Rowe Finance Committee
July 9, 2019
6:30 P.M. at Rowe Town Hall – Meeting Room 1

Present: Vice-Chair Loretta Dionne, Christopher "Selmi" Hyytinen, Paul McLatchy III, Laurie Pike
Absent: Chair Wayne Zavotka
Other Attendees: None

Call to Order: Vice-Chair Dionne called the meeting to order at 6:34 P.M., with a quorum of the committee present.

Line-Item Transfers: The following line-item transfers were considered:

Number	Amount	From	To	Reason
3-FY19-LIT	$355.52	Board of Health Operations (01-5-512-400-80)	Transfer Station Attendants (01-5-512-400-40)	Overage due to snow removal.
4-FY19-LIT	$500.00	Legal Expenses (01-5-151-400)	GASB 45 OPEB Study (03-5-122-510)	Insufficient Funds/Incorrect Appropriation
5-FY19-LIT	$721.09	General Administration/ Print Town Reports (01-5-124-400-52)	GASB 45 OPEB Study (03-5-122-510)	Insufficient Funds/Incorrect Appropriation
6-FY19-LIT	$778.91	General Administration (01-5-124-400-52)	GASB 45 OPEB Study (03-5-122-510)	Insufficient Funds/Incorrect Appropriation
7-FY19-LIT	$5600.00	Fire Department Stipends (01-5-220-000)	Fire Dept. General Operations (01-5-220-400)	Overages in operations lines

Motion: On each of the above line-item transfers, a motion was made by Mr. McLatchy, seconded by Ms. Pike, and the vote was 4-0-0 in favor to concur on the transfers.

On 7-FY19-LIT, concern was raised about the amount of overage in the operations line, as well as the surplus in the stipends account. Members were willing to approve this transfer as there has been a change in administration in the fire department, but wanted to discuss the issue with the fire chief in the near future, and also wanted to make it clear that such an oversight would not be acceptable next year.

Next Meeting: The Committee will meet on Tuesday, July 23rd at 5:30 to discuss the Capital Improvement Plan, stipends, the regional association, and conduct any other business.

Adjourn: A motion was made and seconded to adjourn the meeting at 7:00 P.M. The vote was 4-0-0 in favor.

Respectfully Submitted,
Paul McLatchy III, Secretary

Approved: July 23, 2019

Loretta Dionne

Loretta Dionne, Vice-Chair

Paul McLatchy III, Secretary

Christopher "Selmi" Hyytinen, Member

Laurie Pike

Laurie Pike, Member

Attachments:

- Reserve Fund Transfer FY19-RFT-03
- Reserve Fund Transfer FY19-RFT-04
- Reserve Fund Transfer FY19-RFT-05
- Reserve Fund Transfer FY19-RFT-06
- Reserve Fund Transfer FY19-RFT-07

No. 3 FY19 - LIT

REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Select Board
Town of Rowe
Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $355.52

2. **Transfer From:**

   Acct No.: 01-5-512-400-80

   Acct Name: BOH Operations

   Transfer To:

   Acct No.: 01-5-512-400-40

   Acct Name: TS Attendents

3. **Comments:** Overage Due to Snow Removal

Margaret Lisi
Officer or Department Head

Approved: _____

Date Approved: 6-12-2019

Jennifer Morse

Select Board

Finance Committee Concurrence: _____ 7/8/19
Date

Transfer Complete: _____ _____
Date

Rev. 07-17-17

No. 4 FY19 - LIT

REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Board of Selectmen
Town of Rowe
Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $ 1500.00

2. **Transfer From:**

Acct No.: 01-5-151-400

Acct Name: Legal Expenses

Transfer To:

Acct No.: 03-5-122-510

Acct Name: GASB 45 OPEB Study

3. **Comments:**

Officer or Department Head

Approved: [signature]

Jennifer Morse

Board of Selectmen

Date Approved: 6-12-2019

Finance Committee Concurrence: [signature] 7/9/19
Date

Transfer Complete: _____ _____
Date

Rev. 07-17-17

No. 5 FY19 - LIT

REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Board of Selectmen
Town of Rowe
Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $ 721.09

2. **Transfer From:**

Acct No.: 01-5-124-400-52

Acct Name: General Admin/
Print Town Reports

Transfer To:

Acct No.: 03-5-122-510

Acct Name: GASB 45 OPEB Study

3. **Comments:**

Officer or Department Head

Approved: _____

Date Approved: 6-12-2019

Jennifer Morse

Board of Selectmen

Finance Committee Concurrence: _____ 7.9.19
Date

Transfer Complete: _____ _____
Date

Rev. 07-17-17

No. 6 FY19 - LIT

REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Board of Selectmen
Town of Rowe
Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $ 778.91

2. **Transfer From:**

   Acct No.: 01-5-124-400-52

   Acct Name: General Admin

   Transfer To:

   Acct No.: 03-5-122-510

   Acct Name: GASB 45 OPEB Study

3. **Comments:**

Officer or Department Head

Approved: _____ Date Approved: 6-12-2019

_____

_____

Board of Selectmen

Finance Committee Concurrence: _____ 7/9/19
Date

Transfer Complete: _____ _____
Date

Rev. 07-17-17

No. 7 FY19 - LIT

REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Select Board
Town of Rowe
Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $5,600.00

2. **Transfer From:**

   Acct No.: 01-5-220-000

   Acct Name: Fire Department Stipends

   Transfer To:

   Acct No.: 01-5-220-400

   Acct Name: Fire Department General Operations

3. **Comments:**

I have reviewed utstanding bills, and balance sheets. I believe there is one more electric bill to be paid. Allotment for Electricity will be over $471.82. Heating allotment will be over $545.45. I have $545.09 being submitted today. Current balance in overall General Ops Account is $724.73 after transferring Procomm invoice for $3239.00 to appropriation at special town Meeting of $5300.00. Also outstanding is bill for hose testing. Balence above amount in special appropriation will have to come from general ops. Also transmission cooler lines need repair on Ford 550 Squad and vehicle inspections this month.

Officer or Department Head

Approved:

Date Approved:

Jennifer Mossel

Select Board

Rev. 07-17-17

No. 7 FY19 - LIT

Finance Committee Concurrence: Loretta Dionisio 7.9.19
Date

Transfer Complete: _____ _____
Date

Rev. 07-17-17