Planning Board Minutes
September 26, 2007
10:30 a.m..
Present: Chairman David Roberson, Ann Foshay, Joann Brown and Ellynn Packard
Audience: Cindy Laffond

The meeting was called to order by Chairman David Roberson. Minutes of the September 21 meeting were read and approved with one addition.

The business at hand was the interview with Lynne Rudie, who was interviewing for the position of "Goal Post" editor. The board reviewed the job description previously provided by Margaret Woodside.

During the interview Ms. Rudie explained what software packages she would use to do the "Goal Post," and presented samples of her work. She also explained at length the process of production of the newsletter that she recommends and discussed the costs of production and her own hourly fee, which is fifty dollars. She expects that she can lower the cost of production, probably by several hundred dollars a month, although that would vary from month to month. Her rough estimate was that her bill per month would be about $300 after an initial period of setting up her software formatting, during which time her bill would be higher.

Ms. Rudie also examined the last issue of the "Goal Post" and made suggestions about the type of paper that could be used, and the quality of the photographs. She explained the various printing techniques that can be used, and suggested a new printer and delivering the printed copies by Federal Express that would eliminate a trip to the printer by any individual.

A discussion followed of the means of printing the labels, how to find them in the computer that Ms. Woodside used, and of maintaining the compensation for Chris Tower who supervises the mailing.

Ms. Rudie was temporarily excused from the room. Mr. Roberson moved that she be offered the position. The motion was unanimously approved. Ms. Rudie accepted, and further discussion of the process of production followed. She repeated that she thinks the cost of printing is too high and again suggested the use of another printer.

Cherrie Smart was unanimously ~~offered~~ approved for the job of formatting the bylaws, with the understanding that the time frame is not yet determined.

The meeting adjourned at noon.

Respectfully submitted,
Ellynn Packard
Secretary

David Roberson, Chairman
Angela Hurley Foshay
Joann M. Brown