

Town of Rowe FY2016

**Board of Health  
Meeting Minutes for September 29<sup>th</sup>, 2016**

Present: **Board Members:** David Cousineau, Chair Joann Brown and Maggie Rice.

Absent: Marcella Stafford Gore, Clerk

**Call to Order 6:01PM.**

*Appointment (s) FRCOG CHPS Glen Ayers, Health Agent and Lisa White RN.*

Audience: Rowe Conservation Commission, Ramon Sanchez and Myra Carlow.  
John Dupras, Trinity Engineering.

**GENERAL BUSINESS**

*Minutes*

September 25<sup>th</sup>, 2016 minutes accepted and signed.

*Account Balances*

Balances reviewed, no action needed.

*Invoices approved*

**TRANSFER STATION**

*Attendants Logs*

David read aloud the logs; no action needed.

The board approved overtime for James Lively for mentoring new employee Kevin Sprague.

*Washout*

Mr. Dupras in to discuss the area of slope failure at the transfer station:

Mr. Dupras explained the engineering proposal submitted by Trinity and the work needed to address the drainage issues. The washout repair has been completed and a site visit was conducted on September 23<sup>rd</sup> with BOH members David Cousineau and Maggie Rice, DEP Rep, Larry Hanson, Tom Danek and John Dupras. The DEP emergency certification has been extended for 30 days and all permits are in place. Plans have been sent to the NHESP and the DEP Wetland Division.

The board and the ConCom reviewed the map and plans submitted by Trinity Engineering and a detailed list of project materials needed to maintain a stable slope area. The work includes building a long swale 2' wide 6" deep that will extend beyond the fence.. The ConCom expressed concerns with traffic flow and winter plowing. The DPW will be notified and the transfer station attendants will monitor traffic flow.

***A motion was made and seconded to accept the Trinity Engineering plan; passed unanimously.***

**FRCOG**

Mr. Ayers spoke about the online permitting system;

All BOH permitting must now be done digitally; this includes septic, well, food, etc. Marcella will be instructed to contact food establishments to make them aware of the new policy; currently they include Maple House B&B, Rowe Camp and Conference Center and Rowe School.

The Kalaus and Dandeneau Title V inspections conducted by Mr. Ayers, went well.

Lisa White, CPHS Registered Nurse introduced herself to the board and spoke about the various programs offered. The Public Health program will bring resources and can assist the Rowe nurse if needed, i.e. with flu clinics.

*WebEOC Drill*

Glen Ayers will be taking part in the online drills on behalf of the BOH. Town Nurse Sheila Litchfield will serve as back up.

The Agdognini follow-up inspection was tabled. Marcella will contact Glen Ayers.

**HEALTH SERVICES**

Maggie met with Ms. Litchfield in the health service office to discuss town nurse duties. Maggie obtained a job description for the nurse position and will work on making it more comprehensive.

**ROWE Camp &CC**

*Boil Water Order*

The board received a letter dated September 20, 2016 from the DEP stating that the Boil Water Order issued in 2014 has been terminated, well #3 has been discontinued. Marcella contacted the camp to ask if the mandated notice has been posted and requested a copy of the notice for the board.

*Inspection*

Mr. Ayers and Maggie conducted an inspection of the Farmhouse kitchen on 9/28. No violations noted.

*Meeting Closed: 8:12*

*Next meeting 10/6/16*

---

David Cousineau, Chair

---

Joann Brown

---

Maggie Rice

*Approved:10/13/16*