

Town of Rowe Park Commission

January 22, 2018

Present: Richard Hamilton (chairperson), Laurie Pike (Park Commissioner), Sean Loomis (Park Manager). Not in Attendance: Michael Phillips (Park Commissioner)

Audience of Citizens: None

Agenda:

1. Call to order at 6:40 PM
2. Minutes from December 4, 2017 distributed and approved.

New Business:

1. A motion was made to change the title of the head position at the park from Park Ranger to Park Manager. At the next meeting Park Commissioners will be rewriting the Park Manager's job description to better reflect all the responsibilities this position encompasses.
2. The Park Manager will oversee the repair of several pieces of fitness center equipment and the purchase of a new upright bike. In addition, the manager will remove older unused equipment, install 3 exercise bars, and make improvements to the space to better accommodate participants. The manager will also purchase an electric pump for the exercise balls.
3. The Park Manager and Chairman will attend a joint budget meeting with the Finance Committee and Select Board on Wednesday, January 24, 2018. The budget reflects a 2.77% increase with a \$2000 increase in summer wages due to a rise in minimum wage to \$11 an hour for first year staff and with small increases above this rate for experienced staff.
4. Items on the Park Manager's report were discussed (see attached report).

Old Business:

1. The Select Board is looking into an Emergency Management Plan for storm water and dam control. They will inform us of the results.
2. We will vote at the next meeting on the new policy for use of the Rowe Town Park by Rowe Camp and Conference Center.
3. A review of the new policy for use of the Town Hall by the Select Board was discussed with regard to the fitness center (which is the Park Commissioners' responsibility). We would like to have waivers in place for participants for liability. People using the fitness center after hours should receive training from the attendant or instructor in the proper use of fitness center equipment. People should not exercise alone, especially when there is no one else in the building.

Meeting Adjourned at 8:10 PM.

Respectfully Submitted by, Laurie Pike

Approve: _____

Richard Hamilton, Chairperson

Laurie Pike, Park Commissioner

Michael Phillips, Park Commissioner