

**Town of Rowe FY2016  
Board of Health  
Meeting Minutes for November 12<sup>th</sup>, 2015**

Present: **Board Members:** Chair, Jennifer Morse. David Cousineau and Joann Brown.  
Marcella Stafford Gore, Clerk **Call to Order 6:00PM.**

Appointment (s): none

**GENERAL BUSINESS**

*Minutes*

Minutes for October 15<sup>th</sup>, 2015 approved and signed.

*Warrant(s)/Invoices*

Payroll /Warrant(s) #10 approved and signed.

*Finance*

Account balance reports reviewed. No action necessary.

**TRANSFER STATION**

*Attendants Logs*

David read aloud logs. Alternate Julie Shippee worked morning shift on 10/21.

The board would like the attendants to call a board member and the BOH office when an alternate will be filling in.

*Can Drive*

The Mohawk Athletic Association would like to set up a can drive. Jennifer will talk with the Parent Teacher Partnership about can sharing.

*2016 Vehicle Stickers*

The new stickers have come in. Jennifer and Marcella will work together to get them mailed out by the end of December.

*Hours of Operation*

The board voted unanimously to implement new hours of operation, they are as follows:

Wednesdays.....7am-10am and 4pm-7pm (no change).

Saturdays.....8am-2pm.

Sundays.....8am-12pm.

Marcella was instructed to alert residents to the change by posting a notice in the Goal Post and by including a notice with the vehicle stickers that will be mailed out. The board will talk to the attendants regarding this policy change and the above items. Jennifer will ask the attendants to attend the next meeting.

**FCSWMD**

*District Meeting*

Jennifer will try to attend the November 18<sup>th</sup> meeting.

*Recycling Revenue*

A payment in the amount of \$316.25 was received for scrap sold in the 1st quarter of FY16.

*Fire Extinguishers Inspections*

Our company, Dependable Fire & Safety, has been sold to Mass Fire in Springfield. The price quote from Mass Fire is \$60 per site and they considered charging overtime to visit Rowe. All State Fire, also in Springfield was contacted and quoted a price of \$45 for up to 4 extinguishers. The board voted to go with All State Fire. An inspection will take place on 11/18. Marcella will contact Jan Amen.

*Tonnage Report*

The report shows that Rowe’s container recycling has improved. Tonnage increased by 1.48. Marcella was instructed to add this to the Goal Post article.

**HEALTH SERVICES**

*Monthly Reports*

The board reviewed the reports for August September and October:

- Client encounters for August.....147
- Client encounters for September.....108
- Client encounters for October.....157

*Flu Vaccine Data*

The board reviewed the statistics of vaccine administered by age, requested by Joann at the Oct 15<sup>th</sup> meeting. According to the report, a large portion of the vaccine is administered to residents 65 or older.

*Time Off*

Town Nurse, Sheila Litchfield will be using eight hours of her accumulated overtime on November 13<sup>th</sup>.

**PRIVATE CEMETERY**

The board received an email from Lisa Danek Burke regarding the Abbreviated Soil Evaluation form. The form provides a place for information on two deep holes; Lisa would like confirmation that is the number the board requires regardless of how many plots are on the planned site. Marcella was instructed to contact Glen Ayers and inquire on that concern as well if there is a limit to plots per area.

**ROWE SCHOOL PUBLIC WATER TESTING**

The board received the current school year’s monthly reports for Housatonic Basin. It is expected that the board will receive the monthly reports via email every month going forward.

**TITLE V**

*Title V Inspection (s)*

Final Inspection took place at Newel Cross Rd (Shippee)

*Septic Plans*

The plans for Carey 4 Stone Hill Rd were approved. A permit for the repairs was sent to Danek Excavating.

*Pumping Reports*

<b>Name</b>	<b>Address</b>	<b>Gals Pumped</b>
Parent, J	32 Shippee Rd	1000
RC&CC	10 Kings Hwy	1000
Shippee, J	21 Newell Cross Rd	1000

*Permits*

The board approved Bostley Sanitary Services’ *Septage Hauler* permit application, permit signed and mailed.-  
The board approved a *Septic Repair* permit for Carey at 4 Stone Hill Rd.

**Adjourned: 6:55pm**

*next meeting 10/29/15*

---

Jennifer Morse, Chair

---

David Cousineau

---

Joann Brown

Approved:12/9/15

