

**Town of Rowe FY2016
Board of Health
Meeting Minutes for March 3rd, 2016**

Present: **Board Members:** David Cousineau and Joann Brown. Absent: Jennifer Morse, Chair
Marcella Stafford Gore, Clerk

Call to Order 6:04PM.

GENERAL BUSINESS

Minutes

January 21, 2016 minutes approved. February 18th minutes could not be approved by a majority. The minutes will be presented for approval again at the next meeting.

Payroll/Invoices:

Approved and signed.

Finance

Account balances reviewed. No action necessary

TRANSFER STATION

Attendants Logs

David read aloud the logs; no action necessary.

Gate

David contacted Fitzgerald Fence and explained how the work order would change: the electronics would be replaced by a manual chain and padlock. The board discussed obtaining the lock and keys from a locksmith so that keys could not be duplicated. Marcella was instructed to contact the locksmith.

Resident Request

The board reviewed an email from a resident asking that the Saturday hours be returned to what they were before the change in January. The board discussed this and decided that they would like to give the new hours some time, possibly a year, and then they would re-visit the issue.

HEALTH SERVICES

Monthly Report

The report stated 123 encounters for February.

Holiday Time

For an employee working 24 hours per week (town nurse), holiday time will be pro-rated at 4.8 hours for any holiday that falls on a day the health office is open and the nurse is scheduled to work.

ROWE SCHOOL

Water Testing

The kitchen was tested on 2/1/2016, test results were absent of contaminants.

TITLE V

Permits

An application for an Installer Permit for Danek Excavating was reviewed, approved and a permit was signed.

Inspections

A *Title V inspection* by Bostley Sanitary Service took place at 14 Brittingham Hill (Kalaus) on 3/1/16; David was present and reported that the inspection failed. Bostley will send a report.

Perc Test

Shawn Kimberly would like to schedule a *perc test* for 14 Brittingham Hill (Kalaus), Marcella will email Shaun with David's available dates so they can work out a date and time.

TRAININGS

NIMS

Joann believes she completed NIMS training. Marcella emailed the information to David.

Meeting Closed 6:33pm

Next meeting 3/17/16

Jennifer Morse, Chair

David Cousineau

Joann Brown

Approved: 3/17/16