Planning Board Minutes
October 24, 2007 10:30 a.m.
Present: Chairman David Roberson, Ann Foshay, Joann Brown and Ellynn Packard, Goal Post Editor Lynne Rudie
Audience: Chris Tower, Sandy Daviau, Carol Lively, Cindy Laffond

The meeting was for the purpose of discussion of the "Goal Post" with Lynne Rudie, Editor was called to order at 10:30 a.m. The first matter of business was the procedure for approval of the invoices for editing, formatting and printing submitted by Ms. Rudie. The Board voted unanimously that the invoices will be inspected and signed monthly by two members of the Planning Board and submitted to the Town Accountant for payment.

The Board and Ms. Rudie agreed that for the present the copy editing and proofreading of the "Goal Post" will continue to be done by members of the Planning Board, with Ms. Packard responsible especially for proofreading for spelling and typographical errors. Generally the number of pages is expected to be in the range of 16 with the understanding that some months contain special events that will require more pages. Ms. Packard reiterated her concern that no board or committees of the town of Rowe be instructed to limit their submissions to the "Goal Post" without the consent of the full Planning Board. It was unanimously voted that Mr. Roberson will proofread the draft copies of the publication for content in compliance with the Board's editorial policy.

Ms. Foshay initiated a discussion of the relative use of the address labels and stated her opinion that the labels were unnecessary and that copies of the "Goal Post" could be addressed to "Resident" only. Ms. Daviau commented that that would make it very difficult to insert flyers intended to be sent only to the seniors for the Council on Aging events. The Board agreed that the issues should continue to be sent out with address labels affixed.

Chris Tower will continue to supervise the labelling of issues, the recruitment of persons to assist in that process, and the liaison with the Rowe Post Office.

Ms. Foshay said that she had worked extensively on the updating of the mailing list but that much remained to be done, and that some persons who have not paid for their subscriptions continue to receive the mailing because the process for recording subscriptions is in disarray.

Carol Lively volunteered to help with the address labels.

Scanning of photos into the computer for transmission to Ms. Rudie was discussed. Mr. Tower is unable to use computers for this purpose and some other means of sending his photos to Ms. Rudie must be found. Mailing was suggested.

Carol Lively made a statement to the Board that 10 years ago the Board completed a study on goals for Rowe, and she wished to know what had become of the goals, and if any progress had been made toward them and if the present Board intended to continue to work toward those goals.

After two members of the Board removed to the adjacent room to examine the Macintosh computer, the Board reassembled and was adjourned at 12:15 a.m.

The next meeting will be a public hearing at 10 a.m. Nov. 1.

Respectfully submitted,
Ellynn Packard
Secretary Ellynn B. Packard Approved: 1 November 2007
David Roberson, Chairman
Angela Shaley Foshay
Joann M. Brown