TOWN OF ROWE
PARK COMMISSION MINUTES,
THURSDAY, OCTOBER 25, 2007

CALL TO ORDER: The meeting was called to order at 6:35 p.m.
PRESENT: Commissioners; Earl Carlow, Russell Jolly; Park Ranger Sean Loomis
ABSENT: Henry Dandeneau
AUDIENCE: MaryJo Phelps, Peter Besgen, Carol Lively, Bob Dykeman, Cindy & Mike Laffond, Judy Pierce, Cara Morano, Fred Lowell

- Reviewed minutes from October 4, 2007 meeting and accepted them.

Cara Morano , representing the Finance Committee, offered to assist the park Department with the budget process.

OLD BUSINESS:

PARK RANGERS REPORT: (see attached)

- Bids on tennis courts both came in over the amount set-aside. Only two companies responded. Park Dept. has monies in the Browning Bench Repair and equipment line items to make up the shortfall of $2,565. Need to contact Finance Committee and Selectboard to transfer money.
- Roofing the woodshed to be done by Sean if his back is okayed at the end of the month.
- Carol Lively stated that the trail to tennis courts which Earl suggested be discontinued was used all the time by the children of Rowe school. Russ and Earl will check out the situation,
- Sean and Russ discussed installing a sign saying "hunting allowed" near the riding ring so hikers will be aware of the potential danger.
- Russ questioned the building of park beach signs. Sean has the materials but hasn't started yet.
- Earl suggested the park commissioners get together to site the signs.
- Russ is looking for a time to check out the Browning Bench Tool building
- Talked again about cutting of trees to create view on Adams Mountain. The trail to the view needs to first be cleared. Sean hasn't worked on it yet. Earl suggested that a small number of trees be cut down instead of having a climber remove branches that would re-grow in a year or two.

NEW BUSINESS

- Earl brought up the fact that 6:30 in the morning is too early for the ranger to start work due to the lack of light. Sean stated that he needed to get home at 2:30 for child care. And that after daylight savings ends, he will have another hour of light in the morning.
- Russ read the Park Commissioners response to the Assistant District Attorney's letter about a complaint received alleging violation of open meting laws. The commissioners voted unanimously to send the letter. (see letters attached)
- Carol Lively brought up an idea about adding a large screened pavilion at the park for summer events needing cover for large groups and winter flooding for skating. Commissioners said they would consider this during the winter and then take it to town meeting if the commissioners recommended it.
- Russ mentioned that another citizen had suggested that the park build a heated warming hut at the park and that will also be considered.
- Arlene Andognini had talked to Carol about naming the riding ring The Rowe Memorial Riding Ring and installing a plaque with the names of those being remembered.
- Carol thanked the Park Commission for facilities for pumpkin carving—at Browning Bench Tool. Seventeen kids attended.
- Carol thanked the Park Commission for the fitness center which she has just started using.
- Russ mentioned that as they start to "renegotiate next year's contract" they will look at having Saturday morning hours at the fitness center. Sean mentioned that there is an article in the current Goal Post asking if folks are interested in Saturday hours.

Meeting Adjourned: 7:56
The next meeting is scheduled for November 1, 2007 at 6:30 p.m.

Respectfully submitted:_____ Date:_____

Approved:
Russell Jolly, Chair_____
Earl Carlow, Secretary_____ _____
Henry Dandeneau_____

PARK RANGER REPORT

October 25, 2007

I. Completed Activities

A. SS Percy Brown is out and will be going to RL Ruprecht (route 100 in Dover VT).
B. The Docks are out, and paddleboat is down in the Soule Barn
C. Fitness Equipment is out of the Fitness Room and is being stored in the Browning Bench
D. We received 2 bids for the Tennis Court repair. Advantage Tennis (12,950$, add 1200$ if post footings need to be reset.). Copeland Coating (18,750$) See Attached Quotes.
E. Roofing is in for the woodshed and the wood for the tennis court backboard. W.W. delivering
F. Repair Bridge to Tennis Courts –
G. Repair Bridge on 1792 Trail – Couple Boards
H. Added a new treadway with chicken wire on the bridge that crosses Potter Brook – Limbed up Hemlock
I. New weedwacker was bought – 439.00 –
J. Clements Corner was weedwacked
K. Dwight Beebee from Rowe School marked 5-10 White Pine Trees by the Riding Ring for a study on Global Warming. This will be an on going study that he will be doing.
L.

II. On going Activities

A. Hanging boundary signs
B. Blazing trails with color paint.
C. Cleaning leaves from beach area
D. Once leaves fall, clearing all drainage ditches and water bars
E. Weedwack Glen
F. Hiking Trails
   1) GPS
   2) Clearing down debris

III. Budget Status see attached

IV. Miscellaneous

A. Browning Bench repair.
B. The Haunted House will be at the Gracy House this year. The Park is in charge of the Haunted House and the PTP is in charge of the tail gate trick or treat.
C. Northwest View clearing tree limbs

Town of Rowe

Budget Vs. Actual Report

Fiscal Year: 2008

(6) Culture and Recreation		Budget	Actual	Variance	% Remaining
1-5-906-500	Park Wages	$38,207.00	($20,692.50)	$17,514.50	45
01-5-906-501	Park Wages Encumbered	$3,070.00	($3,070.00)	$0.00	0
01-5-906-502	Park Operations	$22,500.00	($3,412.09)	$19,087.91	84
01-5-906-503	Park Ranger Salary	$38,563.00	($10,386.00)	$28,177.00	73
01-5-906-504	Park Operations Encumb	$797.50	($797.50)	$0.00	0
01-5-906-505	Park Ins Reimb Prop Damage	$0.00	$0.00	$0.00	0
01-5-906-507	Park Tennis Court Resurface	$10,400.00	$0.00	$10,400.00	100
01-5-906-514	Park Headquarters Improve	$0.00	$0.00	$0.00	0
01-5-906-515	Park Trail Maintenance	$0.00	$0.00	$0.00	0
01-5-906-516	Park Browning Bench Repairs	$2,367.35	$0.00	$2,367.35	100
01-5-906-517	Park Browning Bench Struc Repa	$5,000.00	$0.00	$5,000.00	100
01-5-906-518	Park Americorps Project	$0.00	$0.00	$0.00	0
01-5-906-519	Park New Fitness Equip	$2,000.00	$0.00	$2,000.00	100
	Total	**$122,904.85**	**($38,358.09)**	**$84,546.76**	
	Grand Total	**$122,904.85**	**($38,358.09)**	**$84,546.76**	

COPELAND COATING COMPANY, INC.

P.O. Box 595, NASSAU, NEW YORK 12123
(518) 766-2932 Fax: (518) 766-3603
www.copelandcoating.com E-mail: copeland@albany.net

$18,750

ACTION - PAVE®
ATHLETIC SURFACES

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PAVEMENT PRODUCTS

PROPOSAL SUBMITTED TO	PHONE	DATE
Town of Rowe Parks & Recreation	*413-339-8554*	*October 4, 2007*
STREET: *85 Pond Road*	JOB NAME: *Tennis Courts*	
CITY, STATE AND ZIP CODE: *Rowe, MA 01367*	JOB LOCATION: *Pelham Lake Park/85 Pond Rd*	
CONTACT: *Sean Loomis*	*Rowe, MA*	JOB PHONE:

We hereby submit specifications and estimates for:

Furnish all materials, labor and insurance to perform the ***COPELAND COATING CO., INC. ACTION PAVE ACRYLIC COLOR COATING SYSTEM*** *to two(2) bituminous concrete Tennis courts. Total area comprises 1,440 square yards.*

1. *Crack Repair - Rout, air blow and clean all cracks. Fill to refusal with* ***ACTION PAVE ACRYLIC CRACK AND LEVELING BINDER PATCH****. Multiple applications will be required. Furnish and install* ***ARMOR CRACK REPAIR SYSTEM****.*

2. *Line Striping - Layout and hand paint all playing lines per the United States Tennis Association using* ***ACTION PAVE ACRYLIC WHITE LINE PAINT****.*

3. *Clean up general work area.*

Cell
1-518-378
5230

We Propose hereby to furnish material and labor — complete in accordance with above specifications for the sum of:
Eighteen Thousand Seven Hundred Fifty and 00/100 *$18,750.00* dollars ($)

Payment to be made as follows: *50% Deposit, 50% Upon Completion*

The undersigned by signing this document understands and promises to pay Copeland Coating Company, Inc. the above stated amount, together with interest at the rate of 1 1/2% per month compounded should this account become 30 days past due, and all costs of collection and a reasonable attorney's fee in the event this account becomes a collectable account. Also note: That should the individual, company or corporation listed above under, (proposal submitted to) be unable to fulfill its contractual obligations of payment, that the individual who has signed the (acceptance of proposal) portion of this proposal will personally be held responsible for full payment of agreed upon work.

C.C.C.I. Rep. *Steven W. Hinding, Vice President*

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal—The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____