

**Town of Rowe FY2016
Board of Health
Meeting Minutes for July 14th, 2015**

Present: **Board Members:** Jennifer Morse, Chair and David Cousineau and Joann Brown
Marcella Stafford Gore, Clerk

Call to Order 6:00PM. *No poll of audience, no appointments.*

GENERAL BUSINESS

Minutes

Minutes for June 16th, 2015 approved and signed.

Warrant(s)/Invoices

Payroll FY16 #1&2, Warrant(s) FY15#28& FY16#1, approved and signed.

Jennifer confirmed with the accountant that the cover sheet for submitted invoices only requires one signature.

TRANSFER STATION

Attendants Logs

Jennifer read aloud logs. No action necessary.

Gate

The board received an estimate from Fitzgerald Fences of Florence MA. in the amount of \$5,520.00.

This includes the electrical work as well as repair to the gate itself.

Attendant Ted Palmer received an estimate of \$2,892.00 from another company (name not provided), Jennifer will contact him for more information.

HEALTH SERVICES

Monthly Report

Jennifer read portions of the report aloud: *113 encounters for June.*

MAPHCO Mini Grant

The board received a copy of the reimbursement request memo sent to the Regional Preparedness Coordinator.
Total grant expenditures, \$361.45.

Vaccine Revolving Fund

Town Nurse, Sheila M. Litchfield sent a memo stating in part:

I had calculated that Rowe would need \$4,140 for flu vaccine. In reviewing the minutes of the FY16 ATM, I do not see that money was raised and appropriated for the vaccine purchases, unless the amount was rolled into another line item? The Health Services Operating Account was level funded. The vaccine revolving account was reauthorized, but no additional monies appropriated to it.

Jennifer reviewed the town meeting article; article 13 set up a vaccine revolving fund with a \$6,000.00 limit.
Marcella was instructed to email Ms. Litchfield.

Nurse Salary

Jennifer received an email from Accountant, Tracey Baronas: there is a deficit of \$267.24 in the nurse's salary account.

Jennifer will prepare a line item transfer request (from BOH Operations Account) and submit it to Ms. Baronas.

PELHAM LAKE

Weekly Testing Results

Date	Result/ Center	Result/Right
7/1/15	135.4 MPN	125.9 MPN
7/8/15	3.1 MPN	4.1 MPN

PUBLIC WATER SYSTEM

Bacteriological Report

Avery Fountain, the Town Hall and Ranger Station taps were tested on 6/1/15. All locations test results were absent of contaminants.

TITLE V

Perc Test

The board received Soil Suitability Assessment report from Lisa Danek Burke, R.S. for the test conducted at Davis Mine Rd (Danek) on July 10th. *The evaluation passed.*

Title V Inspection (s)

Jennifer reported the Title V inspection at Brittingham Hill Rd (Pierce) on July 9th *passed.*

Schedule

Dave will attend the perc test at 4 Stone Hill Rd (Carey) on July 17th.

Adjourned: 6:27 pm

next meeting 7/28/15

Attachments: Fitzgerald Fences estimate

Approved:

Jennifer Morse, Chair

David Cousineau

Joann Brown