

**Town of Rowe FY2018
Board of Health
Meeting Minutes for February 21, 2018**

Present: **Board Members:** Dave Cousineau, Maggie Rice, Dan Poplawski
Guests: Glen Ayers, Lance Larned

Call to Order 6:00 PM by Dave Cousineau

The hump in the driveway by the recycles dumpsters was discussed with Lance Larned in regards to snow removal. Lance will be looking into patching the breakdown of the asphalt in the spring. Dave also asked about having the DPW do the shoveling of snow as well as the plowing. Lance was unsure if he would have the time and manpower to do it.

Minutes for January 3, 2017 approved and signed.

Invoices were reviewed and approved.

A motion was made and carried to return \$6,568.75 to the Town from the Transfer Station Permanent Repair account #03-5-439-002

TRANSFER STATION

- The engineering proposal for the transfer station repair and reconfiguration from Trinity Engineering was reviewed and it was decided that the BOS and FinCom will be informed of the plan to do this project for FY20. Joanne will contact John Dupres to let him know that the project will not be happening in the upcoming fiscal year. She will also contact Andrea Woods at FRCOG to find out what will be needed to set up the bid package for the job.
- Snow removal done by the Transfer Station Attendants was discussed. Dave thinks the DPW should be doing it, Maggie thinks it's part of the attendant's job description and they are ultimately responsible. If they cannot physically do the job then they need to be replaced.
- The rate increase was received from FCSWMD, Joanne will update the budget and forward it to the BOS and FinCom.
- The letter to go out with the Transfer Station Stickers was reviewed. Changes will be made and will be forwarded to BOH members for further review.

HEALTH SERVICES

- Sheila Litchfield was put on the calendar for the April 4 meeting.

PERMITS/PUMPING/FRCOG

- A food permit was issued for Rowe Camp
- A certificate of compliance was received for the Gaudry septic repair on Pine Hill Dr.
- Joanne will contact Maple House about the permitting fee that is overdue, contact Felicity Pickett about the status of the brick base house and issue a permit to Deb Katz. She will also contact Rowe School about their food permit and another inspection will be made. Shantigar was discussed and Glen and Maggie will be doing a site visit in the spring. If this is unsuccessful they will be informed that the Dept. of Public Health will be called and they can deal with the situation.

WATER TESTING

- Water testing for Avery fountain and the Town Hall was reviewed. All okay.

NEW BUSINESS

New time sheets for all Transfer Station Attendees were given to Dave to deliver.

OLD BUSINESS

Mail/Surveys/Training/Seminars

Meeting Adjourned: 8:00 P.M.

Next meeting 3/7/2018 at 6:00

Approved 3/7/2018

David Cousineau, Chair

Maggie Rice

Dan Poplawski