

**Town of Rowe FY2016
Board of Health
Meeting Minutes for July 7th, 2016**

Present: **Board Members:** David Cousineau, Chair, Joann Brown and Maggie Rice.
Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

Appointment (s) none

GENERAL BUSINESS

Minutes

June 24th, 2016 minutes accepted and signed.

Payroll/Invoices:

Invoices and payroll #FY 16-27 and FY17 #1, approved and signed.

Finance

Balance reports reviewed. No action necessary

ADMINISTRATION

FRCOG Cooperative Health Public Service

A motion was made and seconded to join the F.R.C.O.G. CHPS program, at a cost not to exceed \$6,500. 00; this amount is for the comprehensive membership (all services). *Passed unanimously.*

The first year is a trial period where the board can choose to opt out by March 2017.

CHPS Representative

The FRCOG requires a representative attend CHPS meetings. A motion was made and seconded to appoint Maggie. Maggie accepted the nomination. David was appointed alternate.

FY2017 Appointments

The board voted unanimously to re-appoint;

Transfer Station Attendants, James Lively and Ted Palmer.

Transfer Station Attendant Alternate, Julie Shippee

Town Nurse, Sheila Litchfield

BOH Clerk, Marcella Stafford Gore

Appointment papers were signed and distributed.

A motion was made and seconded to nominate David as Chair of the BOH. David accepted the nomination.

TRANSFER STATION

Attendants Logs

David read aloud the logs;

An issue with the compactor lights (switch) was reported in the logs. Marcella was instructed to see if the \$2,796.00 remaining in the *Refuse Garden Lighting* account is still available for use by the board.

Gate Repair

Gate repair is complete.

New Compactor

Marcella was instructed to contact Jan Ameen and ask what we need to do to begin the process of having the new compactor installed.

HEALTH SERVICES

Time off

The nurse will use 2.3 hours of vacation time on 6/27/16.

Access to BOH Office

The board considered a request from the nurse for a key to the BOH office; they decided not to issue a key at this time.

Monthly Report

Dave read aloud portions of the report: 96 encounters for June.

Vaccine Revolving Fund

A check in the amount of \$651.76 was received and turned over to the treasurer.

FCSWMD

Hauling Memorandum of Understanding

The board voted unanimously to sign the FY2017 Hauling MOU: providing bulky waste and recyclables hauling services for this fiscal year. Two contracts were signed and mailed, one will be returned to the town.

FCSWMD Representative

A motion was made and seconded to appoint Joann as the Rowe BOH Representative. Joann accepted the nomination.

The representative is expected to attend quarterly meetings in Greenfield.

Recycle Bins

Because they are relatively inexpensive (approx. \$50.00 ea) the board voted unanimously to purchase five (5) corrugated recycle bins with signs. The board agreed it would be beneficial to have the bins on hand instead of needing to travel to Greenfield for pick up and return. Marcella will contact Amy Donovan and place the order.

MAPLE HOUSE

Marcella will contact the health agent to set up an inspection.

OLD HOME DAY

The board reviewed an application from the Rowe Community Church. Maggie will meet with Health Agent, Glen Ayers at 9:30am on the morning of the 16th to conduct the food inspections.

PELHAM LAKE

Weekly Testing Results

Date	Result/ Center	Result/Right
6/30	16.0MPN	11.0MPN

PUBLIC WATER SYSTEM

Bacteriological reports for samples collected from Town Hall, Pelham Lake and Avery Fountain on 6/6/16 show they are all absent for contaminants.

ROWE CAMP & CC

A re- inspection of the camp and cabins was conducted on June 28th. Most violations were remedied and a permit was issued. Medical records were in order. The Hobart in the kitchen has been repaired.

Maggie will talk to Mr. Ayers regarding accompanying her on the next camp session inspection on the 19th.

ROWE SCHOOL

Bacteriological reports for samples collected from the school kitchen on 6/6/16 show they are absent for contaminants.

TITLE V

Bacteriological reports for samples collected for 45 Dell Rd on 6/24/16, show they are absent for contaminants. The system is now classified as *Passes*.

Pumping Reports

Name	Condition	Gals Pumped
Yankee Atomic (49 Yankee Way)	not noted	2000
Yankee Atomic (49 Yankee Way)	not noted	3500

Application

The board reviewed the application and plans for a septic system repair at 244 Zoar Rd. Marcella was instructed to ask Mr. Ayers to review the plans before the permit is issued.

Inspection Request

Ms. Lively would like the board to sign off on the septic system at her property on Dell Rd. now that it is hooked up (in June 2015 the board agreed to hold off on a title v until the system was hooked up). Marcella was instructed to contact Mr. Ayers for instruction. David would like to be present for any inspection.

Old Business

The board will conduct an inspection at 168 Hazelton Rd after this meeting to see if the mandates on the Order of Corrections have been met.

NEW BUSINESS

Meeting Closed 7:38PM

Next meeting: 7/21/16

David Cousineau, Chair

Joann Brown

Maggie Rice

Approved: 7/21/16