

**Town of Rowe FY2016
Board of Health
Meeting Minutes for July 21st, 2016**

Present: **Board Members:** David Cousineau, Chair and Maggie Rice. Absent: Joann Brown
Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

Appointment (s) FRCOG Health Agent, Glen Ayers

GENERAL BUSINESS

Minutes

July 7th, 2016 minutes accepted and signed.

Payroll/Invoices:

Invoices and payroll FY17 #2 approved and signed.

Finance

Balance reports reviewed. No action necessary

TRANSFER STATION

Attendants Logs

David read aloud the logs; no action needed.

Washout

Attendant Ted Palmer reported a washout at the transfer station; because the transfer station sits atop a former landfill, Marcella was instructed to contact the DEP for instruction on the repair.

New Compactor

Marcella was instructed to contact McGuire Equipment to request contracts or whatever necessary to begin the project.

ADMINISTRATION

As per MGL Chapter 41, Section 1 the board designated Maggie to sign the payroll timesheets if the chair is absent. A letter stating such was given to the Selectmen as according to the law their approval is required.

F.R.C.O.G.

FRCOG Cooperative Health Public Service

Mr. Ayers spoke about how the online CHPS works:

Designers/engineers submit electronically, the BOH signs off and Glen would follow the project through to the COC. Glen will work on setting up the BOH office with access to the online program.

Uniform Inspection Program

The purpose of this policy is to provide for the protection of public health by establishing a formal management program that includes a quality assurance program to ensure uniformity among staff in the interpretation and application of laws, regulations, policies, and procedures of the state and federal food codes. The policy is based on the *Voluntary National Retail Food Regulatory Program Standards*. Twelve towns have adopted the policy and Glen encouraged Rowe to enroll. Glen will come to the August 18th meeting with a full presentation.

Camping

Dave asked if camping required a permit; Glen stated that no temporary occupancy is allowed without BOH approval in writing.

Meeting

David and Maggie will attend the July 28th CHPS meeting.

MAPLE HOUSE

Marcella will contact Ms. Bradley to inform her that the board will be inspecting early afternoon on August 2nd.

OLD HOME DAY

All inspections went well and permits were issued. Maggie returned all applications.

PELHAM LAKE

Weekly Testing Results

| Date | Result/ Center | Result/Right |
|------|----------------|--------------|
| 7/14 | 23.3MPN | 23.1MPN |

ROWE CAMP &CC

Inspection

Maggie inspected the camp and the camper medical records on the 19th. No violations noted. Marcella was instructed to contact Paulette Roccio to inform her that the board will be inspecting late morning on August 2nd. Glen would like the camp to submit online for permitting.

TITLE V

Permits

The board approved an *Installer* permit for James Williams.

Glen Ayers approved the *septic repair* plans submitted by Lisa Danek Burke for property located at 244 Zoar Rd (Vadeboncoeur). The *disposal system construction permit* was approved and mailed to T. Danek (project engineer).

Inspection Report

The board reviewed the report submitted by Bostley Sanitary Services for the 45 Dell Rd property (Wayne). *System passes.*

Inspections

Maggie and Glen conducted a *perc* test at 14 Brittingham Hill Rd on 7/19. *Passed*
Maggie and Glen conducted a *perc* test at 100 Lesure Rd on 7/21. *Passed*

Ms. Lively would like the board to sign off on the septic system at her property on Dell Rd. now that it in hooked up (in June 2015 the board agreed to hold off on a title v until the system was hooked up). Glen Ayers advised that the board inspect after the system is allowed to operate for a six month period. Marcella will inform Ms. Lively.

Old Business

The board conducted a re-inspection at 168 Hazelton Rd on 7/7/16 to see if the mandates on the Order of Corrections have been met. They have not, therefore a letter was sent to Ms. Andognini stating until the corrections have been made and another inspections takes place, she cannot rent any space in her dwelling.

NEW BUSINESS

- 1-A notice of Casualty Loss of Building was received in respect to 294 Davis Mine Rd. No action needed.
- 2-Brookfield: notice of herbicide application 10/15/16-12/31/16.

Meeting Closed 8:23PM

Next meeting: 8/4/16

David Cousineau, Chair

Joann Brown

Maggie Rice

Approved:8/4/16

