

**Town of Rowe  
Park Commission Minutes  
November 6, 2017**

**Present:** Richard Hamilton (Chairman), Laurie Pike (Park Commissioner), Michael Phillips (Park Commissioner, not in attendance), and Sean Loomis (Park Ranger)

**Audience of Citizens:** Arthur Samelson and Kara Downey, Representing Rowe Camp and Conference Center

- 1.) Call to order at 6:35 PM
- 2.) Acceptance of Minutes from October 2, 2017 meeting.

**New Business:**

**Review of use of beach area by Rowe Camp and Conference Center summer camp programs with Mr. Samelson and Ms. Downey.** Daily use by Rowe Campers will remain as in the past with Rowe Camp providing a lifeguard and bringing no more than 10 campers at a time to the beach area week days only, weather permitting. The request for All-camp Swimming will be restricted to no more than 50 campers and staff at a time with the camp providing a lifeguard. If there are more than 50 participants the camp will split the group into two separate swim sessions within the allotted time period. There is to be one All-camp Swim day per camp session. To avoid conflict with other programs, these All-camp Swims will be restricted to Fridays between the hours of 10-2 PM. The Park Commission retains the right to change the date of the All-camp Swim in the event of large numbers of residents at the beach area causing a potential safety issue in the swim area. In the event of unacceptable behavior, all campers and staff will be asked to leave immediately. Rowe Camp staff must notify the Park at least two weeks in advance of these events. An updated agreement will be sent to the Rowe Camp and Conference Center to be signed and returned before summer swim season begins.

**Discussion of citizen letter to the Park Commission received October 21, 2017.** Rich will contact Ms. Hudson and request that she attend a park commission meeting to discuss her concerns. As result of our discussion, we would like improve communication with the citizens of Rowe to show that there is a need for a full-time Park Manager. Moving forward, the Park Manager will continue to turn in hours to Selectmen biweekly. Keep a daily log of work-related activity. It was also suggested that a white board or message board be displayed outside the ranger station to better communicate with the public what is happening at the park and to record wildlife sightings. On the agenda for the next meeting commissioners will begin the process of updating the Park Manager job description to be inclusive of all that this position encompasses.

**Verbal request** was taken into consideration to drop the water level slightly after Labor Day to attract shore birds on their migration. It was noted that the police have control over the dam flow.

**Old Business:**

**Review of Manager's Report-** Still \$5000 in the Fitness Center Account for improvements. Was for refinishing the wood floor. Unfortunately, the cost to refinish will be closer to \$10,000.

Discussion will continue next meeting of fitness center needs.

Bids for new siding for the park building are in and the job will be awarded to Steve Crowningshield, with work to be completed by May 28, 2018.

Work will begin this winter on new signage for park trails with a total of 15 signs to be replaced by spring. Sean will look into materials and costs as well as the possibility of having them routed on a machine.

Sean will work on bundling RDA's for conservation commission and attend meetings as needed.

This winter, park commissioners will work on updating the park's rules and regulations.

A reroute of the Adam's Mountain Trail will begin this winter as well as replacement and repair work on trail bridges.

**Meeting Adjourned:** 8:50 PM

Respectfully submitted, Laurie Pike

**Approved:** \_\_\_\_\_ Date: \_\_\_\_\_  
Chair, Richard Hamilton

\_\_\_\_\_  
Laurie Pike Date: \_\_\_\_\_