

**Rowe School Committee
Meeting Minutes
August 21, 2007**

1. Call To Order:

Maggie Rice called the meeting to order at 6:37PM.

2. Audience of Citizens:

Lisa Danek Burke, Bob Clancy, Maggie Rice, Laurie Laffond, Rebecca Richardson, Patricia Bell and Joanne Blier were present.

3. Approval of Minutes:

A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to accept the minutes for the July 11, 2007 meeting. Unanimous yes vote.

4. Correspondence:

- A. Letter from the Town of Heath dated July 24, 2007 to the Rowe Select Board re: Forming a Rowe-Heath Education Exploratory Committee. Maggie Rice volunteered to sit on the Committee. (See Appendix A).
- B. Memo from Maggie Rice to the Rowe Select Board stating she would like to volunteer for the committee dated August 21, 2007 (See Appendix B).
- C. Letter from the Town of Rowe Select Board dated August 8, 2007 re: Proposed Policy re: Notice Required for Use of Benefit Time. Does not apply. The school has their own policies. (See Appendix C).
- D. MIIA Insurance- was in the building and made a few requests regarding safety issues. 1) Child protectors on all plugs in the Preschool Room and 2) An automatic fire extinguisher over the oven in the kitchen. This is not a priority at this time just information for the future.
- E. Letter to the Rowe Board of Selectmen dated August 3, 2007 re: Disposition of school/town property (Piano). (See Appendix D).

5. Unfinished Business:

- A. Outdoor Classroom – Still working on the structure. Mr. Clancy is going to try and schedule some work bees for the fall or we will have to wait until spring for Americorp to come back and help.
- B. Michael Buoniconti and Patricia Bell's contracts.

6. Report of the Chair:

- A. None

7. Report of the Superintendent:

Mr. Buoniconti was unable to attend the August meeting. We will hold the Report of the Superintendent until the September meeting.

9. Financial Information:

- A. FY07 Operating Statement - was reviewed (See Appendix F).
- B. FY08 Estimated Receipts and Charges – (See Appendix G).
- C. FY08 Rowe Tuition Rate - (See Appendix H).

Broke from original agenda to talk about the following:

Energy Conservation Report – Mr. Packard and Mr. Roland Butzke from Siemens Building Technologies, Inc. were introduced and spoke about the Energy Conservation. - Handouts were given at this time. (See Appendix I).

Back to original Agenda at 8:30pm

10. Report of the Principal:

- A. (See Appendix J).
- B. Advertising for School Choice seats – A motion was made by Rebecca Richardson and seconded by Maggie Rice to accept the advertising for School Choice 2nd, 3rd, and 4th grade seats. The motion passed. (See Appendix K).
- C. Advertising for a new custodian – (See Appendix L).

11. Action Items:

- A. Vote to increase mileage reimbursement – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to link/tie the Rowe School Mileage reimbursement rate to the IRS Rate. Unanimous yes vote. (See Appendix M).
- B. Vote to appoint Attendance Officer for the 2007-2008 School Year - A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to appoint Gail May as the Attendance Officer for the 2007-2008 school year for Rowe. Unanimous yes vote. (See Appendix N).
- C. Vote to appoint School Physician for the 2007-2008 School Year – A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to appoint Dr. Richard Warner as the school Physician for the 2007-2008 school year at a cost of \$140.00 for the year plus \$50.00 for a physical if necessary. Unanimous yes vote. (See Appendix N).
- D. Vote to accept Income Eligibility Guidelines – A motion was made by Rebecca Richardson and seconded by Lisa Danek Burke to accept the income guidelines for the 2007-2008 school year. Unanimous yes vote.
- E. Field Trip Approval Request - A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to accept the out of state transportation request for a field trip to the Montshire Museum in Norwich Vt. on September 28, 2007. Unanimous yes vote.

12. Subcommittee Reports:

- A. Policy Subcommittee – Michael Buoniconti has policies to review and will be brought to the next meeting for discussion.
- B. Transportation Subcommittee – Rebecca Richardson attended the meeting.
- C. Negotiations Subcommittee - None

13. Handouts:

- A. Town of Rowe – Preliminary Energy Conservation Report – Reported above.
- B. Calendar of Events for the 2007-2008 school year from Mr. Clancy.

14. Executive Session:

Not at this time.

15. Adjournment:

- A. A motion was made by Lisa Danek Burke and seconded by Rebecca Richardson to adjourn the meeting at 9:57pm. Unanimous yes vote.

Respectfully submitted,
Laurie Laffond

Approved:

Margaret Rice, Chairman

Lisa Danek Burke

Rebecca Richardson