

**Town of Rowe FY2017
Board of Health
Meeting Minutes for January 18, 2017**

Present: **Board Members:** David Cousineau, Chair, Joann Brown and Maggie Rice.
Joanne Semanie, Clerk FRCOG: Glen Ayers Gallery: Rick Williams, Robin Reed, Loretta Dione

Call to Order 6:02 PM

*Appointment (s) 6:00 Glen Ayers
6:20 Sheila Litchfield*

Order January 18, 2017 6:01P.M.

Minutes for January 5, 2017 approved and signed.

Invoices for Warrant #16 reviewed and approved.

FRCOG

Glen requested our meetings be changed to the first and third Wednesdays so he would be able to attend. It was decided that could be done. The results from the water testing at the Refuse Gardens were presented to the board. They will be filed with Larry Hanson at the DEP. The bill went in for this week's warrant.

Glen discussed the Voluntary National Retail Food Regulatory Program Standards. It's a source of funding but has little to do with towns the size of Rowe more towards big cities. FRCOG applies for funding and uses it for programs that do pertain to the town like Serve Safe. It also buys supplies. Glen is trying to gear some of the program towards the small towns in the area. Glen would like the town to enroll as a jurisdiction. Glen will be coming to the next meeting to present an introduction to this program. Arlene Andognini's property was reinspected and passed. Glen will give his presentation on Wednesday, February 15th at 6 P.M. Glen has also contacted Maple House about an inspection; they will be doing it in the spring. Rowe Camp's permit was given to them last week.

HEALTH SERVICES

Sheila Litchfield presented questions and changes to the Town Nurse Position Description. See attached. Mileage form needs to be put together and reimbursement should be requested every 2 weeks.

TRANSFER STATION

The repairs required to the transfer station will not have to be put out to bid. Dave will contact Steve to get an estimate on repairs.

BUDGET REVIEW

Changes were presented as discussed in the past meeting. Joanne will find out what the assessment is for FRCOG for FY18 and if fees were in our contract with FRCOG. Transfer station repairs may be a special project and \$1,000 was added to the Refuse Garden Attendants for snow removal.

OLD BUSINESS

Maggie went with the school about the grant. They finished the application and got it to FRCOG. Maggie hoped she may be able to find out if they got it.

The Transfer Station attendees need to get us a list of their jobs.

The filing system will be redone both physical and electronic. There will be instructions for everyone to have access to the computer.

Meeting Adjourned: 8:00 P.M.

Next meeting 2/1/17

Approved:

David Cousineau, Chair

Joann Brown

Maggie Rice