

**Town of Rowe FY2015
Board of Health
Meeting Minutes for February 11Th, 2015**

Present: **Board Members:** Jennifer Morse, Chair, David Cousineau and Joann Brown.
Marcella Stafford Gore, Clerk

Call to Order 6:00PM.

Poll of Audience:

GENERAL BUSINESS

Minutes

Minutes for January 14th, 2014 approved and signed.

Warrant(s)/Invoices

Invoices and payroll warrant(s) #16&17 approved and signed.

TRANSFER STATION

Attendants Logs

Attendant's logs were read aloud by Dave, no action needed.

Emergency Protocol

The board discussed implementing a written protocol for when there is a forced closure at transfer station: Jennifer suggested the board draft a policy for the attendants. Dave stated that it is such a rare occasion that the transfer station is forced to be closed that it is not necessary. Jennifer and Jodi agreed. Jennifer will speak to the attendants about following a phone chain if an emergency should arise. The attendant will attempt to contact Jennifer first then Dave then Jodi.

The board also will speak to the Selectmen re: having Marcella and Town Nurse, Sheila Litchfield trained on how to use the town wide messaging (telephone) system.

FCSWMD

Revolving Fund

The board received a check in the amount of \$594.65 for scrap metal sold this quarter. The money will be deposited into the revolving fund.

HEALTH SERVICES

Monthly report read aloud; 99 client encounters for January.

MAPLE HOUSE

The board reviewed that lab results for water tested on 12/29/14. The overview of water test results for bacteria is *Satisfactory*.

TITLE V

The board checked files on town buildings for records of pumping reports. None of the files examined at any record of the system being pumped. Jennifer will follow up on this.

OLD BUSINESS

1-The board decided to table the discussion on **private cemetery** regulations until Dave and Joann have a chance to review them fully. Marcella will email copies to the board.

2-Principle Bill Knittle left a message at the office stating that the school is complying with **water testing regulations** and he will send copies of the test results to the BOH.

Meeting adjourned 6:37pm

Attachments: none

Next meeting date February 24th, 2015

Jennifer Morse, Chair

David Cousineau

Joann Brown

Approved: 3/10/15