

**Town of Rowe FY2016  
Board of Health  
Meeting Minutes for December 9<sup>th</sup>, 2015**

Present: **Board Members:** Chair, Jennifer Morse, David Cousineau and Joann Brown.  
Marcella Stafford Gore, Clerk

**Call to Order 6:00PM.**

**Appointment (s): Ted Palmer**

**GENERAL BUSINESS**

*Minutes*

Minutes for November 12<sup>th</sup>, 2015 approved and signed.

*Warrant(s)/Invoices*

Invoices approved and signed.

*Finance/FY17 Budget*

Account balance reports reviewed. The board is satisfied that all balances are appropriate for this point in the fiscal year.

The board voted unanimously to level fund all accounts except salaries.

The board voted unanimously to request a 1.70% raise for the Nurse, Clerk and Transfer Station Attendants.

Marcella was instructed to submit a revised budget for the next meeting and to contact the nurse for her FY17 budget submission.

**TRANSFER STATION**

*Attendants Logs*

Read aloud, no action needed.

*Training*

The board received information on training opportunities for the attendants. Jennifer will talk to Attendants Ted Palmer and Jim Lively and ask if they will inform Alternate Julie Shippee.

**Attendant's meeting**

*Back up Incidents*

Attendant Ted Palmer reported a "back up" accident. The board discussed solutions but do not believe the current configuration of the refuse garden could be altered.

*New Hours*

The board discussed the new hours with Mr. Palmer. He suggested opening one hour earlier on Saturday (7am), the board decided to leave the hours as voted on at the last meeting.

*School Recycling*

The school is doing better with separating recycling.

*Gate Remote Keys*

The board discussed who has keys to access the transfer station:

Hwy Dept...Custodian...School...Fire Dept, Police Dept, Attendants and Waste Management.

Mr. Palmer suspects that there are others who may keys

*Drainage Issues*

Mr. Palmer sited several locations where water infiltration is causing problems.

The bank is slipping near the compactor building and new shed causing water to seep under, into the cellar and causing ice patches.

Metal bin needs new drainage pipes.

Compactor has a slow leak, metal is rotting and the ram is worn out.

The electrical box under the compactor is rotting and needs to be made more accessible. All electric underground is suspect.

The board discussed the possibility of a new location for the refuse garden the possible DEP complications in moving and in conducting the needed repairs. Jennifer will contact the DEP for guidance.

All three board members will conduct an inspection at the facility this Saturday.

The board voted unanimously to have Marcella contact FCSWMD for signage:

1-USE CAUTION WHEN BACKING UP

2-NEW REFUSE GARDEN HOURS

3-ROWE REFUSE GARDEN IS FOR TOWN RESIDENTS WITH REQUIRED STICKER ONLY

### **FCSWMD**

#### *Oil Disposal*

The highway and fire departments have oil that needs to be disposed of. Jennifer contacted Project Manager, Amy Donovan for information: As long as the oil is pumpable and is not contaminated the charge is \$120.00 for pick up and \$100.00 for the setup fee. The fire department has opted to wait until the next hazardous waste collection day for disposal. Marcella was instructed to contact the highway superintendent to explain these options.

#### *FY17 Assessment*

The town's assessment was increased from \$4190.00 to \$4390.00.

#### *Director Report*

The board reviewed the program director's report. No action necessary.

### **HEALTH SERVICES**

#### *Monthly Reports*

Jennifer read aloud portions of the report. 130 client encounters for November.

#### *MAPCHO Grant*

The grant has been approved in the amount of \$480.00; this money will be used to purchase privacy screens for the EDS clinic.

#### *Time Off*

Town Nurse, Sheila Litchfield will be using accumulated overtime on December 28<sup>th</sup> and 30<sup>th</sup>. She used a personal day on December 2<sup>nd</sup>.

### **PRIVATE CEMETERY**

Lisa Danek Burke sent the results of the Abbreviated Soil Evaluation form; Susan Wood sent a plot plan.

The board reviewed these documents and *voted unanimously* to approve both. Marcella was instructed to send a letter to Ms. Woods informing her that her plan has been accepted and of the additional requirements. The board would like the Rowe Conservation Commission copied on the letter.

### **PUBLIC WATER TESTING**

#### *Bacteriological Report*

Avery Fountain, the Town Hall and Ranger Station taps were tested on 11/12/15. All locations test results were absent of contaminants.

### **Rowe Camp &CC**

#### *Survey Report*

The board received a copy of the camp's DEP Sanitary Report. No action necessary.

#### *Permit/Inspection*

Jennifer learned through the Goal Post that the camp is planning a session Christmas break. Jennifer researched and found that the camp will need to supply a permit package as required for any other session. Jennifer will contact Paulette Roccio, Facility Manager.

**TITLE V**

*Pumping Reports*

<b>Name</b>	<b>Address</b>	<b>Gals Pumped</b>
Ash, Brian	6 Pine Hill Rd	1000
Donelson, B	43 Potter Rd	1500
Lesure, L	75 Cross Rd	not noted
Veber, S	3 Pine Hill Rd	1000

**New Business**

1-Received Cancer Incident Report 2007-2011, given to town nurse for file in health service office.

2-The board received a call from Lisa Greeney regarding the water test results at .....the results show high levels of copper, lead and manganese. Marcella was instructed to send Ms. Greeney a letter with Boil Water instructions and to ask if Ms Greeney will attend the next meeting.

3-The board reviewed a letter from the DEP regarding the property of Mr. Hurtig on Kings Highway:

The letter advises that since Mr. Hurtig's property may share a contaminated well, the board should send him a Boil Water Notice. Marcella was instructed to send Mr. Hurtig a letter with boil water instructions, suggest he have his water tested and ask if he will attend the next meeting. Jennifer will contact Lisa Danek Burke and ask if she will attend the next as well.

**Adjourned: 7:48pm**

*next meeting 12/30/15*

---

Jennifer Morse, Chair

---

David Cousineau

---

Joann Brown

Approved:12/30/15