

**Rowe School Committee  
Meeting Minutes  
August 12, 2003**

**Superintendent Genovese called meeting to order at 6:45 for the purpose of reorganization.**

1. **Maggie Rice was elected Chairperson**
2. **Margaret Woodside was elected Vice-Chairperson**
3. **Lisa Danek-Burke was elected Secretary**
4. **Every second Tuesday of the month @ 6:30PM was set for the regular meetings and annual meeting.**
5. **Motion was made and seconded to authorize the Chairperson to appoint any subcommittees.**
6. **All appointments were a unanimous yes vote**

**1. Call To Order:**

Chairman Rice called the regular meeting to order. Margaret Woodside, Lisa Danek-Burke, Principal Bob Clancy, and Superintendent Alan Genovese were present.

**2. Audience of Citizen:**

Sue Sylvester and Cindy Laffond .

**3. Approval of Minutes:**

- A. A motion was made and seconded to approve the minutes for May 27, 2003. They were accepted with an amendment. Unanimous yes vote

**4. Correspondence:**

- A. A letter from Gail O'Connell. (See Appendix A)
- B. A letter from Commissioner Driscoll RE Approved Presenter for School Committee Orientation. (See Appendix B)
- C. A letter from Commissioner Driscoll RE Tuitioning Students to Mohawk. (See Appendix C)
- D. A letter from Alan Genovese to MASC RE Membership (See Appendix D)

**5. Unfinished Business:**

**ACTION ITEMS:**

1. FY 04 School Improvement Plan. Will discuss at Sept. meeting.
2. Ratify teachers' contract. A motion was made and seconded to ratify the Teachers' Contract from Sept. 1, 2002 – Sept. 1, 2005. Unanimous yes vote
3. A motion was made and seconded to accept the guidelines for free and reduced lunches. Unanimous yes vote (See Appendix E)

4. A motion was made and seconded to appoint West County Physicians for the school year 2003 –2004. Unanimous yes vote (See Appendix F)
  5. A motion was made and seconded to appoint Gail May as Attendance Officer for the school year 2003 – 2004. Unanimous yes vote (See Appendix F)
  6. A motion was made and seconded to establish lunch prices at 0 dollars 0 cents, and \$1 for all staff and community. Unanimous yes vote
  7. A motion was made and seconded in response to Sue Sylvester's request to increase her stipend to \$300 for the 2003-2004 school year. Unanimous yes vote (see Appendix G)
- B. Bob reported that the generator is not in place yet. The committee asked Bob to talk with Ed May and see when he plans to start but he must come before the board first. The committee does not want it installed during school hours.
  - C. The handicap ramp has not been finished. Bob will send George a certified letter requesting it be finished before school starts or they will find another contractor to finish the job.

**6. Report of the Superintendent**

- A. Alan gave an update on the FY04 Mohawk budget.
- B. Alan also reported on the FY03 Reconciliation
- C. Supt. Genovese said he was bringing to the Mohawk Committee a proposal for \$20 increase on user fees for sports and charging student to park if they drive their cars to school.
- D. The Regional Agreement passed.

**7. Report of the Business Administrator**

- A. David was not in attendance.

**8. Report of the Principal:**

- A. The renovation progress is ahead of schedule. Looking great!
- B. We have 62 students for the 2003-2004 school year. 34 Rowe and 28 School Choice
- C. NEASC Visit is going to be rescheduled for late Oct. or early Nov.
- D. Evie Dandeneau will be awarded 20 years of service at the opening day staff meeting at Mohawk.
- E. Shelly Sheflin will be teaching our 7<sup>th</sup> graders Spanish @ Mohawk.

**9. Report of the PTP**

- A. There will be a picnic put on by the PTP on Aug. 25<sup>th</sup>, rain date Aug. 26<sup>th</sup>, for all Rowe School Families and staff.

**10. Report of the Ed Council:**

None

**11. Report of the Teachers:**

A. Everyone is just anxious for their rooms to be done.

**12. Subcommittee Reports**

- A. Policy Subcommittee – none
- B. Transportation Subcommittee - none
- C. Negotiations Subcommittee – none

**13. New Business**

- A. Gail O'Connell would like to start a scholarship for a graduating 6<sup>th</sup> grader.
- B. Margaret would like to have some kind of resolution to honor Marty Rice. Will bring ideas to next meeting.

**14. Report of the Mohawk Representative:**

- A. None

**15. Any Other Business:**

- A. Bid Summary (See Appendix H)
- B. Mohawk Trail Regional Agreement (See Appendix I)

**16. Executive Session:**

- A. none

**17. Adjournment:**

- A. Motion was made and seconded to adjourn @ 9:05PM. Unanimous.

Respectfully submitted,  
Cynthia Laffond

Approved:

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Margaret Rice, Chairman

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Margaret Woodside

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Lisa Danek-Burke