that trip besides the Spaghetti Supper.

**9. Report of the Superintendent:**

- A. Superintendency Union – (See Appendix G)  
A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to appoint 1 member to an exploratory union school committee in order to develop a draft union agreement that would expand the existing Mohawk Trail Regional School System Superintendency Union. Unanimous yes vote.  
\*\*\* It was discussed and decided to appoint Maggie Rice as the Rowe committee member.
- B. Rowe Energy Committee – See #3
- C. Medicaid Processing Fee – See #5-D

**10. Financial Information:**

- A. Monthly Expenditure Report – (See Appendix H)

**11. Report of the Principal:**

- A. Principal Report – (See Appendix I)
- B. Proposed dismissal procedure – (See Appendix J) – Will be added to Agenda for December Meeting as a policy for review.

**12. Action Items:**

- A. Vote to support staff Sick Bank policy proposal request - Discussed and the Committee would like to see the original policy and a written document in exact language of what they want for the next meeting.
- B. A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to authorize the Superintendent to explore the possibility of sharing Central Office expenses with other school districts.
- C. A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to revise the existing Student Transportation Policy to reflect the change in language stated. Unanimous yes vote. (See Appendix K)

**13. Subcommittee Reports:**

- A. Policy Subcommittee – None
- B. Transportation Subcommittee – (See Appendix L)
- C. Negotiations Subcommittee – In Executive Session below.

**14. Handouts:**

- A. Superintendent's Award Recipient – Shane Scranton – (See Appendix M)

**15. Executive Session: -**

- A. A motion was made by Maggie Rice and seconded by Lisa Danek Burke to go into executive session for the purpose of discussing strategy with respect to collective bargaining and will be coming out of executive session for the purpose of adjournment. Roll call vote Lisa Danek Burke – yes, Maggie Rice – yes, and Rebecca Richardson – yes. Out of regular session at 8:31pm.

**16. Adjournment:**

Respectfully submitted,  
Laurie Laffond

Approved:

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Margaret Rice, Chairman

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Lisa Danek Burke

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Rebecca Richardson