

**Town of Rowe FY2016
Board of Health
Meeting Minutes for April 29th, 2016**

Present: Board Members: Jennifer Morse, Chair, David Cousineau and Joann Brown.
Absent: Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

Appointment (s): John Dupras and Lisa Danek Burke in to discuss repair of the Yankee Atomic septic system:

The system failed due to infiltration of storm water through the pump chamber and septic tank covers. The covers are lower than the catch basin causing too much water to leak into leach field. The site and system were tested and failure was found to be the system and not the site. Part of the repairs includes raising risers to prevent this infiltration from happening again, will put in a shallow curtain drain, to prevent ponding. Since the failure was not related to the site and soil evaluation, the proposed plan is to entirely remove the existing mound and reinstall a new mound in the same location, using the existing septic tank and pump chamber.

Ms. Danek Burke recommends the contractors be notified that the engineer will require a sand sample. Ms. Danek Burke preliminarily approves the plans but would like to go over them again. She will contact Marcella when the permit can be issued.

GENERAL BUSINESS

Minutes

April 15th, 2016 minutes approved and signed.

Payroll/Invoices:

Invoices and payroll #22 approved and signed.

TRANSFER STATION

Attendants Logs

David read aloud the logs; no action necessary.

Attendants Salary Transfer

The board signed the line item transfer request transferring \$500.00 from Refuse Garden Operations to cover the shortfall in Attendants Salary.

Recycling Revenue

The town received a check in the amount of \$341.26 from FCSWMD for scrap collected in the 3rd quarter of this fiscal year. Check submitted to treasurer.

HEALTH SERVICES

Accrued Time

The board reviewed the nurse's memo:

Ms. Litchfield has 40 hours of vacation time and 17.8 hours of overtime remaining in FY16. She will attempt to use it all before June 30th, but it may become necessary to request monetary compensation for any unused vacation. At this time Ms. Litchfield will use accrued time on Friday April 29 (8hours), Friday May 27 (8 hours), Monday May 30 (3 hours), and Friday June 24 (8 hours). She will let Admin Assistant, Janice Boudreau and Marcella know if she will be using more time and post a notice.

The memo also stated that Ms. Litchfield found it necessary to put in 73 hours over overtime in the last 10 months due to clients needing assistance outside of normally scheduled work hours. She does not feel her time is being abused, but she understands the board expects her to reduce overtime.

The board has questions on how mileage is accumulated and will speak with Ms. Litchfield when she attends the meeting on May13th.

Line Item Transfers

Ms. Litchfield sent requests that money be transferred into two accounts:
\$800.00 for Health Services Operations (anticipated expenses and mileage)
\$487.22 for Health Services Salary (due to a miscalculation)
The board voted unanimously to approve both transfers from the BOH Operations account.

Physician Stipend

The board approved and signed the payment sheet for Dr. Warner’s yearly stipend amount of \$500.00.

PELHAM LAKE

Permitting

The board approved and signed the park ranger’s application for a Bathing Beach permit for the 2016 season.

ROWE CAMP & CC

The board reviewed copies of the DEP Consent Orders dated April 15, 2016 addressing the camp’s request to install a new public water supply well at a location that does not meet with MassDEP siting requirements. The consent order allows the camp to proceed citing public interest. According to the order the camp shall complete the installation of the new public water supply by April 15, 2017 along with permit mandates. The consent order copy the board received from the DEP was not signed by either party. No action necessary.

TITLE V

Pumping Reports

| Name | Condition | Gals Pumped |
|---------------|------------------|--------------------|
| Yankee Atomic | Okay | 2500 |

Perc Test

Lisa Danek Burke and Jennifer will meet on May 16th at 8am for a perc test on Tunnel Rd.

The board will meet next on May 13th at 4:00pm.

Meeting Closed 6:55pm

Next meeting 5/13/16

David Cousineau, Chair

Joann Brown

Jennifer Morse

Approved:5/13/16