

**Board of Health
Meeting Minutes for May 19th, 2015**

Present: **Board Members:** Jennifer Morse, Chair and David Cousineau and Joann Brown
Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

Poll of Audience: *Bree, Bailey and Cameron Cousineau*

GENERAL BUSINESS

Minutes

Minutes for April 5th, 2015 approved and signed.

Warrant(s)/Invoices

Invoices and payroll warrant(s) #24 approved and signed.

TRANSFER STATION

Attendants Logs

Attendant's logs were read aloud by David, no action needed.

Gate

Jennifer and Attendant Ted Palmer have made several attempts to contact the company that came to provide an estimate for the gate repair; neither has received a response.

Steps Repair

The board instructed Marcella to contact Steve Crowningshield and request he submit an updated estimate for the steps that need to be replaced/repared. The board would like to submit the invoice this fiscal year.

FCSWMD

The board received an email for the next cycle of the *DEP Small Scale Incentive Grant*:

The board chose to use next fiscal year's \$500.00 award for the purchase of one compost bin for Pelham Lake and 180 reusable grocery bags to be distributed to town residents on a first come first serve basis.

FINANCE

The board reviewed the balances of the BOH accounts:

Refuse Garden.....	\$14,824.09
BOH Operations.....	5,654.69
FCSWMD Assessment.....	1,050.00
Recycling Fund.....	2,037.93

A discrepancy was noted in the BOH Clerk wages account; Marcella will speak to the accountant. All accounts have sufficient funds for the remainder of this fiscal year.

PUBLIC WATER SYSTEM

Bacteriological Report

Avery Fountain and the Town Hall were tested on 3/2/15. Both location test results were absent of contaminants.

PELHAM LAKE

Beach Permit

Jennifer will drop off an application to Park Ranger, Sean Loomis for the beach season permit.

Testing

The board instructed Marcella to contact Housatonic Basin to request that beach sampling start as soon as possible.

TITLE V

Grodd

The board approved and signed a letter to Alexander Grodd reminding him that a mandated Title V inspection is needed on his property located at 38 Pond Rd.

Title V Inspection

The board received the Title V report for the inspection conducted on May 5th at 506 Tunnel Road (Webster) by Greg’s Waste Water Removal; the report states the system *Conditionally Passes*. However, since the board was not made aware of the inspection and therefore no member was present, it was agreed that there must be a re-inspection. Marcella will contact Greg’s Waste Water Removal to set a date.

Handling Cancelations

Marcella will change the office phone message to state that if an inspector is calling to cancel an inspection/perc test that they leave a message on the Chair’s home phone. Marcella will also send a letter to Bostley Sanitary Service and Greg’s Waste Water Removal requesting the same.

Perc Test

Jennifer will attend the three perc tests for 12 Monroe Hill Rd on May 20th.

Pumping Report

169 Ford Hill Rd (Magnago) 1000 gal pumped condition good

NEW BUSINESS

- 1-The board reviewed a list of fees for inspections/permits and such from the FRCOG town. The board discussed charging residents’ fees; this would help offset charges to the town for services by health agents and inspectors.
- 2-Dave read aloud portions of the DPH 2015 Beach Season Annual Report, no action necessary.

Meeting adjourned 6:41pm

Attachments: *none*

next meeting 6/2/15

Approved: 6/2/15

Jennifer Morse, Chair

David Cousineau

Joann Brown

