

**Town of Rowe FY2016
Board of Health
Meeting Minutes for August 18th, 2016**

Present: **Board Members:** David Cousineau, Chair Joann Brown and Maggie Rice.
Absent: Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

Appointment (s) FRCOG Health Inspector, Glen Ayers postponed.

Audience: Rowe Conservation Commission Chair, Ramon Sanchez in to discuss transfer station washout: Severe weather caused the washout to expand; in an attempt to suppress further damage, David hired Barkus Excavating to place loose hay at the washout site. The ConCom took issue with David authorizing the placement of loose hay at the washout site without first consulting them. The hay will washout and get into the stream (resource area) and can cause problems with the eco system. The ConCom recommends the loose hay be removed and staked hay bales be placed at the the bottom of the washout and that an eco-fabric is staked in place. Mr. Sanchez will immediately prepare an amended MA DEP WPA Emergency Certification form that will allow the BOH to proceed with the ConCom recommendations as soon as possible. David will Contact the DPW Superintendent Lance Larned and Barkus Excavating to have the work done. (David gave a copy of the Barkus Excavating estimate he received for repairing the washout to the ConCom they will discuss whether this work should be performed or if a more permanent repair is required).

GENERAL BUSINESS

Minutes

August 4th, 2016 minutes accepted and signed.

Payroll/Invoices:

Invoices and payroll FY17 #4 approved and signed.

Finance

Balance reports reviewed. No action necessary

TRANSFER STATION

Attendant Position

The board received one resume for the attendant position from Kevin Sprague.

The board voted unanimously to hire Mr. Sprague effective immediately, David will contact him.

Attendants Logs

David read aloud the logs; no action needed.

New Compactor

David met with McGuire Equipment; work on the compactor replacement will begin next month.

FCSWMD

Received a check in the amount of \$487.14 for sale of scrap metal. To treasurer.

HEALTH SERVICES

CPHS

Town Nurse, Sheila Litchfield requested the board approve an article she will publish in the Goal Post explaining she and CPHS Nurse, Lisa White's relationship and collaboration. Ms. Litchfield wants to ensure the townspeople understand that Ms. White will not be replacing her as town nurse and to describe the advantages of being in the CPHS program. *The board unanimously approved the article as written.*

Time Off

A memo received stated Town Nurse Sheila Litchfield, will use vacation time on 8/19 and 8/22, the office will be closed.

Joann and Maggie have again been contacted by residents who are displeased (some distressed) that Ms. Litchfield is often out of the health services office. The board feels that it is important that they ensure the nurse is available during posted office hours.

After some discussion the board agreed that it would be best that the nurse no longer accumulate overtime which creates comp time/additional time off. They believe that ending client intake at 4:00-4:30PM will allow Ms. Litchfield time to complete the data entry of her last encounter and have her out of the office by closing time (5:00PM). Also the board discussed the need for the nurse to be out of the office on house calls. Maggie cited an instance where she came to the office and found the *On a House Call* sign posted, when she returned later, the same sign was on the office door. David has long felt that house calls should be a limited part of the nurse's duties. All board members are in agreement that Ms. Litchfield should only conduct home visits for residents who are bedridden or for an emergency. They will instruct the nurse to limit house calls to these criteria and to be as expeditious as possible. Marcella was instructed to ask Ms. Litchfield to attend the September 15th meeting.

PELHAM LAKE

Weekly Testing Results

Date	Result/ Center	Result/Right
8/11/16	3.1 MPN	2.0 MPN

PUBLIC WATER SYSTEM

Bacteriological reports for samples collected from Town Hall, Pelham Lake and Avery Fountain on 7/6/16 show they are all absent for contaminants.

ROWE CAMP &CC

Received an *Injury Report* for an incident on 8/1/16. No action needed.

ROWE SCHOOL

Microbiological analyses performed on 7/6/16 show water absent of contaminants.

TITLE V

Pumping Report

Date	Address	Gals Pumped
8/4/16	288 Zoar Rd (Bjork)	1000
6/21/16	50 Pond Rd (McKay)	1500
7/27/16	63 Middletown Rd (Rice)	1000
7/27/16	85 Ford Hill Rd (Rice)	1000
7/8/16	35 Newel Cross Rd	1500
7/27/16	505 Tunnel Rd (Zavatka)	1500

TITLE V

An email from Glen Ayers stating he reviewed and approved the Plans for the Kalaus septic repair, the board approved the permit. Mr. Ayers will complete the permit online and send to the installer (J.Williams).

NEW BUSINESS

-Marcella completed the 2015 The MA DOPH reporting form for food establishment permits issued.

-Executive Secretary Janice Boudreau, unlocked the BOH office so a resident could obtain a file. The board does not want anyone in the office when they or Marcella is not present. David asked Ms. Boudreau to have Marcella retrieve any wanted file in the future.

-The board agreed they would meet every week until a plan for transfer station washout has been decided.

Meeting Closed: 7:20 Next meeting: 8/25/16

David Cousineau, Chair

Joann Brown

Maggie Rice

Approved: 8/25/16