

**Town of Rowe FY2015  
Board of Health  
Meeting Minutes for April 21<sup>st</sup>, 2015**

Present: Board Members: Jennifer Morse, Chair and David Cousineau. Absent: Joann Brown  
Marcella Stafford Gore, Clerk

**Call to Order 6:00PM.**

Poll of Audience: *no audience*

**GENERAL BUSINESS**

*Minutes*

Minutes for April 7<sup>th</sup>, 2015 approved and signed.

*Warrant(s)/Invoices*

Invoices and payroll warrant(s) #22 approved and signed.

**TRANSFER STATION**

*Attendants Logs*

Attendant's logs were read aloud by Dave, no action needed.

*Gate*

Jennifer will call Attendant Ted Palmer to check on the repair.

*Recycling*

Amy Donovan, program director for the Franklin County Solid Waste Management District will be coming to the transfer station on June 17<sup>th</sup>, to conduct a program to promote recycling. The board voted to allow the transfer station to be open for two additional hours the day of the event. Marcella was instructed to compose a Goal Post article informing residents of the event.

*Ted Palmer will pick up the equipment (mostly recycle bins) purchased with the 2015 grant money the next time he is in Greenfield.*

**FCSWMD**

*DEP/Recycling*

The board received a check from Waste Management in the amount of \$542.36 for collected recyclable materials from July-December 2014. This money will be added to the Revolving Fund.

*MRF Contract*

The town is currently a party to a 10-year processing contract that expires on June 30, 2015. That contract allows for a 5-year extension to 2020, which will need to be voted on at the Annual Town Meeting. All towns are currently collecting materials separated in two streams (aka dual stream). This will continue under the new contract. The board instructed Marcella to contact the town administrator to be sure this and the Revolving Fund articles have been placed on the ATM warrant.

*DEP/SMRP Grant*

The board received a letter outlining the Sustainable Materials Recovery Program grant. Marcella will contact Jan Ameen to ask if the district will be applying on behalf of the towns.

**HEALTH SERVICES**

*Physician Stipend*

Paperwork for Dr. Warner's stipend approved and signed. Marcella will submit to the accountant next month.

**MAPLE HOUSE**

Jennifer performed an inspection of the Maple House kitchen on 4/10/15. No violations noted.

Owner and operator, Rebecca Bradley completed ServSafe training and submitted a copy of her certificate. Her certification expires 4/9/2018

### **PUBLIC WATER SYSTEM**

#### *Bacteriological Report*

Avery Fountain and the Town Hall were tested on 3/2/15. Both location test results were absent of contaminants.

### **ROWE CAMP & CC**

A DEP letter dated April 14, 2015 was received approving the proposal submitted by the camp re: the connection of the Fromson House and the Joffee House to its well #1 and #2 public water system.

Both houses are currently supplied by well #3 which has experienced persistent levels of contaminants. Once the connections are complete, the connection to well #3 will be severed.

### **TITLE V**

#### *Perc Tests*

Three perc tests (land will be surveyed out creating three lots) will be performed at 12 Monroe Hill Rd. on May 20<sup>th</sup>, Jennifer will attend.

A perc test was scheduled for May 27<sup>th</sup> for a property on Davis Mine Rd. Dave will check to see if he's available to attend.

#### *School Septic System*

A Title V inspection will take place on May 14<sup>th</sup>. Greg's Wastewater will perform the inspection and all three board members will try to attend. Marcella was instructed to contact Mike Friedlander and ask him to stand witness. The board approved and signed a letter to Principal Knittle notifying him of the inspection date. The Selectmen and School Committee were cc'd on this correspondence.

### **OLD BUSINESS**

#### *Health Agent*

Jennifer read a reference from MGL chap 111 Sec 17 as it pertains to health agents:

*"Every such board shall organize annually by the choice of one of its number as chairman. It may make rules and regulations for its own government and for the government of its officers, agents and assistants. It may appoint a physician to the board, who shall hold his office during its pleasure, may choose a clerk, who in a city shall not be a member of the board, and may employ the necessary officers, agents and assistants to execute the health laws and its regulations. It may fix the salary or other compensation of such physician and its clerk and other agents."*

The board discussed employing an agent as needed as opposed to appointing an agent to the staff:

A motion was made and seconded to hire a health agent on an as needed basis. Voted yes unanimously.

#### *Herbicide Application*

Application of herbicides will be performed on the behalf of Pan Railways by RWC, INC. of Westfield MA.

### **NEW BUSINESS**

1-Received a notice of Casualty Loss from Norfolk and Dedham Group. A claim was made involving 36 Brown Rd (J&N Williams). No action necessary.

2-Marcella will submit a letter for publication in the June Goal Post re: Old Home Day Temporary Food Applications/Permits.

Meeting adjourned 6:37pm

Attachments: DEP letter re: Rowe Camp &CC.

*Next meeting 5/5/15*

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Jennifer Morse, Chair

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David Cousineau

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Joann Brown

Approved:

