Rowe Finance Committee
May 1, 2019
6:30 P.M. at Rowe Town Hall – Meeting Room 2

Present: Chair Wayne Zavotka, Vice-Chair Loretta Dionne, Christopher "Selmi" Hyytinen, Paul McLatchy III, Laurie Pike

Other Attendees: None

Call to Order: Chair Zavotka called the meeting to order at 6:37 P.M., with a quorum of the committee present.

Minutes: The minutes of April 3rd were presented. With no corrections, the minutes were approved unanimously and signed.

FY2020 Budget: Chair Zavotka reported that he had been in touch with Assessor Ellen Miller, who said that the town will be okay if the budget is approved as is, in terms of levy limits and revenues.

Elections: Chair Zavotka, Mr. Hyytinen, and Ms. Pike are all up for election this year. Both Chair Zavotka and Ms. Pike have taken out papers and are uncontested on the ballot. Mr. Hyytinen has not taken out papers, but may take a write-in seat if people should choose to vote for him.

Reserve Fund Transfers: The following reserve fund transfers were received and acted on:

FY19-RFT-05: A request for $1,700 to the Fire Department Expenses account. There is currently $1900 in the account. The request is due to LED lighting changes that required a quick decision due to Mass Save ending its program. The money was taken out of the account but not budgeted, necessitating the transfer. A motion was made by Mr. McLatchy and seconded by Vice-Chair Dionne to approve the transfer. The vote was 5-0-0 in favor.

FY19-RFT-04: A request for $550 to be transferred to the Fire Department Expenses line. This will be used to purchase "Emergency Scene Ahead" signs for use during road accidents and other emergencies. This is required by OSHA. A motion was made by Mr. Hyytinen and seconded by Ms. Pike to approve the transfer. The vote was 5-0-0 in favor.

Special Town Meeting Recommendations: The members reviewed the articles for the Special Town Meeting on May 13th:

Article 1 (Assessors Legal): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 2 (Fire/Rescue Vehicle Upgrades): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 3 (Oil Tank Removal): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 4 (Emergency Action Plan): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 5 (Hose Testing/Radio Equipment): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to make no recommendation due to insufficient information. The vote was 5-0-0 in favor.

Annual Town Meeting Recommendations: The members reviewed the articles for the Annual Town Meeting on May 13th:

Article 1 (Reports): This article contained nothing financial, and so was not reviewed.

Article 2 (Salaries): This article contained nothing financial, and so was not reviewed.

Article 3 (Goal Post): This article contained nothing financial, and so was not reviewed.

Article 4 (General Government): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 4-0-1 in favor, with Mr. McLatchy abstaining as he works under general government. This article is asking for a new full-time administrative assistant.

Article 5 (Reserve Fund): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 6 (Public Works): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 7 (Chapter 90): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 8 (Public Safety): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 4-0-1 in favor, with Mr. Hyytinen abstaining as he works for the Police Department.

Article 9: This article contained nothing financial, and so was not reviewed.

Article 10: This article contained nothing financial, and so was not reviewed.

Article 11 (Health): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 12 (Health Revolving): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 13 (Other Revolving Funds): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 3-0-2 in favor, with Mr. McLatchy and Ms. Pike abstaining as Mr. McLatchy has family that works at the school, and Ms. Pike works as a substitute at the school.

Article 14 (School): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 3-0-2 in favor, with Mr. McLatchy and Ms. Pike abstaining as Mr. McLatchy has family that works at the school, and Ms. Pike works as a substitute at the school.

Article 15 (Library): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 16 (Parks): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 3-0-2 in favor with Mr. Hyytinen and Ms. Pike abstaining as they are both Park Commissioners.

Article 17 (Park Revolving): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 3-0-2 in favor with Mr. Hyytinen and Ms. Pike abstaining as they are both Park Commissioners.

Article 18 (Gracy House/Beautification): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 4-1-0 in favor, with Mr. Hyytinen dissenting.

Article 19 (Fireworks): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 4-1-0 in favor, with Vice-Chair Dionne dissenting.

Article 20 (Old Home Day): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 21 (Insurance/Pensions): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 3-0-2 in favor, with Mr. McLatchy and Ms. Pike abstaining as Mr. McLatchy has siblings on insurance, and Ms. Pike is on town insurance.

Article 22 (Interest on Indebtedness): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 4-0-1 in favor, with Mr. Hyytinen abstaining as he has been employed through the Police Department to work on the broadband project.

Article 23 (Balancing Agreements): This article contained nothing financial, and so was not reviewed.

Article 24 (Recycling Contracts): This article contained nothing financial, and so was not reviewed.

Article 25 (Free Cash Projects): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 3-0-2 in favor, with Mr. Hyytinen and Mr. McLatchy abstaining as there are projects for the Police Department and General Government departments, respectively.

Article 26 (Matching Grant): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to not make any recommendation due to insufficient information. The vote was 5-0-0 in favor.

Article 27 (Old Home Day): It was agreed to recommend each line individually. The results are as follows:

- Police Cruiser: Recommended 4-0-1, with Mr. Hyytinen abstaining as he is employed by the Police Department.
- New Physical Server: Recommended 4-0-1, with Mr. McLatchy abstaining as he is employed by the General Government Department.
- Fire Station Generator: Recommended to table 5-0-0 until the heating system is replaced, as it may need a larger generator if a new system is installed.
- Fire Engine Purchase: Voted 5-0-0 to make no recommendation due to insufficient information.
- SCBA Purchase: Recommended 5-0-0.
- Handicap Ramp: Recommended 5-0-0.
- Transfer Station Drainage: Recommended 5-0-0.
- School Tech Equipment: Recommended 3-0-2 with Mr. McLatchy and Ms. Pike abstaining as they cannot vote on school matters.
- School Parking Lot: Recommended 3-0-2 with Mr. McLatchy and Ms. Pike abstaining as they cannot vote on school matters.

Article 28 (Bylaw on Town Reports): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 3-0-2 in favor, with Mr. Hyytinen and Mr. McLatchy abstaining as they are members of the Bylaw Review Committee proposing this article.

Article 29 (Resolution): This article contained nothing financial, and so was not reviewed.

Article 30 (Free Cash to Stabilization): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Article 31 (Authorization for Grants): A motion was made by Vice-Chair Dionne and seconded by Ms. Pike to recommend the article. The vote was 5-0-0 in favor.

Letter: Mr. McLatchy presented a letter for signatures to all other Finance Committees in Franklin County asking them whether they would be interested in forming a regional association.

Adjourn: A motion was made and seconded to adjourn the meeting at 8:59 P.M. The vote was 5-0-0 in favor.

Respectfully Submitted,
Paul McLatchy III, Secretary

Approved: 6/4/19

Wayne Zavotka
Wayne Zavotka, Chairman

Loretta Dionne
Loretta Dionne, Vice-Chair

P L McLatchy III
Paul McLatchy III, Secretary

Christopher "Selmi" Hyytinen, Member

Laurie Pike
Laurie Pike, Member

Attachments:

- Reserve Fund Transfer FY19-RFT-05
- Reserve Fund Transfer FY19-RFT-04
- Special Town Meeting Warrant
- Annual Town Meeting Warrant
- Budget Revenues vs. Expenses Worksheet
- FY2020 Budget Spreadsheet
- Letter to Town Finance Committees

NO. FY 19 – RFT – 05

Request for Transfer from the Reserve Fund

Date of Request: ~~10-29-18~~ Please adjust

To the Finance Committee:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6 of the MA General Laws:

Amount Requested: $1700

Transfer To (Account Name): Fire Department Expenses

Account Number: _____

Current Balance in Said Account: $1900

Requested Amount to be Used for (give specific purpose):

LED Update to fire Station - Lights + Labor. - Lights were reduced off the top with MassSave which was expiring.

This expenditure is extraordinary and/or unforeseen for the following reasons:

Signature of Department Head: [signature]

Finance Committee Action

Date of Meeting: May 1, 2019 Number Present and Voting: 5

Transfer voted in the amount of: $1700

Signatures of Committee Members:

Wayne Zavotka

[signature]

[signature]

Loretta Dionne

Laurie Pike

Accepted by Select Board

_____

_____

_____

Distribution: Original, Finance Committee, one copy to each Dept. Head, Select Board and Accountant

REV. 10-04-18

NO. FY 19 – RFT – 04

Request for Transfer from the Reserve Fund

Date of Request: ~~10-29-18~~ Change of date

To the Finance Committee:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6 of the MA General Laws:

Amount Requested: 550 -

Transfer To (Account Name): Fire Department Expenses

Account Number: _____

Current Balance in Said Account: _____

Requested Amount to be Used for (give specific purpose):

Emergency Scene Ahead Signs required by TIMS + NFPA + Osha.

This expenditure is extraordinary and/or unforeseen for the following reasons:

Signature of Department Head: [signature]

Finance Committee Action

Date of Meeting: May 1, 2019 Number Present and Voting: 5

Transfer voted in the amount of: $550

Signatures of Committee Members:

Wayne Zavotka

[signature]

[signature]

Loretta Drisiso

Laurie Pike

Accepted by Select Board

Distribution: Original, Finance Committee, one copy to each Dept. Head, Select Board and Accountant

REV. 10-04-18

SPECIAL TOWN MEETING

Town of Rowe

MONDAY, MAY 13, 2019 at 6:30 P.M.

ROWE ELEMENTARY SCHOOL in said **ROWE** on **MONDAY,** the **THIRTEENTH** day of **MAY 2019**, at **6:30 P.M.** in the evening, then and there to act on the following articles:

ARTICLE 1: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** Account the sum of $25,000.00 for the Board of Assessors' Consulting/Legal Support, or take any action in relation thereto.

Recommended by Rowe Select Board

ARTICLE 2: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** the sum of $7,305.98 for the Fire/Rescue Lighting, Radio Installation and Emergency Striping, or take any action in relation thereto.

Recommended by Rowe Select Board

Explanation: ...the lettering & striping to meet National Fire Protection Association standards is $2,000.00 and the

ARTICLE 3: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** the sum of $6,500.00 for the purpose of removal of an existing oil tank at Town Hall, or take any action in relation thereto.

Recommended by Rowe Select Board

Explanation: The fuel oil tank at Town Hall was underground and leaking. It has been replaced by new tanks now stored in the Town Hall basement. The underground tank needs to be properly removed.

ARTICLE 4: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** the sum of $7,000.00 for the purpose of services related to the preparation of Emergency Action Plans for the Town owned significant hazard dams as required by law by the Department of Conservation and Recreation, or take any action in relation thereto.

Recommended by Rowe Select Board

Explanation: The creation of an Emergency Action Plan is a new state requirement for the town owned dams. We received bids from firms that specialize in meeting the requirement.

ARTICLE 5: To see if the Town will vote to **APPROPRIATE** from the **FREE CASH** to the **Fire Department Operations Account** the sum of $5,300.00 for the purchase of radio equipment and hose testing, or take any action in relation thereto.

Recommended by Rowe Select Board (2-0-1)
Selectman Morse abstained from the vote

ARTICLE 6: To transact any other business of a lawful and pertinent nature that may come before the meeting.

ANNUAL TOWN MEETING – FY2020

Town of Rowe

ROWE ELEMENTARY SCHOOL
MONDAY, MAY 13, 2019, at **7:00 P.M.**

Elections at the **ROWE TOWN HALL, SATURDAY, May 18, - 8:00 a.m. to 3:00 p.m.:**

1 Assessor for three (3) years
1 Board of Health Member for three (3) years
1 Board of Health Member for two (2) years
1 Board of Selectman for three (3) years
1 Park Commissioner for three (3) years
1 Cemetery Commissioner for three (3) years
1 Finance Committee Member for three (3) years
1 Finance Committee Member for two (2) years
1 Finance Committee Member for two (2) years
1 Planning Board Member for five (5) years
1 Library Trustee for three (3) years
1 School Committee Member for three (3) years
1 Moderator for three (3) years

ROWE ELEMENTARY SCHOOL in said **ROWE** on **MONDAY,** the **THIRTEENTH** day of **MAY 2019**, at **7:00 P.M.** in the evening, then and there to act on the following articles:

ARTICLE 1: To act on reports of the Town officers and committees.

ARTICLE 2: To see if the Town will vote to set the salary compensation for all elected officials of the town as provided by M.G.L. c. 41, section 108, to be made effective from July 1, 2019 as contained in the budget, or take any other action relative thereto.

ARTICLE 3: To see if the Town will vote to transfer the authority over printing, publishing, and distribution of the Goal Post from the Planning Board to the Board of Selectmen, or take any action in relation thereto.

ARTICLE 4: To see if the Town will vote to **RAISE** and **APPROPRIATE** the following sums for the conduct of **General Government,** including the charges and expenses of the various town offices, and compensation for elected and appointed officials for the 2020 fiscal year, or take any action in relation thereto:

Administration

DRAFT

General Administration	$116,809.00
Municipal Audit	8,000.00
Executive Secretary	48,037.00
Administrative Assistant to the Boards	41,600.00
Town Hall Custodian Wages	18,485.00
Custodian Expenses	3,775.00
Moderator Stipend	439.00
Select Board Stipends	5,928.00
Legal	6,000.00
Town Collector Stipend	8,320.00
Town Collector Operations	9,186.00
Treasurer Stipends and Wages	21,240.00
Treasurer Operations	10,590.00
Town Clerk Stipend	13,835.00
Town Clerk Expenses	4,675.00
Conservation Commission	1,477.00
Council on Aging	3,800.00
Goal Post Editor Wages	6,000.00
Goal Post Operations	6,000.00
Veteran's Services	2,795.00
FRCOG Services	23,574.00
Town Accountant	18,119.00
Town Accounting Expenses	2,075.00
Subtotal General Government	$380,759.00

Assessor's Office

Assessors' Stipends and Wages	17,354.00
Assessors' Operations	32,200.00
Subtotal Assessors	$49,554.00

Planning Board

Planning Board Operations	2,000.00
Planning Board Consulting and Legal Expenses	5,000.00
Subtotal Planning Board	$7,000.00

TOTAL GENERAL GOVERNMENT FROM TAXATION **$ 437,313.00**

Recommended by Rowe Select Board
Selectman Morse abstained from voting on the Town Clerk Stipend and Town Clerk Expenses

ARTICLE 5: To see if the Town will vote to **RAISE and APPROPRIATE** the sum of **$20,000.00** to be used as a **Reserve Fund** pursuant to Massachusetts General Laws Chapter 40, Section 6 for the extraordinary or unforeseen expenditures for the 2020 fiscal year, or take any action in relation thereto.

Recommended by Rowe Select Board

ARTICLE 6: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the operation and maintenance of **Public Works and Facilities** for the 2020 fiscal year, or take any action in relation thereto:

Recommended by Rowe Select Board
Selectman Morse abstained from voting on the Fire Dept. and Emergency Management Budgets

ARTICLE 9: To see if the Town will vote to accept MGL Chapter 48 § 42:

> "Towns accepting the provisions of this section, or which have accepted corresponding provisions of earlier laws may establish a fire department to be under the control of an officer to be known as the chief of the fire department. The chief shall be appointed by the selectmen, and shall receive such salary as the selectmen may from time to time determine, not exceeding in the aggregate the amount annually appropriated therefor. He may be removed for cause by the selectmen at any time after a hearing. He shall have charge of extinguishing fires in the town and the protection of life and property in case of fire. He shall purchase subject to the approval of the selectmen and keep in repair all property and apparatus used for and by the fire department. He shall have and exercise all the powers and discharge all the duties conferred or imposed by statute upon engineers in towns except as herein provided, and shall appoint a deputy chief and such officers and firemen as he may think necessary, and may remove the same at any time for cause and after a hearing. He shall have full and absolute authority in the administration of the department, shall make all rules and regulations for its operation, shall report to the selectmen from time to time as they may require, and shall annually report to the town the condition of the department with his recommendations thereon; he shall fix the compensation of the permanent and call members of the fire department subject to the approval of the selectmen. In the expenditure of money the chief shall be subject to such further limitations as the town may from time to time prescribe. The appointment of the chief of the fire department in any town or district having a population of five thousand or less may be for a period of three years."

Or take an action in relation thereto.

Recommended by Rowe Select Board

> *Explanation: The vote as to how the Fire Dept. was legally established in Rowe was unable to be determined. This vote would establish the powers and duties of the Chief and establishes a Strong Chief designation.*

ARTICLE 10: To see if the Town will vote to accept MGL Chapter 41, § 97A:

> "Section 97A. In any town which accepts this section there shall be a police department established by the selectmen, and such department shall be under the supervision of an officer to be known as the chief of police. The selectmen of any such town shall appoint a chief of police and such other officers as they deem necessary, and fix their compensation, not exceeding, in the aggregate, the annual appropriation therefor. In any such town in which such appointments are not subject to chapter thirty-one, they shall be made annually or for a term of years not exceeding three years, as the selectmen shall determine, and the selectmen may remove such chief or other officers for cause at any time after a hearing. The chief of police in any such town shall from time to time make suitable regulations governing the police department, and the officers thereof, subject to the approval of the selectmen; provided, that such regulations shall become effective without such approval upon the failure of the selectmen to take action thereon within thirty days after they have been submitted to them by the chief of police. The chief of police in any such town shall be in immediate control of all town property used by the department, and of the police officers, whom he shall assign to their respective duties and who shall obey his orders. Section ninety-seven shall not apply in any town which accepts the provisions of this section. Acceptance of the provisions of this section shall be by a vote at an annual town meeting."

or take any action in relation thereto:

Explanation: The vote as to how the Police Dept. was legally established in Rowe was unable to be determined. This vote would establish the powers and duties of the Chief and establishes a Strong Chief designation.

ARTICLE 11: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Public Health and Sanitation** for the 2020 fiscal year, or take any action in relation thereto:

Health Department Stipends and Wages	$83,565.00
Board of Health Operations	$56,676.00
TOTAL PUBLIC HEALTH AND SANITATION FROM TAXATION	**$ 140,241.00**

Recommended by Rowe Select Board

ARTICLE 12: To see if the Town will vote to authorize the Board of Health, pursuant to MGL Chapter 44, Section 53E½ and the Town of Rowe General Bylaws, to use a revolving fund with a limit of $2,000.00 for fiscal year 2020 to accept receipts related to the Town's **Board of Health**, for the operation of the Refuse Gardens, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2021, or take any action in relation thereto.

Recommended by the Board of Health

Explanation: *This is a newly created Revolving Fund to be able to take in funds to offset expenses, as in the recent addition of Refuse Garden tags.*

ARTICLE 13: To see if the Town will to vote to authorize, pursuant to General Laws Chapter 44 § 53 E ½ and the Town of Rowe General Bylaws, the following sums for **Revolving Funds**, or take any action in relation thereto:

Revolving Fund	Entity Authorized to Spend from Fund	Fees, Charges, or Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Emergency Dispensing Site	Board of Health	Receipts Related to the Emergency Dispensing Site Operations	Dispensing medicines or medical supplies during an emergency	Limit of $1,000.00	Fiscal Year 2020
Recycling Program	Board of Health	Receipts Related to the Recycling Program	Operation of solid waste and recycling programs, membership in and services of the Franklin County Solid Waste Management District, and the purchase of recycled content or environmentally preferable products	Limit of $5,000.00	Fiscal Year 2020
Vaccine Services	Board of Health	Receipts from Insurance Billing	Vaccine Services	Limit of $6,000.00	Fiscal Year 2020

School Programs	School Committee	Fees for School Programs	Offset Department Costs of School Programs	Limit of $10,000.00	Fiscal Year 2020
Old Home Day	Old Home Day Committee	Receipts Generated by Old Home Day Activities and Programs	Expenses of Old Home Day	Limit of $2,000.00	Fiscal Year 2020

ARTICLE 14: To see if the Town will to vote to **RAISE and APPROPRIATE** the following sums for **Public Schools** for the 2020 fiscal year, or take any action in relation thereto:

School Committee Stipend	$4,564.00	
Rowe School Budget		
Rowe School Pre K-6 Operating Budget	$ 1,210,483.00	
Rowe School Secondary 7-12	$515,344.00	
TOTAL PUBLIC SCHOOLS FROM TAXATION		**$ 1,730,391.00**

Recommended by Rowe Select Board

ARTICLE 15: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the **Rowe Town Library** for the 2020 fiscal year, or take any action in relation thereto:

Library Salaries and Wages	$41,887.00	
Library Operations	$28,478.00	
TOTAL ROWE TOWN LIBRARY FROM TAXATION		**$ 70,365.00**

Recommended by Rowe Select Board

ARTICLE 16: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for the **management and operation of Pelham Lake Park** for the 2020 fiscal year, or take any action in relation thereto:

Park Wages	$92,454.00	
Operation and Maintenance	$22,000.00	
TOTAL PARK FROM TAXATION		**$ 114,454.00**

Recommended by Rowe Select Board

ARTICLE 17: To see if the Town will vote to authorize the Park Commission, pursuant to MGL Chapter 44, Section 53E½ and the Town of Rowe General Bylaws, to use a revolving fund with a limit of $2,000.00 for fiscal year 2020 to accept receipts related to the Town's **Pelham Lake Park**, for the operation of the Park Programs, in which any remaining funds may be rolled over into a similar revolving fund for fiscal year 2021, or take any action in relation thereto.

Recommended by Rowe Park Commission

Explanation: This is a newly established Park Revolving Fund to take in monies for Park Programs to offset expenses.

ARTICLE 18: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Culture and Recreation** items for 2020 fiscal year, or take any action in relation thereto:

Gracy House Operations	$ 4,500.00
Beautification	$ 500.00
TOTAL GRACY HOUSE and BEAUTIFICATION FROM TAXATION	**$ 5,000.00**

Recommended by Rowe Select Board

ARTICLE 19: To see if the Town will vote to **RAISE and APPROPRIATE** the sum of $5,000.00 for Old Home Day Fireworks for 2020 for **Old Home Day,** or take any action in relation thereto:

Recommended by Rowe Select Board

ARTICLE 20: To see if the Town will vote to **RAISE and APPROPRIATE to the Old Home Day Revolving Fund** the sum of $2,000.00 for 2020**,** or take any action in relation thereto:

Recommended by Rowe Select Board

ARTICLE 21: To see if the Town will vote to **RAISE and APPROPRIATE** the following sums for **Pensions and Insurance** for the 2020 fiscal year, or take any action in relation thereto:

Franklin County Retirement Assessment	$144,357.00
Unemployment Insurance	1,000.00
Group Health/Dental/Life Insurance	621,565.00
FICA/Medicare Tax – Town Share	55,000.00
TOTAL PENSION & INSURANCE FROM TAXATION	**$ 821,922.00**

Recommended by Rowe Select Board

ARTICLE 22: To see if the Town will vote to **RAISE and APPROPRIATE** the sum of $ $12,167.00 for **Interest on borrowing related to the Municipal Broadband network construction** for the 2020 fiscal year, or take any action in relation thereto.

Recommended by Rowe Select Board

Explanation: A State House Note for the amount of $500,000.00 was borrowed for the Broadband Project. An interest payment is due in the first year. In subsequent years interest and principal will be due for repayment in up to ten years.

ARTICLE 23: To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during the 2020 fiscal year pursuant to M.G.L. c. 44, section 53F, or take any action in relation thereto.

Recommended by Rowe Select Board

Explanation: This allows Treasurer to borrow an amount in order to pay for ongoing expenses in the event the tax rate determination is late in coming; therefore delaying tax payments.

ARTICLE 24: To see if the Town will vote to authorize the Board of Selectmen to enter into a ten (10) year contract, commencing on July 1, 2020 with the qualified vendor selected by Mass DEP through a competitive bid process for recycling processing services for the Town, subject to the Board of Selectmen's determination that the contract is in

the best interests of the Town and subject to Town Meeting approval in the Spring of 2020 for funding for these services and/or take any vote or votes in relation thereto.

Recommended by Rowe Board of Health

ARTICLE 25: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** the following sums:

POLICE – Radar Speed Limit Sign	**$ 2,500.00**
POLICE – Police Vests	**$ 5,600.00**
CEMETERY COMMISSION - Land purchase to enlarge North Cemetery	**$ 5,000.00**
GENERAL GOVERNMENT - Fund an Unemployment Assistance Bill	**$ 38,000.00**
GENERAL GOVERNMENT - Update and Replace Town Server	**$ 11,846.00**
GENERAL GOVERNMENT – Septic Systems Pump Out	**$ 1,300.00**
BOARD OF ASSESSORS - Assessors Consulting and Legal Support	**$ 25,000.00**
FIRE DEPT. – OSHA Required Filter for Engine 1	**$ 10,000.00**
TOTAL FREE CASH PROJECTS	**$99,246.00**

Recommended by Rowe Select Board

ARTICLE 26: To see if the Town will vote to **APPROPRIATE** from **FREE CASH** the sum of **$3,063.00** to be used funding a Department of Conservation and Recreation a Volunteer Fire Association 50% Grant Match for the purchase of six (6) new sets of Forest Fire Personal Protection Equipment and five hundred (500) Feet of Forestry Fire Hose, or take any action in relation thereto.

Recommended by Rowe Select Board

Explanation: This is a matching grant that the Town is required to pay in full and then apply for the 50% matching balance from Massachusetts the Dept. of Conservation and Recreation.

ARTICLE 27: To see if the Town will vote to **APPROPRIATE** from the **CAPITAL STABILIZATION FUND,** the following sums for **capital repairs and improvements,** or take any action in relation thereto:

POLICE – Police Cruiser	**$ 49,000.00**
GENERAL GOVERNMENT - New Physical Server	**$ 8,695.00**
FIRE DEPT. - Fire Station Generator	**$15,500.00**
FIRE DEPT. – Fire Engine from Town of Charlemont	**$72,000.00**
FIRE DEPT. – Self-Contained Breathing Apparatus (SCBA) Equip.	**$75,016.00**
LIBRARY – ADA Specified Handicap Ramp	**$10,000.00**
BOH – Transfer Station Drainage Repair	**$12,000.00**
SCHOOL – Tech Equipment	**$10,000.00**
SCHOOL – Parking Lot Improvements	**$5,000.00**
TOTAL CAPITAL STABILIZATION FUND	**$257,211.00**

Recommended by Rowe Select Board

Note: Two-thirds vote is required to pass Articles removing sums from Stabilization funds.

ARTICLE 28: To see if the Town will vote to AMEND the Town of Rowe General Bylaws, Article II §5, by replacing the following wording:

"The annual Town Report shall be *delivered* to the voters not less than seven (7) days before the date of the annual meeting."

With:

"The annual Town Report shall be *made available* to the voters not less than seven (7) days before the date of the annual meeting."

or take any action in relation thereto.

Recommended by Bylaw Review Committee

Explanation: To reduce the cost of printing and mailing the Annual Town Report, the Bylaw Review Committee is asking for consideration to either have residents pick up town reports at Town Hall, or opt to read the report online at the Town's website. The mailing costs this year are $7.35 per report.

ARTICLE 29: To see if the Town will vote to act on the following citizen's petition:

Citizen's petition to the Rowe Board of Selectmen: To see if the town will vote to adopt the following Resolution: **Resolution** in Support of Changing the State Flag and Seal of Massachusetts

Whereas the history of the State of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

Whereas members of the Native Nation for whom the State of Massachusetts is named were ambushed and killed by Myles Standish, first commander of the Plymouth Colony, in April of 1623, barely two years after the Pilgrims arrived on their shores;

Whereas the naked Colonial broadsword brandished above the head of the Native man on the Massachusetts State Flag and Seal is modeled over Myles Standish's own broadsword, borrowed from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who was among the Wampanoag leaders who resorted to a mutually destructive war in 1675-76 in defense of Native lands against Euro-Colonial encroachment;

Whereas the proportions of the body of the Native man in the Flag and Seal were taken from a Native skeleton kept in Winthrop, the bow modeled after a bow taken from a Native man shot and killed by a colonist in Sudbury in 1665, and his features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and the Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in 1675, their subsequent enslavement in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Native men, women and children in Massachusetts beginning in 1686, increased to 100 pounds sterling for the scalps of Native adult males by 1722, half that amount for Native women and children;

Whereas Native Nations within the boundaries of Massachusetts were kept in a state of serfdom, and their members legally considered incompetent wards of the state until the nonviolent action of the so-called Mashpee Rebellion of 1833 led to the granting of Native self-rule by the Massachusetts legislature in 1834, as if the sovereign right of Native self-government was the Massachusetts legislature's to confer;

Whereas Native Americans were legally prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;

Whereas the 400th anniversary of the landing of the Euro-Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of cultural destruction against Native Nations of this continent, is approaching in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to a new awareness of a better relationship between the descendants of the Euro-Colonial immigrants and the Native Nations of the Commonwealth;

And whereas Native Americans have long suffered the many abuses of racism, the appropriation of their symbols for public schools and sports teams, the diminution and pollution of their ancestral lands and the encroachment of their cultural lifeways;

Now, therefore, **BE IT RESOLVED** that the citizens of Rowe hereby adopt this resolution in support of HD.2968 and SD.1495, a Resolve Providing for the creation of a Special Commission relative to the Seal and Motto of the Commonwealth," and request that Senator Adam G. Hinds, and Representatives Paul W. Mark, representing Rowe, co-sponsor, support and vote for the aforementioned Resolve (HD.2968 and SD.1495) in the General Court, and that the Joint Committee on State Administration and Regulatory Oversight, after holding a public hearing on the Resolve report it out favorably, and if he legislation shall pass that the governor shall sign it and work with members of the General Court to ensure its enactment.

ARTICLE 30: To see if the Town will vote to **TRANSFER** from **FREE CASH** the sum of **$67,919.02** to the Stabilization Fund, or take any action in relation thereto.

Recommended by Rowe Select Board

ARTICLE 31: To see if the Town will vote to **AUTHORIZE** the Board of Selectmen to apply for, accept, and expend federal and state grants as may be available, or take any action in relation thereto.

Recommended by Rowe Select Board

ARTICLE 32: To transact any other business that may lawfully come before the meeting.

And you are directed to serve this warrant by posting up attested copies thereof at the **Rowe Town Hall** and the **Rowe Transfer Station** in said Town, fourteen days at least before the time of holding said meeting.

Hereof fail not, and make due return of the Warrant, with your doings thereon, to the Town Clerk at the time of said meeting, as aforesaid.

Given under our hands this **TWENTY-Second** day of **APRIL** in the **YEAR TWO THOUSAND and NINETEEN.**

DRAFT

Town of Rowe
2020 Budget Projection DRAFT
as of: 5/1/2019
T. Baronas

~~4,444,507~~ 2020 Budget

Revenues:

Levy:	2019 Limit	4,248,259.00	3961,034
	2.50%	106,206.48	99,026
	New Growth	20,000.00	20,000
	Override		
	Subtotal	4,374,465.48	4,080,080
	Stabilization Override	201,732.00	201,732
Total from taxation		4,576,197.48	4,281,812
		~~4,777,929~~	
Cherry Sheet Receipts:	Ch. 70	139,775.00	
	Charter School	15,129.00	
	Unrestricted Government	4,184.00	
	State Owned Land	6,576.00	
	Elderly Exemp	3,377.00	
	Vets Benefits	38.00	
Total cherry sheet receipts		169,079.00	
Local Receipts:		60,004.00	
Other Sources:	Stabilization Fund		
	Capital Stabilization	257,211.00	
	Chapter 90	142,123.00	
	Free Cash for Projects	102,309.00	
Total Other Sources		501,643.00	
Total Revenue/Sources		5,306,923.48	

~~4,121,300~~

Appropriations/Amounts to be raised:

Article	1	Town Reports		
	2	Set Salaries		
	3	Goal Post to BOS		
	4	General Government	R&A	437,313.00
	5	Reserve Fund	R&A	20,000.00
	6	Public Works	R&A	615,432.00
	7	Ch 90		142,123.00
	8	Public Safety	R&A	147,015.00
	9	strong fire chief		0.00
	10	strong police chief		0.00
	11	Health and Sanitation	R&A	140,241.00
	12	New Revolving BOH	2000	0.00
	13	Established Revolving	24000	0.00
	14	Education	R&A	1,730,391.00
	15	Library	R&A	70,365.00
	16	Park	R&A	114,454.00
	17	Park Revolving New	2000	0.00
	18	Culture and Rec	R&A	5,000.00
	19	OHD	R&A	5,000.00
	20	OHD Revolving	R&A	2,000.00
	21	Pensions and Ins	R&A	821,922.00
	22	BB Interest	R&A	12,167.00
	23	Compensating Balance Agree		0.00
	24	10 Year Contract		0.00
	25	FC to Projects	FC	99,246.00
	26	FC for Grant	FC	3,063.00
	27	Cap Stab Projects	Cap Stab	257,211.00
	28-29	Bylaw Change		0.00
	30	FC to Stab		unknown amt
	31	Accept Grants		0.00
	32	Other Business		0.00
Other amounts to be raised:		Overlay		100,000.00
		Cherry Sheet Assessments:	Air Pollution	334.00
			RMV Non-Renewal	500.00
			Regional Transportation	2,386.00
			School Choice Sending	10,000.00
			Charter School Sending	67,364.00
		Deficits:	Snow and Ice	
Funding to Capital Stabilizatin from override:				201,732.00
Total Appropriations/Amounts to be raised:				5,005,259.00
Total amount under / (over) the levy limit				301,664.48

	GOVERNMENT	FY16 TOTAL	FY17 TOTAL	FY18 TOTAL	FY19 TOTAL	PROPOSED FY20	Dollar +/-
114-100	Moderator Stipend	$ 432.00	$ 439.00	$ 439.00	$ 439.00	$ 439.00	$ -
122-100	Selectmen Stipend	$ 5,840.00	$ 5,928.00	$ 5,928.00	$ 5,928.00	$ 5,928.00	$ -
123-100	Select Brd. Executive Secretary Wages	$ 39,452.00	$ 45,045.00	$ 45,946.00	$ 46,865.00	$ 48,037.00	$ 1,172.00
123-110	Select Board Admin Asst. Wages	$ 6,710.00	$ 6,811.00	$ 6,947.00	$ 7,086.00		$ (7,086.00)
123-400	General Administration	$ 24,000.00	$ 24,000.00	$ 20,000.00	$ 17,000.00	$ 15,000.00	$ (2,000.00)
123-xxx	Admin Assistant to the Boards					$ 41,600.00	
	Sub-TOTAL General Government	$ 76,434.00	$ 82,223.00	$ 79,260.00	**$ 77,318.00**	**$ 111,004.00**	$ 33,686.00
141-500	Assessors Stipend	$ 5,275.00	$ 5,354.00	$ 5,354.00	$ 5,354.00	$ 5,354.00	$ -
131-510	Assessors Clerk Wages	$ 9,657.00	$ 9,802.00	$ 10,000.00	$ 10,200.00	$ 12,000.00	$ 1,800.00
141-500	Assessors Operations	$ 8,000.00	$ 8,200.00	$ 8,200.00	$ 9,400.00	$ 9,600.00	$ 200.00
141-800	Assessors Triennial Revaluation		$ 11,000.00	$ 4,500.00			
	Yankee/Balance of Town Reval					$ 3,600.00	
141-800	Hydro Facilities					$ 14,000.00	
141-800	Utility Transmission & Distribution/ROW Valuations				$ 7,000.00	$ 5,000.00	$ (2,000.00)
	Sub-TOTAL Assessors	$ 22,932.00	$ 34,356.00	$ 28,054.00	**$ 24,954.00**	**$ 49,554.00**	$ 24,600.00
145-100	Treasurers Wages	$ 13,203.00	$ 13,401.00	$ 13,669.00	$ 20,722.00	$ 21,240.00	$ 518.00
145-100	Assistant Treasurer Wages	$ 6,813.00	$ 6,915.00	$ 7,053.00			
145-100	Treasurers Operations			$ -	$ 8,010.00	$ 10,590.00	$ 2,580.00
	Sub-TOTAL Treasurer	$ 20,016.00	$ 20,316.00	$ 20,722.00	**$ 28,732.00**	**$ 31,830.00**	$ 3,098.00
146-000	Town Collector Wages	$ 7,516.00	$ 7,629.00	$ 7,782.00	$ 7,938.00	$ 8,320.00	$ 382.00
146-400	Town Collection Operations	$ 7,290.00	$ 7,290.00	$ 7,290.00	$ 7,605.00	$ 9,186.00	$ 1,581.00
	Sub-TOTAL Tax Collector	$ 14,806.00	$ 14,919.00	$ 15,072.00	**$ 15,543.00**	**$ 17,506.00**	$ 1,963.00
150-400	Town Officers Expenses	$ 2,000.00	$ 2,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ -
150-410	IT- Hardware/Software	$ 10,350.00	$ 10,350.00	$ 8,000.00	$ 8,000.00	$ 8,000.00	$ -
150-420	IT - Consultant	$ 6,500.00	$ 8,000.00	$ 8,000.00	$ 8,000.00	$ 8,000.00	$ -
150-430	Townwide Notification- Blackboard Cor	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ -
151-400	Legal Expenses	$ 10,000.00	$ 10,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ -
150-xxx	Goal Post Stipend					$ 6,000.00	
150-xxx	Goal Post Operations					$ 6,000.00	
	Sub-TOTAL Town Hall	$ 29,850.00	$ 31,350.00	$ 24,000.00	**$ 24,000.00**	**$ 36,000.00**	$ 12,000.00
161-100	Town Clerk Stipend	$ 12,781.00	$ 12,973.00	$ 13,232.00	$ 13,497.00	$ 13,835.00	$ 338.00
161-400	Town Clerk Ops	$ 2,000.00	$ 2,000.00	$ 1,500.00	$ 1,500.00	$ 1,500.00	$ -
162-500	Board of Registrars	$ 350.00	$ 350.00	$ 350.00	$ 350.00	$ 450.00	$ 100.00
162-400	Election/Registration	$ 4,000.00	$ 5,000.00	$ 3,500.00	$ 3,859.00	$ 2,725.00	$ (1,134.00)

	GOVERNMENT	FY16 TOTAL	FY17 TOTAL	FY18 TOTAL	FY19 TOTAL	PROPOSED FY20	Dollar +/-
	Sub-TOTAL Town Clerk	$ 19,131.00	$ 20,323.00	$ 18,582.00	**$ 19,206.00**	**$ 18,510.00**	$ (696.00)
171-400	Conservation Commission Operations	$ 1,500.00	$ 1,500.00	$ 1,000.00	**$ 1,750.00**	**$ 1,477.00**	$ (273.00)
	sub-TOTAL Conservation	$ 1,500.00	$ 1,500.00	$ 1,000.00	$ 1,750.00	$ 1,477.00	$ (273.00)
175-400	Planning Board Operations	$ 1,250.00	$ 1,281.00	$ 1,000.00	$ 1,025.00	$ 2,000.00	$ 975.00
175-410	Planning Bd. Consulting and Legal	$ 5,000.00	$ 5,125.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ -
175-420	Planning Board Goal Post Ops	$ 12,100.00	$ 12,403.00	$ 12,000.00	$ 12,000.00	$ -	$ (12,000.00)
	sub-TOTAL Planning Board	$ 18,350.00	$ 18,809.00	$ 18,000.00	**$ 18,025.00**	**$ 7,000.00**	$ (11,025.00)
	GOVERNMENT	**FY16 TOTAL**	**FY17 TOTAL**	**FY18 TOTAL**	**PROPOSED FY19**	**PROPOSED FY20**	**Dollar +/-**
192-100	Muni Ctr Custodian Wages	$ 12,810.00	$ 13,002.00	$ 13,262.00	$ 18,034.00	$ 18,485.00	$ 451.00
192-xxx	Custodian Expenses					$ 3,775.00	
192-400	Municipal Ops & Maintenance	$ 15,420.00	$ 15,420.00	$ 14,000.00	$ 15,000.00	$ 14,000.00	$ (1,000.00)
192-	Facilities Manager						
192-410	TH Fuel Oil	$ 6,500.00	$ 6,500.00	$ 4,500.00	$ 4,500.00	$ 4,500.00	$ -
192-420	TH Electricity	$ 8,500.00	$ 8,500.00	$ 6,000.00	$ 6,000.00	$ 5,100.00	$ (900.00)
192-430	TH Elevator Maintenance	$ 1,800.00	$ 1,600.00	$ 1,600.00	$ 2,000.00	$ 3,000.00	$ 1,000.00
	Sub-TOTAL Municipal Operations	$ 45,030.00	$ 45,022.00	$ 39,362.00	**$ 45,534.00**	**$ 48,860.00**	$ 3,326.00
192-440	Energy Committee Operations	$ 500.00	$ 500.00	$ 500.00			
193-400	Bonding & Insurance	$ 47,250.00	$ 47,902.00	$ 49,100.00	$ 52,000.00	$ 54,209.00	$ 2,209.00
195-400	Print Town Reports	$ 3,000.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	$ 3,000.00	$ -
541-400	Council on Aging	$ 4,600.00	$ 4,600.00	$ 3,000.00	$ 3,800.00	$ 3,800.00	$ -
241-400	FCCIP Building Inspection Program	$ 4,500.00	$ 4,500.00	$ 4,500.00	$ 4,500.00	$ 4,500.00	
135-400	Payroll Services (added to Treas. Ops *)	$ 4,250.00	$ 4,250.00	$ 4,250.00			
135-430	Town Accountant	$ 15,732.00	$ 15,732.00	$ 16,047.00	$ 16,368.00	$ 18,119.00	$ 1,751.00
135-420	Accounting Expenses	$ 2,530.00	$ 2,530.00	$ 2,115.00	$ 2,050.00	$ 2,075.00	$ 25.00
830-400	FRCOG Regional Service Assessment	$ 15,374.00	$ 15,374.00	$ 15,627.00	$ 16,320.00	$ 15,235.00	$ (1,085.00)
830-410	FRCOG Statutory Assessment	$ 1,119.00	$ 1,119.00	$ 1,240.00	$ 1,105.00	$ 908.00	$ (197.00)
830-420	FRCOG Cooperative Purchase	$ 1,391.00	$ 1,391.00	$ 1,391.00	$ 1,391.00	$ 1,391.00	$ -
830-	FRCOG Reg. Emerg. Planning Committe	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ 150.00	$ -
	FC Emergency Communications System	$ 850.00	$ 850.00	$ 1,296.00	$ 1,319.00	$ 1,390.00	$ 71.00
	Veteran's Service Assessment	$ -	$ -	$ -	$ -	$ -	$ -
543-410	Veterans' Administrative Operations	$ 2,133.00	$ 2,133.00	$ 2,600.00	$ 2,600.00	$ 2,695.00	$ 95.00
543-420	Veterans Benefits	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ -

	GOVERNMENT	FY16 TOTAL	FY17 TOTAL	FY18 TOTAL	FY19 TOTAL	PROPOSED FY20	Dollar +/-
	sub-TOTAL Accounting and Payroll	$ 103,479.00	$ 104,131.00	$ 104,916.00	**$ 104,703.00**	**$ 107,572.00**	$ 2,869.00
	GENERAL GOVERNMENT	$ 351,528.00	$ 372,949.00	$ 348,968.00	**$ 359,765.00**	**$ 429,313.00**	$ 69,548.00
	Municipal Audit			$8,000.00	$ 8,000.00	$ 8,000.00	$ -
	Reserve Fund	$ 20,000.00	$ 20,000.00	$ 20,000.00	**$ 20,000.00**	**$ 20,000.00**	$ -
	TOTAL GENERAL GOVERNMENT	$ 371,528.00	$ 392,949.00	$ 376,968.00	**$ 387,765.00**	**$ 457,313.00**	$ 69,548.00
		FY16 TOTAL	**FY17 TOTAL**	**FY18 TOTAL**	**PROPOSED FY19**	**PROPOSED FY20**	**Dollar +/-**
	PUBLIC SAFETY						
210-100	Police Chief	$ 23,352.00	$ 23,352.00	$ 23,819.00	$ 24,295.00	$ 24,903.00	$ 608.00
210-100	Police Officers Wages	$ 25,958.00	$ 25,958.00	$ 26,477.00	$ 27,007.00	$ 27,682.00	$ 675.00
210-120	Constable Stipend	$ 549.00	$ 549.00	$ 549.00	$ 549.00	$ 549.00	$ -
210-115	Police Old Home Day Presence	$ 499.00	$ 499.00	$ 499.00	$ 500.00	$ 500.00	$ -
210-400	Police Dept. Operations	$ 8,850.00	$ 8,850.00	$ 8,850.00	$ 9,745.00	$ 9,450.00	$ (295.00)
	sub-TOTAL Police	$ 59,208.00	$ 59,208.00	$ 60,194.00	**$ 62,096.00**	**$ 63,084.00**	$ 988.00
	PUBLIC SAFETY						
220-100	Fire Chief Stipend	$ 7,629.00	$ 7,629.00	$ 7,782.00	$ 7,938.00	$ 10,000.00	$ 2,062.00
220-110	Fire Dept/EMS Personnel Payroll	$ 16,290.00	$ 16,290.00	$ 16,616.00	$ 16,948.00	$ 24,000.00	$ 7,052.00
220-115	Fire Dept Admin Asst./Deputy Chief	$ 7,600.00	$ 7,600.00	$ 7,752.00	$ 7,907.00		$ (7,907.00)
220-xxx	Fire Department Shared Chief Vehicle					$ 5,500.00	
220-400	Fire Dept. General Operations	$ 24,917.00	$ 24,917.00	$ 24,917.00	$ 25,667.00	$ 26,307.00	$ 640.00
220-410	Fire Heating Oil	$ 4,440.00	$ 4,400.00	$ 4,440.00	$ 4,440.00	$ 4,440.00	$ -
220-420	Fire Electricity	$ 1,560.00	$ 1,560.00	$ 1,560.00	$ 1,560.00	$ 1,560.00	$ -
291-100	EMS- Emergency Response Consulting	$ 2,221.00	$ 2,221.00	$ 2,221.00	$ 2,221.00	$ 2,221.00	$ -
	sub-TOTAL Fire	$ 64,657.00	$ 64,617.00	$ 65,288.00	**$ 66,681.00**	**$ 74,028.00**	$ 7,347.00
220-120	Emergency Management Director	$ 3,864.00	$ 3,864.00	$ 3,864.00	$ 3,864.00	$ 3,864.00	$ -
220-430	Emergency Management Operations	$ 2,000.00	$ 2,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ -
220-xxx	Generator Maintenance					$ 3,000.00	
	sub-TOTAL Emergency Management	$ 5,864.00	$ 5,864.00	$ 4,864.00	**$ 4,864.00**	**$ 7,864.00**	$ 3,000.00
292-100	Animal Control Officer	$ 649.00	$ 649.00	$ 649.00	$ 649.00	$ 649.00	$ -
292-xxx	Animal Control Officer Relief	$ 508.00	$ 508.00	$ 508.00	$ 508.00	$ 508.00	$ -
292-210	Regional Animal Control Officer	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ -	$ (500.00)
292-110	Reg. Dog Control Adoption Ctr. Membe	$ 350.00	$ 350.00	$ 350.00	$ 350.00	$ 350.00	$ -

	GOVERNMENT	FY16 TOTAL	FY17 TOTAL	FY18 TOTAL	FY19 TOTAL	PROPOSED FY20	Dollar +/-
293-100	Animal Inspector	$ 532.00	$ 532.00	$ -	$ 532.00	$ 532.00	$ -
	sub-TOTAL Animal Control	$ 2,539.00	$ 2,539.00	$ 2,007.00	$ 2,539.00	$ 2,039.00	$ (500.00)
	TOTAL PUBLIC SAFETY	$ 130,268.00	$ 130,228.00	$ 132,353.00	**$ 136,180.00**	**$ 147,015.00**	$ 10,835.00
300-100	School Committee Stipend	$4,564.00	$4,564.00	$4,564.00	$4,564.00	$4,564.00	$0.00
300-400	Rowe School - K-6	$1,044,047.00	1,044,047.00	$ 1,105,340.00	$ 1,117,662.00	$ 1,056,637.00	
300-400	NBSU Central Office Budget (Rowe Shared Exp)					$ 95,352.00	$34,327.00
300-400	Rowe K-6 Transportation	$56,084.00		$ 56,084.00	$ 56,084.00	$ 58,494.00	$2,410.00
	sub-TOTAL Rowe School K-6 Total	$1,104,695.00		$ 1,161,424.00	$ 1,173,746.00	**$ 1,210,483.00**	$36,737.00
300-400	Mohawk and Late Buses	$71,084.00		$71,084.00	$71,084.00	$58,494.00	
300-400	Late Busses					$15,450.00	$2,860.00
320-400	Mohawk Tuitions	$468,850.00		$407,556.00	$339,514.00	$403,000.00	
320-400	FC Tech School Tuitions					$38,400.00	$101,886.00
	sub-TOTAL Mohawk/FC Tech School Total	$539,934.00		$478,640.00	$410,598.00	**$515,344.00**	$104,746.00
	TOTAL EDUCATION	$1,644,629.00		$1,644,628.00	$1,588,908.00	**$1,730,391.00**	$141,483.00
	PUBLIC WORKS & FACILITIES	**FY16 TOTAL**	**FY17 TOTAL**	**FY18 TOTAL**	**PROPOSED FY19**	**PROPOSED FY20**	**Dollar +/-**
422-100	DPW - Superintendent Salary	$71,190.00	$ 72,258.00	$ 73,703.00	$ 75,177.00	$ 77,056.00	$ 1,879.00
422-110	DPW - Highway Wages	$186,489.00	$189,286.00	$193,072.00	$196,933.00	$201,856.00	$ 4,923.00
422-120	Summer Youth Employment	$25,934.00	$26,323.00	$22,500.00	$28,000.00	$28,000.00	$ -
422-	Summer Youth Operations			$1,500.00	$1,500.00	$1,500.00	$ -
422-400	DPW - Operations & Maintenance	$29,930.00	$30,379.00	$30,379.00	$30,986.00	$31,761.00	$ 775.00
422-410	DPW - Heating - Pellet Fuel	$6,500.00	$6,500.00	$6,500.00	$6,500.00	$6,500.00	$ -
422-420	DPW - Electricity	$1,500.00	$1,523.00	$230.00	$230.00	$230.00	$ -
422-430	DPW - Fuel Town Vehicles	$43,000.00	$43,000.00	$43,000.00	$43,860.00	$44,957.00	$ 1,097.00
422-800	DPW - Road Surface Maintenance	$80,000.00	$81,200.00	$80,000.00	$81,600.00	$83,640.00	$ 2,040.00
422-810	DPW - Annual DPW Projects	$43,050.00	$43,696.00	$40,000.00	$40,800.00	$41,820.00	$ 1,020.00
422-840	DPW - Bridge Rehabilitation Project		$0.00	0			
422-400	DPW - Snow & Ice (Winter Roads)	$68,612.00	$68,612.00	$68,612.00	$68,612.00	$68,612.00	$ -
215-422-5	DPW - Chapter 90 Funds						
	sub-TOTAL Public Works			$ 559,496.00	$ 574,198.00	$ 585,932.00	$ 11,734.00
424-5400	Street Lighting	$5,500.00	$5,500.00	$ 4,000.00	$ 5,500.00	$ 5,500.00	$ -

