Rowe Finance Committee  
July 9, 2019  
6:30 P.M. at Rowe Town Hall – Meeting Room 1

Present: Vice-Chair Loretta Dionne, Christopher “Selmi” Hyytinan, Paul Mclatchy III, Laurie Pike  
Absent: Chair Wayne Zavotka  
Other Attendees: None

Call to Order: Vice-Chair Dionne called the meeting to order at 6:34 P.M., with a quorum of the committee present.

Line-Item Transfers: The following line-item transfers were considered:

<table>
<thead>
<tr>
<th>Number</th>
<th>Amount</th>
<th>From</th>
<th>To</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-FY19-LIT</td>
<td>$355.52</td>
<td>Board of Health Operations (01-5-512-400-80)</td>
<td>Transfer Station Attendants (01-5-512-400-40)</td>
<td>Overage due to snow removal.</td>
</tr>
<tr>
<td>4-FY19-LIT</td>
<td>$500.00</td>
<td>Legal Expenses (01-5-151-400)</td>
<td>GASB 45 OPEB Study (03-5-122-510)</td>
<td>Insufficient Funds/Incorrect Appropriation</td>
</tr>
<tr>
<td>5-FY19-LIT</td>
<td>$721.09</td>
<td>General Administration/ Print Town Reports (01-5-124-400-52)</td>
<td>GASB 45 OPEB Study (03-5-122-510)</td>
<td>Insufficient Funds/Incorrect Appropriation</td>
</tr>
<tr>
<td>6-FY19-LIT</td>
<td>$778.91</td>
<td>General Administration (01-5-124-400-52)</td>
<td>GASB 45 OPEB Study (03-5-122-510)</td>
<td>Insufficient Funds/Incorrect Appropriation</td>
</tr>
<tr>
<td>7-FY19-LIT</td>
<td>$5600.00</td>
<td>Fire Department Stipends (01-5-220-000)</td>
<td>Fire Dept. General Operations (01-5-220-400)</td>
<td>Overages in operations lines</td>
</tr>
</tbody>
</table>

Motion: On each of the above line-item transfers, a motion was made by Mr. Mclatchy, seconded by Ms. Pike, and the vote was 4-0-0 in favor to concur on the transfers.

On 7-FY19-LIT, concern was raised about the amount of overage in the operations line, as well as the surplus in the stipends account. Members were willing to approve this transfer as there has been a change in administration in the fire department, but wanted to discuss the issue with the fire chief in the near future, and also wanted to make it clear that such an oversight would not be acceptable next year.

Next Meeting: The Committee will meet on Tuesday, July 23rd at 5:30 to discuss the Capital Improvement Plan, stipends, the regional association, and conduct any other business.

Adjourn: A motion was made and seconded to adjourn the meeting at 7:00 P.M. The vote was 4-0-0 in favor.
Respectfully Submitted,
Paul McLatchy III, Secretary

Approved: July 23, 2019

Loretta Dionne, Vice-Chair

Paul McLatchy III, Secretary

Christopher "Selmi" Hyman, Member

Laurie Pike, Member

Attachments:

- Reserve Fund Transfer FY19-RFT-03
- Reserve Fund Transfer FY19-RFT-04
- Reserve Fund Transfer FY19-RFT-05
- Reserve Fund Transfer FY19-RFT-06
- Reserve Fund Transfer FY19-RFT-07
REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Select Board
   Town of Rowe
   Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $355.52

2. **Transfer From:**
   - Acct No.: 01-5-512-400-80
   - Acct Name: BOH Operations

3. **Transfer To:**
   - Acct No.: 01-5-512-400-40
   - Acct Name: TS Attendants

   **Comments:** Overage Due to Snow Removal

---

Approved: [Signature]
Select Board

Date Approved: 6-12-2019

---

Rev. 07-17-17
REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Board of Selectmen
   Town of Rowe
   Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. Amount Requested: $1500.00

2. Transfer From:  
   Acct No.: 01-5-151-400
   Acct Name: Legal Expenses

3. Transfer To:  
   Acct No.: 03-5-122-510
   Acct Name: GASB 45 OPEB Study

3. Comments:

Approved: [Signature]

Officer or Department Head

Date Approved: 6-12-2019

Board of Selectmen

Finance Committee Concurrence: [Signature]

Transfer Complete: ____________________________  ____________________________

Date

Rev. 07-17-17
REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Board of Selectmen
   Town of Rowe
   Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $721.09

2. **Transfer From:**
   - Acct No.: 01-5-124-400-52
   - Acct Name: General Admin/Print Town Reports

   **Transfer To:**
   - Acct No.: 03-5-122-510
   - Acct Name: GASB 45 OPEB Study

3. **Comments:**

   _______________________________________________________
   Officer or Department Head

   Approved: ________________________________
   Jennifer Morse

   Date Approved: 6-12-2019

   Board of Selectmen

   Finance Committee Concurrence: ___________________________
   5-9-19

   Transfer Complete: _______________________________________
   ____________________________
   ____________________________

Rev. 07-17-17
REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Board of Selectmen
   Town of Rowe
   Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. Amount Requested: $ 778.91

2. Transfer From: Transfer To:
   Acct No.: 01-5-124-400-52
   Acct No.: 03-5-122-510
   Acct Name: General Admin
   Acct Name: GASB 45 OPEB Study

3. Comments:

________________________________________________________________________

    Officer or Department Head

Approved:                                           Date Approved: 6-12-2019

Jennifer

Board of Selectmen

Finance Committee Concurrency:

Transfer Complete: ___________________________ Date

Rev. 07-17-17
REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Select Board
   Town of Rowe
   Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. Amount Requested: $5,600.00

2. Transfer From:  
   Acct No.: 01-5-220-000
   Acct Name: Fire Department Stipends

   Transfer To:  
   Acct No.: 01-5-220-400
   Acct Name: Fire Department General Operations

3. Comments:

   I have reviewed outstanding bills, and balance sheets. I believe there is one more electric bill to be paid. Allotment for Electricity will be over $471.82. Heating allotment will be over $545.45. I have $545.09 being submitted today. Current balance in overall General Ops Account is $724.73 after transferring Procomm invoice for $3239.00 to appropriation at special town Meeting of $5300.00. Also outstanding is bill for hose testing. Balance above amount in special appropriation will have to come from general ops. Also transmission cooler lines need repair on Ford 550 Squad and vehicle inspections this month.

   [Signature]
   Officer or Department Head

Approved:  
   [Signature]
   Jennifer Morse
   Select Board

Date Approved:  

Rev. 07-17-17
Finance Committee Concurrence: Loretta Nessame 7.9.19

Transfer Complete: ___________________________ ___________________________

Date