

Town of Rowe Park Commission

Meeting Minutes for 7/22/19

Present: Susan Williams (Park Commissioner), Chris Hyytenin (Park Commissioner), Laurie Pike (Park Commissioner) and Sean Loomis (Park Manager)

Audience of Citizens: None

Meeting was called to order at 6:35 PM.

Minutes from the June 3, 2019 meeting were reviewed and approved by roll- call vote-Laurie Pike-yes, Sue Williams-yes, Chris Hyytinen-yes

Tennis Courts were looked at by a representative from Vermont Recreational. A quote of \$130,00 to replace the existing structure with one tennis court and a multipurpose court was proposed. If the Park did some of the work to prepare the site for a rebuild it might reduce the price slightly. It was noted that the courts are in need of degreasing and filling. The Representative for the company offered to fill the cracks and clean the courts for \$2500. It was decided that the park crew could do the cleaning if a water source with enough force for power washing the courts can be brought up to the courts somehow. Research will be done to find a solution. Filling the cracks would only be a temporary fix and would likely not last through the winter.

Employee benefits for vacation and sick time were reviewed. It was noted that the Selectmen are currently looking at the Personnel Handbook to possibly revise and update policies. There is a need for more clarification in regards to when vacation needs to be taken by and the accumulation of sick time, specifically, what happens to unused sick days. Is there a buyout of accumulated sick- time? Sean will be unable to take the last two weeks of his vacation time from the last fiscal year due to work commitments. He missed the deadline for a buyout and is unable to take them before the September deadline. It was suggested that the extra two weeks be added to the current fiscal year so that he would receive six weeks of paid vacation this fiscal year and then return to his regularly allotted vacation time the next fiscal year.

Communication with the public will be enhanced by moving the new message board from the tennis courts to the beach area so that useful information can be more easily viewed by the public. Rules and regulations for the park and use of the beach area will be posted to enhance our ability to enforce them. Other useful information and upcoming events may be posted as well. It was suggested that perhaps someone could be hired next year to build a more permanent and larger message board (kiosk) for the beach and picnic area.

Lifeguard responsibilities were discussed. It was recommended that more breaks be incorporated into the day with additional support added for busy days. This will be reviewed further before next summer.

It was suggested that **permits and guest passes** be updated yearly. Park rules and regulations should be printed on the back of guest passes as a reminder. Residents names and dates may be added. The Park Commission voted to issue four guest passes to Bear Swamp (Brookfield)

and four to Yankee for use by their employees as a thank you. A list of Rowe Camp seasonal residents is needed. An updated residents list should always be available for employees checking stickers.

Goal Post submissions may include upcoming events, completed projects, works in progress, reminders of policies, pictures, and interesting sightings of flora and fauna.

It was suggested that the turn around circle at the end of the parking lot have a way to keep traffic out during events when people are using that space and foot traffic is increased.

Meeting was adjourned at 8:25 PM.

Respectfully Submitted by,
Laurie Pike (Park Commissioner)

Approve: _____ Date: _____

_____ Date: _____

_____ Date: _____