

Town of Rowe FY2016

**Board of Health
Meeting Minutes for March 31st, 2016**

Present: **Board Members:** Jennifer Morse, Chair, David Cousineau and Joann Brown.
Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

GENERAL BUSINESS

Appointment (s) Yankee Atomic representative will come to a meeting at a later date.

Minutes

March 17th, 2016 minutes approved.

Payroll/Invoices:

Invoices and payroll #20, approved and signed.

Balance Reports

All account balances were reviewed. Marcella discovered that there will be a shortage of \$325.59 in the *Transfer Station Attendants Salary* account. The board voted unanimously to transfer money from BOH operations to offset the shortage. Marcella was asked to contact the selectmen and the accountant for instruction.

TRANSFER STATION

Attendants Logs

David read aloud the logs; no action necessary.

Gate

Jennifer was told that a highway department member was injured while manually opening the gate before the automatic mechanism was installed. Jennifer feels that this may be a liability to the town and suggested the board re-think their decision to replace the automatic lock with a padlock. After some discussion, the board voted unanimously to keep the automatic mechanism in place. The remote lock will be re-programmed so that only authorized persons have access. This project needs to be completed by June 30th. Marcella was instructed to contact Fitzgerald Fence.

Asbestos Tiles

Because the attendants refused to accept asbestos tiles, Marcella was instructed contact Jan Ameen for regulations regarding storing this material:

First, the asbestos tile should be sprayed with water and double bagged to keep asbestos dust down. The tile can be stored at the transfer station because they are not truly a hazardous waste. They fall into the special waste category. The tile should be placed somewhere clearly marked and out of the way so they don't accidentally get thrown out in the trash. They could be disposed of at the Hazardous Waste Collection day event, the town would be charged for disposal. David wants to be sure the tiles are stored out of sight so residents do not think they can store asbestos at the transfer station as well. Jennifer spoke to Attendant Jim Lively who assured her that there are discrete places to store such waste. Jennifer will prepare a letter for the attendants stating that only "town" hazardous waste products can be stored at the transfer station.

Compactor

Earlier this week the compactor sprung a hydraulic leak. Jan Ameen contacted Marcella relaying that the town really needs to replace the compactor as it is over 22 years old. Ms. Ameen contacted Waste Management for guidance on whether or not the compactor should be replaced at this time.

“Due to the age of this compactor the Manufacturer no longer makes a replacement cylinder. Back in the early 80’s they stopped making this model compactor. If the town were to replace the cylinder, the cost alone for the cylinder would run around \$6500, plus the cost of freight and labor”.

Additional costs would add up to over \$4,000.00, making the cost of repair approximately \$11,000.00.

After some discussion, the board decided it would be cost efficient to purchase a new compactor for less than \$15,000.00 (one estimate was \$14,008.00). *A motion was made and seconded to purchase a new compactor, passed unanimously.* Marcella was instructed to speak with Admin Assistant, Janice Boudreau and request an article be placed on the annual town meeting warrant to appropriate the funds.

HEALTH SERVICES

FRCOG

The board reviewed a memo and programs information from the Town Nurse, Sheila Litchfield recommending that the board join the FRCOG Cooperative Public Health Service. Ms Litchfield believes the town will benefit from the offered programs such as:

Public Nursing and Wellness (including tick program)

Title V & Private Well,

Food Safety,

Community Sanitation

Ms. Litchfield has a particular concern that this will be an overbearing tick season.

After some discussion the board chose not to join the CPHS at this time. Marcella was instructed to contact Park Ranger, Sean Loomis and ask that he post signs at the park alerting people to be pro-active about ticks.

Trainings

Ms. Litchfield would like to attend the following trainings:

FC regional Emergency Preparedness, Monday April 4th

Western MA Public Health Nurse’s monthly meeting, Wednesday April 20th.

MA Adult Immunization Conference, April 27th.

The board approved all three requests.

The board members have all heard concerns from townspeople that the nurse seem to be out of the office frequently, so they instructed Marcella to ask Ms. Litchfield to coordinate with the Ms. Boudreau and send a message via the town wide phone system to let residents know the dates and times she will be out of the office for this necessary training.

House Calls.

Because Ms. Litchfield is often out of the office on house calls, the board would like her to schedule house calls within a designated block of time (*for example on Monday house calls from 2:00pm – 4:00pm, Wednesdays, 11am-2:00pm*) and post the schedule so people won’t show up when the nurse is out of the office. They realize there may be emergencies and unexpected house calls but feel this is a fair solution for residents.

Request for Health Agent

The board reviewed a memo from the nurse asking to consult with Lisa Danek Burke on a patient’s drinking water test results. The board did not approve this request. Marcella will contact Ms. Litchfield.

Prior Nurse Computer

Ms. Litchfield discovered an old health service computer in the attic. Because of confidential information it may hold, she would like permission to have it destroyed. The board voted unanimously to allow the nurse to dispose of the computer at her discretion.

TITLE V

Perc test for 14 Brittingham Hill postponed

Pumping Reports

Name	Condition	Gals Pumped
Rowe Camp & CC	Okay	1500

NEW BUSINESS

1- Jennifer would like to step down as Chair citing a busy work schedule. David would be willing to accept the position and would like to see a more cohesive board stating that some issues may need to be discussed as they occur. Jennifer agreed as long as open meeting laws are not violated.

Jennifer made a motion to appoint David as Chair for the remainder of the fiscal year, Joann seconded.

Motion passed.

2- Fee schedule tabled indefinitely.

Meeting Closed 7.33pm

Next meeting 4/15/16

David Cousineau, Chair

Joann Brown

Jennifer Morse

Approved: