

**Town of Rowe FY2017
Board of Health
Meeting Minutes for December 8th, 2016**

Present: **Board Members:** David Cousineau, Chair, Joann Brown and Maggie Rice.
FRCOG Health Agent, Glen Ayers Marcella Stafford Gore, Clerk

Call to Order 6:00 PM

Appointment (s) none

GENERAL BUSINESS

Minutes for November 16th, 2016 approved and signed.

Invoices for Warrant #13 reviewed and approved.

TRANSFER STATION

Attendant Logs

Logs were read aloud by David; logs accepted.

Drainage Project

The board reviewed the final report submitted by Trinity Engineering. All three board members are very impressed with engineer John Dupras P.E, his attention to detail and his professionalism. A copy of the report was sent to the DEP Solid Waste Division and the MA Division of Fisheries & Wildlife Natural Heritage & Endangered Species Program.

Slope: A rain event caused portions of the repaired slope to erode. To repair this erosion rolled hay was spiked in place. Mr. Danek believes this will hold through the winter, additional repairs will be done in the spring.

Planters: When Waste Management came for a pick-up, the driver moved the planters to make way for his vehicle; the driver did not put the planters back. It was also noted the driver drove his truck onto the drainage swale which the planters were put in place to protect. Marcella was instructed to contact Jan Ameen at the FCSWMD to discuss how to prevent this from happening again.

Shrubbery: David spoke to Mr. Danek; shrubs are to be planted in the spring. The board voted unanimously to withhold \$5,000.00 for the shrub planting. Marcella will contact Mr. Danek for an adjusted invoice.

Stream Sampling

The board rejected the proposal from ATC Group Services; they felt the \$1,925.00 quote was excessive. Mr. Ayers offered to contact Spectrum Analytical (Agawam) for a quote. Marcella will send Mr. Ayers the permit information on the mandated testing.

Compactor

Marcella was instructed to contact Tom Maguire and request that the installation begin on a Monday. The board would also like the installation to be complete by years' end.

Vehicle Stickers

Marcella prepared a list sheet for the attendants who will hand out the stickers to residents after they sign the list sheet. This will be the method of tracking who has received a sticker. Maggie will drop off the list sheets and stickers. Home owners who do not live in town will have a sticker mailed to them.

Yearly Inspection Report

The inspection was conducted by Jan Ameen on 11/2/16. One deviation noted; missing fire extinguisher. Marcella will contact the fire chief for a replacement.

-FCSWMD

The board received the FY18 Proposed Budget: The projected cost for Rowe is \$\$4,594.00, a \$204.00 increase.

HEALTH SERVICES

Monthly Report

David read aloud the report: 131 encounters in November, six of which were home visits.

Job Description

Maggie presented the board with a draft; she asked they review it and encouraged any input or critique they may have. David and Joann look it over before the next meeting.

Medication Distribution

The board read a memo from the nurse regarding cough syrup/and medication distribution:

Ms. Litchfield explained that the Over the Counter medications she supplies are in a single dose with the exception of cough syrup. The syrup is a 4oz bottle and is “*sufficient to help a sick client get through 24 hours before having to get to a store to purchase a standard size*”. The board does not want any client given medication that cannot be monitored at the health service office in the event someone has an adverse reaction. Furthermore because MA law prevents RN’s from dispensing OTC medications unless there is “*standing orders*”, the board voted unanimously to discontinue the allocation of the 4oz bottles of cough syrup. Marcella will let Ms. Litchfield know of the board’s decision.

Generator

The Selectmen sent an email stating that they and the Emergency Mgt Director, Ed May, are working on obtaining a generator for the town hall through grant funding.

PUBLIC WATER SYSTEM

Monthly Reports

Bacteriological reports for samples collected from Town Hall and Avery Fountain on 11/7/16 show they are absent for contaminants.

DEP Safe Water Drinking Act Assessment

The yearly assessment will remain the same for FY18.

ROWE SCHOOL

Bacteriological report for samples collected from kitchen on 11/7/16 show they are absent for contaminants.

TITLE V

Septic

Email from Jim Williams states that work on the Grodd system will begin when the ground thaws, “the system is working fine with no breakout odor”.

Pumping Reports

Name	Condition	Gals Pumped
Heiligmann 71 Cross Rd.	Okay	1000
Lenth 544 Tunnel Rd.	Okay	1000
Miller 205 Hazelton Rd.	Okay	1000
Miller 160 Hazelton Rd.	Okay	1500
Williams 146 Ford Hill Rd	Okay	1000

NEW BUSINESS

Clerk Position

The board reviewed two resumes, both from town residents. Marcella will set up interviews for the next meeting.

Meeting Closed: 7:36pm

Next meeting 12/22/16

David Cousineau, Chair

Joann Brown

Maggie Rice

Approved: