

Town of Rowe Park Commission  
Meeting Minutes for 10/1/2018

Present: Laurie Pike (Park Commissioner), Susan Williams (Park Commissioner)  
Sean Loomis (Park Manager)

Audience: Chris Hyytenin

The meeting was called to order at 6:35pm.

The minutes from the September 6<sup>th</sup> meeting were reviewed and approved.

Laurie told Janice that Chris wanted to be appointed for the empty Park Commission spot and should be appointed by next meeting.

Also Janice has reformatted the Park Manager's Job Description to be consistent with other job descriptions.

**Tennis Courts:** Continued discussion about refurbishing courts and what exactly we want to do there. Talked of applying for Mass PARC grant. In order to be eligible for this, the town needs to have an Open Space Plan filed. The PARC grant is a reimbursable grant. Sean talked with someone from Vermont Recreational Surfacing and they will be sending someone to take measurements and give us a quote. Other ideas mentioned were having a pump track for bikes and lighting for the courts, and Pickleball as part of the courts.

**Docks & Piers:** Laurie wrote up a policy as starting point for requirements for docks & piers. Discussion was made as to whether the Conservation Commission needs to be involved every time. Ashfield Lake was made to go through the DEP permitting process but that was due to the fact that it is considered a great pond and is state owned, whereas Pelham Lake is not a great pond and is Town owned. Consequently we need not go through that process and it was determined that the Conservation Commission need not be involved. The policy needs more refinement and it was discussed that perhaps yearly mailings could be sent to residents bordering the Lake who might have docks/piers. Discussion was made as to the difference between properties along Pelham Drive (personal property that goes right to lake edge) and property along Pond Rd. (the lake side of the road is owned by the town ~60ft from road centerline, after that it is owned by the Park. Those persons on Pond Rd. already having docks/piers could be grandfathered in, but would need to go to the Conservation Commission if they wanted to do anything to the land next to lake (like putting in a beach). People wanting new docks/piers will have to fill out application, which was discussed about having that on new Town website.

**Fitness Center:** Jody Fontaine has resigned. It was noted that there was an average of 2-6 people using fitness center/day. It is open from 8:00am - 5:00pm daily and to anyone with keys until 10:00pm. The town nurse sent a letter about possible programs for the fitness center and also recommended keeping Deb Lively on as much as possible. It was then discussed how we could use remaining funds...for more programs? For additional work by Deb? Discussed that it might be prudent to send out a survey to see what town people would like. Perhaps open it up to people from other towns for a small fee to help offset costs. Discussed how we can utilize Deb Lively more. What is she capable of doing? Does she want to do more classes? Perhaps shorter (6 week) programs. Also

discussed Deb using the Fitness Center for her own business, and if she had personal liability insurance. Perhaps need proof of that.

*Trailside museum/bird blind/warming hut*

**Kiosk:** Laurie went up to Jamaica Cottage Shop and looked at their buildings for possible kiosk/nature center at Park. Sean recommended looking at the building at Coolidge State Park up at Killington. Discussed the possibility of School going in on it with Park.

**Cultural Council Applications:** Sean has talked to Molly and also reached out to Magician, Southern VT Natural History Museum & Walnut Hill Trackers (the last two have yet to respond. Also talked about Alexander Technique with Lisa Harvey and nutritional programs but Laurie wasn't sure that those were applicable under the grant.

Park Manager's report given. Also Sean has emailed all the park rules & regulations to board members for review.

It was noted that the budget was due November 30 and that there is an All-Boards meeting on November 5 at 6:30pm

Next meeting was decided to be on Oct 22 to go over budget before the all-boards meeting.

Meeting adjourned at 8:50pm

Respectfully Submitted by Susan Williams (Park Commissioner)

Approve: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_