

Town of Rowe FY2017

**Board of Health  
Meeting Minutes for January 5, 2017**

Present: **Board Members:** David Cousineau, Chair and Maggie Rice.  
Joanne Semanie, Clerk

**Call to Order 6:02 PM**

*Appointment (s) 6:00 Jim Lively*

*Jim Lively discussed the changes with the new compactor and the ability of the trash to fall into the box. A modification needs to be made to the ramp extending it or changing the pitch so the trash doesn't hang up. Jim has ideas on how to fix it, there was discussion on liability of having a dump attendant do the repair. Dave said he would contact Steve to see what ideas he might have, get a cost estimate and budget it.*

*Snow removal at the transfer station was discussed. The past two storms have gone from snow to ice and have caused a problem with moving the dumpsters and box for the compactor. He requested hours for him and Kevin Sprague to be used when there is snow to remove it before it can turn to ice.*

*The board reminded Jim to get dump stickers to residents when they came to the dump as well as keeping track of who got them. He requested a list of residents who would receive them to help keep track.*

**GENERAL BUSINESS**

*Minutes for December 22, 2016 approved and signed.*

*Invoices for Warrant #15 reviewed and approved.*

**FINANCES**

The board reviewed all accounts:

- Sheila's reimbursements need to be separated and not all put on the mileage reimbursement sheet. The amount of mileage Sheila was asking for was discussed.
- Budgeting for additional hours for snow removal was discussed. It was decided to wait and see how the winter goes and possibly request funding for overruns when and if it happens.

**TRANSFER STATION**

*Attendant Logs*

Logs were read aloud by David; logs accepted.

Writing a job description is the next one that should be done. Dave will talk to Jim about doing a job description.

*Stream Testing*

Glen needs to be contacted to see if he has received any results from the water testing at the transfer station.

**HEALTH SERVICES**

*Job Description*

The job description was reviewed and approved. A meeting was originally scheduled for January 19 but Sheila could not attend that day. The date was scheduled for Wednesday the 18<sup>th</sup> at 4:00 and our board meeting will happen right after. A copy of

The monthly summary was reviewed. Demographics of encounters was discussed.

### *Non-Work Day Home Visit*

Ms. Litchfield would like to meet with a client who is coming home from rehab this Tuesday. This is the day that was set up by the family and doctor who will be present at the meeting. Ms. Litchfield stressed that this client will be receiving regular house calls by the town nurse indefinitely. This is not considered part of her job but the job of a visiting nurse. This will be reviewed during the meeting with Sheila on the 18<sup>th</sup>.

Jodi received a concerned call from a resident about discontinuation of home visits. They were told to attend a BOH meeting but were not present.

The board approved a request for a member of FRCOG to interview Sheila as long as it was during business hours.

Sheila forwarded an email where she requested clarification on liability coverage. The clarification says that she is covered as long as work is being done on the Town's behalf. This is an issue that will have to be discussed at our meeting with Sheila.

### **FRCOG**

Memo about Technical Assistance Funding did not really apply to our town.  
Recreational marijuana memo reviewed.

### **Public Water System**

Town Hall Kitchen was tested as well as the Avery Fountain. Neither showed presence of Coliform or E. Coli.

### **Rowe Camp**

The Camp is wondering where their permit is. Glen will be emailed about how this will be handled now. The permit is expired as of the end of the year.

### **Rowe School**

Monthly Testing – was all clear.

### **NEW BUSINESS**

Article for the Annual Report was reviewed and approved.

Budget Meeting Scheduled on January 25<sup>th</sup>. The increases will be for snow removal hours and 2% COLA for employees.

Memo from the Town Clerk was discussed. All board members terms are up this year. Nomination dates were discussed and who would be running for what terms.

Maggie met with the school about the FRCOG \$500 grant. It will be discussed with the teachers. There was some concern about the composter donated to the school being used. This will be looked into by them. There was a complaint about the school not recycling. This is the second complaint. They are recycling at the school but then everything is being dumped into the compactor. One more complaint and the transponder will be taken away and they will have to go on designated open transfer station days.

*Meeting Adjourned: 7:11 pm*

*next meeting 1/18/17*

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David Cousineau, Chair

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Joann Brown

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Maggie Rice

*Approved:*