

**Town of Rowe Park Commission**

**Meeting Minutes for 1/14/2019**

**Present: Laurie Pike (Park Commissioner), Susan Williams (Park Commissioner), Chris Hyytenin (Park Commissioner)**

**Sean Loomis (Park Manager)**

**Audience: Deb Lively**

The meeting was called to order at 6:40pm.

The minutes from the December 3rd meeting were reviewed and approved.

**Fitness Instructor:** Deb Lively attended. Discussed making a job description for the Fitness Instructor position as opposed to what she was doing as Monitor.

She had been certified under the WIT program, took a 12 week course which included both hands-on and classroom, a written test & intern work.

Discussed whether she needed to recertify or not and if we need that. Her training was as a 'Personal Trainer' which involves assessing participants and adapting their training as needed. She also is CPR certified.

For the next meeting, Laurie will draft a job description for Fitness Instructor.

**Open Space Plan:** Due to its complicated nature we would need to form a new committee to write up and plan. Need to talk to Kimberly McPhee of FRCOG about requirements.

Discussed whether we actually need it. What would we use it for? For a one time project (all-purpose courts) or could it be used for other things in the future? Future discussion needed.

**Ranger Report:** 1) Bear's Playground will be in touch by the next meeting for an updated playground structure.

2) Franklin Tech can do the new trail signs at a good rate of \$28/sign to replace old signs in park. This would not include posts. Sean was thinking to go with cedar posts. Will decide how many & which signs to start with using the money we have earmarked for that purpose next season (\$1000).

3) Sean is working with an engineer for the dam for a new opening/closing gear.

4) Putting up wood duck boxes soon.

5) Didn't get to meet with Bill Knittle about the warming hut/trailside museum, will try again.

6) He has been helping Claudine with the outdoor program when it runs.

7) Has worked on clearing the 1792 to Davenport trail of downed trees & limbs. We discussed having a trail clearing day involving not only townspeople but geo-caching people to help clear debris from trails as it is a neverending task.

We discussed the need for a message board on the side of the office building so that Sean can post when he is working out in the woods in case of accident so someone would know where he was.

**Rules & Regulations:** From the 1993 Rules & Regulations, each commissioner will have a section to work on and bring updates to next meeting.

**Winter outings:** Discussed having some type of winter activity. Sean mentioned February 19<sup>th</sup> for a full moon snowshoe hike.

Next Meeting – February 4th at 6:30pm

Meeting adjourned at 8:00pm

Respectfully Submitted by Susan Williams (Park Commissioner)

Approve: Laurie J. Pike Date: 2/4/19  
[Signature] Date: 2/4/19  
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