22 May 2025, Meeting called to order at 5:33pm ET

In attendance: Paul Graziano, Sue Zavotka, Teresa Aguinaldo, and Justine Krumm.

In audience: Matt Stien // Absent: Abby Lively and Jay Willilams.

1. Reviewed updates and Commission status since the previous meeting. The Historical Commission and Historic District By-Laws were tabled at the 2025 Annual Town Meeting for consideration at a future meeting.

2. Reviewed Historical Commission (HC) By-Laws and discussed the way ahead. In the weeks leading up to the meeting, Justine Krumm revised both the HC and Historic District By-Laws, incorporating public feedback and comments from a Select Board member. Drafts and proposed warrant language were shared with Commission members in advance for review.

a) The Commission agreed that establishing a Historic District is not necessary at this time, but amending the HC By-Laws is essential to support the Town’s preservation goals.

b) Members supported keeping the revised HC By-Laws simple and straightforward.

c) Sue Zavotka made a motion to accept the revised HC By-Laws as written. Paul Graziano seconded. Public comment was invited. Matt Stein expressed appreciation and had no objections or suggested edits. A roll call vote was held and the motion passed unanimously.

d) The Commission discussed the roadmap and possible timelines for moving forward if and when the revised by-laws are passed at a future Special Town Meeting (STM). It was agreed that the group would revisit and review a draft roadmap at the June 23 meeting. This roadmap will include topics such as options for establishing a Historic District, available grant opportunities and deadlines, the potential for conducting a new town-wide historic survey to supplement or update the 1982 Town Survey, and ways to engage residents for input on their preservation priorities. Paul Graziano reviewed the key differences between nominating sites to the National and State Registers of Historic Places versus establishing a Historic District. The group agreed to continue exploring the opportunities and challenges associated with both paths.

e) Justine would will send the final write-ups to Brook NLT 0900 5/23/25 for inclusion into the STM Warrant.

3. Identified communication topics for the next Goal Post. The Commission agreed to include the same content being prepared as a flyer for the STM Warrant. The flyer was reviewed and approved at the meeting. Justine Krumm motioned to accept, Teresa Aguinaldo seconded, and the vote passed unanimously.

4. There was no other unforeseen business to discuss.

5. The next meetings established were 10 June at 5:30PM to review before the STM, and 23 June at 5:30PM to review STM results and way-head

6. The meet was adjourned at 6:23pm ET.

*5/22/2025 Agenda as posted:*

*Agenda:*

*Call to Order:*

1. *Review Updates and Commission Status since pervious meeting.*
2. *Review HC Bi-Laws and discuss potential way-ahead.*
3. *Identify communication topics for the next Goal Post.*
4. *Any unforeseen business within the last 48 hours of posting the agenda.*