

**Town of Rowe FY2016  
Board of Health  
Meeting Minutes for June 24<sup>th</sup>, 2016**

Present: **Board Members:** David Cousineau, Chair, Joann Brown and Maggie Rice.  
Marcella Stafford Gore, Clerk

**Call to Order 1:00PM.** *David was nominated for and accepted the Chair position.*

*Appointment (s):* **FR.C.O.G. Representatives Glen Ayers, Regional Health Agent and Phoebe Walker, Director of Community Services.**

The board discussed the F.R.C.O.G Cooperative Public Health Service and how it may benefit Rowe:  
The CPHS is a regional health department serving ten towns in Franklin County. They work to improve the public's health through environmental health inspections, code enforcement, education, wellness, and special programs.

**Title V:** review septic system plans and repairs witnessing of Title V inspections, permits and new private wells.

**Food Safety:** inspect restaurants, bed and breakfasts, schools, farmers markets, home kitchens, farm stands, and temporary food establishments at fairs and festivals.

**Community Sanitation:** issue permits, conducts inspections, and initiates enforcement activities.  
These include permits for children's summer recreational camps, lead determinations and inspections of unsafe housing, lodging houses, Bed & Breakfast operations.

**Public Health Nursing Program:** tick testing, state-mandated infectious disease surveillance, Emergency Dispensing Site and flu clinic coordination.

**Costs:** The F.R.C.O.G. CPHS is funded through a mixture of grants, town assessments and permit fees. Membership fees are based on population, permit revenue and level of participation. All members using the health agent use one fee schedule for regional consistency.

After a lengthy discussion the board asked that an assessment be prepared for Rowe that would include the town paying the fees for residents. (*Rowe residents have not paid fees in the past for perc tests, title v inspections or permits*). Ms. Walker will coordinate with Marcella to calculate an assessment.

**GENERAL BUSINESS**

*Minutes*

June 3<sup>rd</sup> and June 10<sup>th</sup> minutes accepted and signed.

*Payroll/Invoices:*

Invoices and payroll #26 approved and signed.

*Finance*

Balance reports reviewed. No action necessary

The Selectmen have implemented a new accounting policy where all BOH accounts are combined into one lump sum (\$56,280.00). The BOH Operations account will now include:

*Refuse Garden Ops*

*FCSWMD Assessment*

*BOH Ops*

*Health Services*

*Hazardous Waste Collection*

Stipends and Wages are a separate account (\$73,444.00)

## **TRANSFER STATION**

### *Attendants Logs*

David read aloud the logs; no action necessary.

### *Gate Repair*

Open Sesame has completed the electrical work, the gate rollers will be installed next week.

## **FCSWMD**

David instructed Marcella to ask Amy Donovan if the town is charged a fee for recycle containers we are borrowing for OHD and if so, what is the purchase price.

## **MAPLE HOUSE**

Inspection date tabled.

## **OLD HOME DAY**

The board review permit applications:

Rowe Fire Association x2

Halifax Community Club

Permits signed, they will be issued at OHD after inspection.

## **PELHAM LAKE**

### *Weekly Testing Results*

Date	Result/ Center	Result/Right
6/15	1.0MPN	4.1MPN

## **ROWE CAMP &CC**

An inspection of the camp and cabins was conducted on July 24<sup>th</sup>. Rampant violations were noted therefore permits were not issued. A re- inspection will be conducted on June 26<sup>th</sup>. The kitchen will be inspected on the 28<sup>th</sup>.

## **TITLE V**

The *Title V* for 45 Dell Rd passed conditionally. A water test is needed. Marcella will contact Glen Ayers to see if the water test was conducted.

A request for a *perc test* at 14 Brittingham Hill Rd on July 1st was tabled.

Shawn Kimberly will witness a *perc test* at July 11<sup>th</sup> on Leshure Rd. (Dandeneau) for the town.

### *Yankee Septic Repair COC*

The work to the leach field has been completed and inspected. Photographs of the work were submitted. David signed and issued the COC. The work to replace two pumps will now begin.

## **Old Business**

Scott Koczela, Environmental Analyst with the Massachusetts Department of Public Health Community Sanitation Program, told Marcella that the Order of Corrections must be adhered to, therefore Ms Marcias' request to delay corrections cannot be granted.

Arlene Angognini has informed Marcella that the work mandated by the Order of Corrections is complete.

The faucet and electric outlets have been repaired.

The contractor working at Ms. Angognini's told Marcella that there is not an infestation of rodents present in the house. Marcella will contact Ms. Marcias to arrange a re-inspection date.

**NEW BUSINESS**

The board received an email from Lisa Danek Burke stating that as of June 30<sup>th</sup>, 2016 she will no longer be providing services for the town.

*Meeting Closed 3:40PM*

*Next meeting: 7/7/16*

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David Cousineau, Chair

Joann Brown

Maggie Rice

*Approved:*