

**Town of Rowe FY2016  
Board of Health  
Meeting Minutes for February 4<sup>th</sup>, 2016**

Present: **Board Members:** Chair, Jennifer Morse and David Cousineau. Absent: Joann Brown.  
Marcella Stafford Gore, Clerk

**Call to Order 6:00PM.**

Appointment (s) *none*

**GENERAL BUSINESS**

*Minutes* for January 21, 2016 were reviewed. Since Joann was absent the minutes could not be approved by a majority. The minutes will be presented for approval again at the next meeting.

*Warrant(s)/Invoices:* Approved and signed.

**TRANSFER STATION**

*Attendants Logs*

David read aloud the logs; no action necessary.

*Compactor*

The compactor inspection was performed this week. The inspector noted that the unit is in decent shape and should last another 15 years. Metal fabrication will be needed and done in the spring. The compactor will now be on a schedule for maintenance every two years.

*Incident Report*

After responding to a medical call, a 1<sup>st</sup> Responder allowed a citizen to dispose of a carpet soiled with feces at the Refuse Garden. The carpet was placed in the demo bin. Without being aware of its condition, Attendant Ted Palmer removed the carpet from the demo bin and used a utility knife to cut it into smaller pieces. When he discovered that the carpet was from a medical scene, he disposed of the gloves and utility knife, contacted the fire department and BOH Chair and filled an incident with the town administrator. He followed up with the town nurse who contacted Jan Ameen (FCSWMD). Ms. Ameen stated that the carpet could have stayed in the demo (bulky waste) bin as the waste stream is the same. Jennifer spoke to the 1<sup>st</sup> responder and advised him that medical waste of this kind should be handled by responder personnel. Responders are going to have disposal training.

*Gate*

The board feels that too many people have are being given access to the Refuse Garden during closed hours. Also they do not know how many people currently have access keys. David suggested that electronics be dismantled and the gate be outfitted with a manual lock. The board could then issue keys to the persons who need to use the refuse garden off hours. A log of keys issued would be kept at the BOH office. The best time to change the lock system would be when the gate is scheduled for repair. *The board then voted unanimously to remove the electronics from the gate and replace with a manual lock.* David would like to meet with Fitzgerald Fence and explain the modifications to their submitted proposal. Marcella was instructed to contact Fitzgerald Fence.

*Paper Bin*

Marcella was instructed to write something for the Goal Post asking residents to crush cardboard before depositing it into the paper bin.

**FCSWMD**

The town received a check in the amount of \$147.50 for scrap metal sold in the 2 quarter of FY16, this money to be deposited into the recycling fund.

**HEALTH SERVICES**

*Holiday Pay*

Jennifer spoke to Selectmen Chair, Marilyn Wilson: the town nurse has a letter of agreement from when the health office hours changed from 16-24 per week. It is not certain if the letter is a binding contract. The matter is with town counsel. Jennifer and David agree that the nurse should follow the personnel policy that all others will abide by if the agreement letter is not binding. Will follow-up next meeting.

**ROWE SCHOOL**

The board reviewed a Notice and Survey letter from the DEP regarding lead and copper in drinking water at schools. Marcella forwarded a copy to the school principal.

**TOWN REPORT**

The board reviewed the report for the annual report submitted by Marcella. Report approved. Marcella will send it to the town administrator.

*Meeting Closed 6:56pm*

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Jennifer Morse, Chair

David Cousineau

Joann Brown

*Next meeting 2/18/16*

Approved: 2/18/16