

Town of Rowe FY2016

**Board of Health
Meeting Minutes for June 3rd, 2016**

Present: **Board Members:** Joann Brown, Jennifer Morse and Maggie Rice.

Absent: Marcella Stafford Gore, Clerk

Call to Order 1:00PM.

The only agenda item was to address a housing complaint regarding 163 Hazelton Road.

Present: Complainant, Addy Macias and Registered Sanitarian Lisa Danek Burke.

Background:

BOH Clerk, Marcella Stafford Gore received a complaint on May 18th, 2016 from Dyanne (Addy) Marcias stating that her landlord Ms. Andognini has been randomly shutting off the water. Marcella let Ms. Macias know that the board had been informed and would act accordingly.

Marcella was instructed to contact Lisa Danek Burke for guidance.

Ms. Danek Burke drafted a letter to Ms. Andognini informing her of the DOPH regulations and explaining that it is her obligation as a landlord to provide water for her tenant at all times. The letter was mailed certified mail and a copy was sent to Ms. Marcias.

Marcella spoke to MA Department of Public Health Environmental Analyst Scott Koczela on June 1st; he advised the board to offer the occupant (Ms. Marcias) a full Chapter 2 inspection or an inspection of the complaint items. The choice is fully up to the tenant.

Meeting Discussion:

The board reviewed complaint documentation:

- Emails to the board from Ms. Marcias, including photographs of violations
- Emails between Marcella and Scott Kozcela
- Letter from Ms. Andognini
- Letter sent to Ms. Andognini re: housing codes
- Housing codes

Complaint Includes:

- Leaky kitchen faucet
- Shutting off water supply
- Faulty Electrical
- Rodent infestation

Ms. Marcias opted to have a full Chapter 2 inspection conducted.

Joann and Maggie along with Ms. Danek Burke will conduct the inspection June 4th at 10:00AM.

Meeting Closed 1:45PM

Attachments: Letter to Ms. Andognini

Joann Brown

Maggie Rice

Approved 6/24/16