

**Town of Rowe FY2016  
Board of Health  
Meeting Minutes for March 17<sup>th</sup>, 2016**

Present: **Board Members:** Jennifer Morse, Chair David Cousineau and Joann Brown. (Joann had to leave early)  
Marcella Stafford Gore, Clerk

**Call to Order 6:00PM.**

**GENERAL BUSINESS**

*Minutes*

March 3, 2016 minutes approved.

*Payroll/Invoices:*

Approved and signed.

**TRANSFER STATION**

*Attendants Logs*

David read aloud the logs; no action necessary.

*Gate*

David purchased a chain and lock from A.L. Avery and Son. The board would like a restricted key lock. Marcella will call locksmith for availability and pricing.

**FCSWMD**

*Small Scale Grant*

As agreed upon, the board will use this money for transfer station signs and reusable bags for the residents.

*Recycling Set-ups*

Jennifer will complete the forms required to borrow recycling receptacles for Old Home Day.

*Recycling Revenue*

A check in the amount of \$253.20 was received from Waste Management for recyclable materials delivered to the Springfield MRF. This money will be deposited in the recycling revolving fund.

**PELHAM LAKE**

Park Ranger, Sean Loomis completed the *Seasonal Start-up Procedure and Certification* form left at the office by Tom Lussier.

Mr. Loomis also filled out his permit application to operate the beach this season. The board will issue the permit at a later date.

**PRIVATE CEMETERY**

The Wood family completed the requirements to implement a family burial site on their property located at 19 Stone Hill Rd. The board received a copy of the DEP approval letter that was stamped as registered at the Franklin Count of Deeds.

**PUBLIC WATER SUPPLY**

The town hall and Avery Fountain were tested on 2/2/16, test results were absent of contaminants.

**TITLE V**

A *Title V inspection Report* from Bostley Sanitary Service for 14 Brittingham Hill (Kalaus) was received. Inspection conducted on 3/1/16 *failed*.

*Pumping Reports*

<b>Name</b>	<b>Condition</b>	<b>Gals Pumped</b>
Kalaus, (14 Brittingham Hill Rd)	Okay	1000
Badley (51 Middletown Hill Rd)	Good	2000

**NEW BUSINESS**

The board reviewed the new personnel policy: Marcella was instructed to inquire if they BOH should distribute the manual to BOH employees.

*Meeting Closed 6:30pm*

*Next meeting 3/31/16*

---

Jennifer Morse, Chair

David Cousineau

Joann Brown

Approved: