

**Rowe School Committee
Meeting Minutes
September 14, 2004**

1. Call To Order:

Chairman Margaret Rice called the meeting to order at 6:40PM.
Superintendent Alan Genovese, Lisa Danek Burke, Margaret Rice, Principal Bob Clancy, and Laurie Laffond were present.

2. Audience of Citizens:

Laurie Laffond and Ed May

3. Approval of Minutes:

A motion was made by Lisa Danek Burke and seconded by Maggie Rice to accept the minutes for August 10, 2004. Unanimous yes vote.

4. Correspondence:

- A. Letter of resignation from Lynn Connors (See Appendix A).
- B. Welcome Letter to All Staff from Alan Genovese (See Appendix B).
- C. Letter sent to the Board of Selectman from Alan Genovese dated September 3, 2004. Re: Informational Letter (Appendix C).
- D. Letter from Joseph Rappa, Ed.D. Re: Tier II Exam (See Appendix D).

5. Presentation:

- A. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to authorize Ed May to go out to bid for a diesel generator to be tied into our large diesel tank and the building specs that he presented to be installed next summer. Unanimous yes vote.

6. Unfinished Business:

- A. No update on the Marty Rice Memorial. Margaret Woodside was not present at the meeting.

7. Report of Chair:

- A. The Town Meeting appropriated the money for the well.

8. Action Items:

- A. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to authorize Bob Clancy to purchase 50 replacement window shades using School of Choice Expenditures. Unanimous yes vote.
- B. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to approve the Out-of-State field trip for the Primary Class to go to Bellows Falls Vt. Unanimous yes vote. (See Appendix E).
- C. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to accept the Rowe School Committee Public Comment Policy as read (provided they present a clean copy for the record) and adopted on September 14, 2004. Unanimous yes vote. (See Appendix F).
- D. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to accept the Rowe School Committee Media Policy as read (provided they

present a clean copy for the record) and adopted on September 14, 2004.
Unanimous yes vote. (See Appendix F).

9. Report of the Superintendent:

- A. Tier II Review previously discussed under Correspondence.
- B. Reported on the Portfolios on K – 6. (See Appendix G).
- C. Reported on the Literacy Grant. (See Appendix H).

8. Report of the Business Administrator:

- A. David was not in attendance.
- B. Discussed starting the budget process as soon as possible.
- C. Discussed teacher negotiations.

9. Report of the Principal:

- A. Discussed NEAS&C Report. 90% – 95% done.
- B. A motion was made by Maggie Rice and seconded by Lisa Danek Burke to authorize an increase of Substitute Pay for FY05: \$55.00 without a degree and \$60.00 without a degree but with training. \$65.00 with a degree and \$70.00 with a degree and with training. This is per day. Unanimous yes vote.
- C. Discussed Support Staff Sick Bank.
- D. Discussed Teacher negotiations.
- E. (See Appendix I - Principal Report).

10. Report of the PTP:

- A. Reported on the Halloween Party scheduled for October 30, 2004 and having Chris Poulos Stunt Bike Rider for Open House Wednesday, September 22, 2004.

11. Report of the Ed Council:

- A. The next LEC meeting is scheduled for Tuesday, October 12th, at 3:30PM. This meeting will be a work bee for the NEAS&C visit.

12. Report of the Teachers:

- A. None

13. Subcommittee Reports:

- A. Policy Committee – None
- B. Transportation Subcommittee – There was a Transportation Meeting and Alan Genovese will bring notes from that meeting to the next School Committee Meeting. Also, we have two new bus drivers and everything is going fine.
- C. Negotiations Subcommittee – Alan Genovese will send a copy of the teachers contract to Bob Clancy so everyone will have an updated copy.

14. New Business:

- A. None

15. Report of the Mohawk Representative:

- A. None

16. Any Other Business:

Handouts:

- A. Municipal Glossary. (See Appendix J)
- B. Master Committee Calendar. (See Appendix K)
- C. Fall Sports Schedule 2004. (Appendix L)

19. Executive Session:

- A. None

20. Adjournment:

- A. A motion was made by Lisa Danek Burke and seconded by Maggie Rice to adjourn the meeting at 8:25PM. Unanimous yes vote.

Respectfully submitted,
Laurie Laffond

Approved:

Margaret Rice, Chairman

Margaret Woodside

Lisa Danek-Burke