	GOVERNMENT	FY16 TOTAL	FY17 TOTAL	FY18 TOTAL	FY19 TOTAL	PROPOSED FY20	Dollar +/-
424-5410	Municipal Light Plant	$1,000.00	$1,000.00	$ 1,000.00	$ 1,000.00	$ 7,800.00	$ 6,800.00
491-5400	Cemetery Maintenance/Repair	$15,000.00	$15,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ -
	Dam Maintenance/Repair				$ 1,200.00	$ 1,200.00	$ -
	sub-TOTAL Facilities	$21,500.00	$21,500.00	$20,000.00	$22,700.00	$29,500.00	$6,800.00
	TOTAL PUBLIC WORKS & FACILITIES	$ 21,500.00	$ 21,500.00	$ 579,496.00	**$ 596,898.00**	**$ 615,432.00**	$ 18,534.00
	Health & Sanitation	**FY16 TOTAL**	**FY17 TOTAL**	**FY18TOTAL**	**PROPOSED FY19**	**PROPOSED FY20**	**Dollar +/-**
433-110	Transfer Station Attendants Wages	$15,482.00	$15,981.00	$16,300.00	$16,626.00	$17,542.00	$916.00
439-400	Hazardous Waste Collection	$500.00	$500.00	$500.00	$500.00	$500.00	$0.00
439-410	Refuse Garden Operation	$30,000.00	$30,500.00	$29,000.00	$30,500.00	$30,500.00	$0.00
439-420	FCSWMD Assessment	$4,400.00	$4,390.00	$4,594.00	$4,786.00	$4,786.00	$0.00
512-100	BOH Stipends	$4,865.00	$4,938.00	$4,938.00	$4,938.00	$4,938.00	$0.00
512-110	BOH Clerk Wages	$7,182.00	$7,290.00	$7,436.00	$7,585.00	$7,775.00	$190.00
512-400	BOH Operations	$13,500.00	$13,500.00	$13,500.00	$13,500.00	$13,500.00	$0.00
512-410	Town Nurse Wages	$44,074.00	$44,735.00	$45,630.00	$46,543.00	$47,707.00	$1,164.00
512-420	Health Services Operations	$6,000.00	$7,390.00	$7,390.00	$7,390.00	$7,390.00	$0.00
512-430	Physician's Stipend	$500.00	$500.00	$500.00	$500.00	$500.00	$0.00
	FRCOG Health Agent Assessment		$3,700.00	$4,900.00	$5,000.00	$5,103.00	$103.00
	sub-TOTAL HEALTH & SANITATION	$126,503.00	$133,424.00	$134,688.00	**$137,868.00**	**$140,241.00**	$2,373.00
	Health Services Vaccine Rev Fund	$0.00					
	TOTAL HEALTH & SANITATION	$126,503.00	$133,424.00	$134,688.00	**$137,868.00**	**$140,241.00**	$2,373.00
	CULTURE & RECREATION	**FY16 TOTAL**	**FY17 TOTAL**	**FY18 TOTAL**	**FY19 TOTAL**	**PROPOSED FY20**	**Dollar +/-**
610-100	Library Director Wages	$20,655.00	$20,965.00	$21,384.00	$21,812.00	$23,411.00	$1,599.00
610-110	Library Staff Wages	$17,069.00	$17,325.00	$17,671.00	$18,024.00	$18,476.00	$452.00
610-400	Library Operations	$20,966.00	$21,293.00	$21,430.00	$21,458.00	$21,378.00	($80.00)
610-410	Library - Heating Oil	$2,300.00	$2,000.00	$1,550.00	$1,550.00	$1,300.00	($250.00)
610-420	Library - Electricity	$1,600.00	$3,500.00	$3,500.00	$3,500.00	$2,800.00	($700.00)
610-430	Library CWMARS Mini-net Membership	$3,915.00	$2,375.00	$3,055.00	$3,156.00	$3,000.00	($156.00)
	sub-TOTAL Library	$66,505.00	$67,458.00	$68,590.00	**$69,500.00**	**$70,365.00**	$865.00
630-100	Park Manager Salary	$45,393.00	$46,074.00	$46,995.00	$47,935.00	$49,134.00	$1,199.00
630-110	Park Wages	$41,025.00	$42,480.00	$42,844.00	$45,772.00	$43,320.00	($2,452.00)

	GOVERNMENT	FY16 TOTAL	FY17 TOTAL	FY18 TOTAL	FY19 TOTAL	PROPOSED FY20	Dollar +/-
630-400	Park Operations	$19,348.00	$19,830.00	$19,830.00	$19,000.00	$22,000.00	$3,000.00
	sub-TOTAL Park	$105,766.00	$108,384.00	$109,669.00	**$112,707.00**	**$114,454.00**	$1,747.00
634-400	Gracy House Operations	$4,000.00	$4,000.00	$2,000.00	$2,000.00	$4,500.00	$2,500.00
634-410	Gracy House Materials/Supplies	$500.00	$500.00	$500.00	$500.00	$0.00	($500.00)
634-800	Gracy House/Soule Barn Upgrades	$0.00	$0.00	$0.00			
691-400	Historic Landscape ID Program	$0.00	$0.00	$0.00			
692-410	Beautification	$2,000.00	$2,000.00	$0.00	$500.00	$500.00	$0.00
692-420	Old Home Day	$5,500.00	$5,500.00	$2,000.00	$2,000.00	$2,000.00	$0.00
692-430	Old Home Day Fireworks	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$0.00
	sub-TOTAL Cultural	$17,000.00	$17,000.00	$9,500.00	$10,000.00	$12,000.00	$2,000.00
	TOTAL CULTURE & RECREATION	$189,271.00	$192,842.00	$187,759.00	**$192,207.00**	**$196,819.00**	$4,612.00
	DEBT SERVICE						
710-000	Interest on Indebtedness (Broadband)					**12,167.00**	
	sub-TOTAL Interest	**0**	**0**	**0**	**0**	**12,167.00**	$ 12,167.00
		FY16 TOTAL	**FY17 TOTAL**	**FY18 TOTAL**	**FY19 TOTAL**	**PROPOSED FY20**	**Dollar +/-**
	Pensions & Insurance						
911-400	Franklin Regional Retirement	$125,895.00	$ 125,895.00	$ 132,439.00	$ 137,449.00	$ 144,357.00	$ 6,908.00
913-400	Unemployment Insurance	$1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ -
914-400	Group Medical/Medicare Insurance	$465,000.00	$ 490,000.00	$ 542,432.00	$ 600,976.00	$597,856.00	$ (3,120.00)
916-400	FICA/Medicare Tax - Town Share	$50,000.00	$ 55,000.00	$ 55,000.00	$ 55,000.00	$ 55,000.00	$ -
	sub-TOTAL Penions/Insurance	$641,895.00	$671,895.00	$730,871.00	$794,425.00	$798,213.00	$3,788.00
	TOTAL PENSIONS & INSURANCE	$641,895.00	$671,895.00	$730,871.00	**$ 794,425.00**	**$ 798,213.00**	$ 3,788.00
	TOTAL BUDGET FROM TAXATION			**$ 3,786,763.00**	**$ 3,834,251.00**	**$ 4,097,591.00**	$ 263,340.00
	Reduce Tax Rate with Free Cash			$ (162,248.00)		$ (167,483.73)	
	Reduce Tax Rate with Overlay Surplus			$ (13,997.00)			
				$ 3,610,518.00			

	GOVERNMENT	FY16 TOTAL	FY17 TOTAL	FY18 TOTAL	FY19 TOTAL	PROPOSED FY20	Dollar +/-
FY 20	**PROJECTS From FREE CASH**						
POLICE	Radar Speed Limit Sign	$ 2,500.00					
CEM COM	North Cemetery Purchase Land	$ 5,000.00					
	Unemployment Assistance Bill	$ 38,000.00					
	IT Software and Server Updates	$ 11,846.00					
ASSESSR	Assessors Consulting/Legal Support	$ 25,000.00					
FIRE DPT.	DCR VFA Grant Match	$ 3,063.00					
POLICE	Police Vests	$ 5,600.00					
FIRE DPT.	Filter for Engine 1 (OSHA)	$ 10,000.00					
	Pump Out Town Septic Systems	$ 1,300.00					
	Total Projects	**$ 102,309.00**					
FY 20	**CAPITAL STABILIZATION**						
POLICE	Police Cruiser	$ 49,000.00					
	New Physical Server	$ 8,695.00					
FIRE DPT.	Fire Station Generator	$ 15,500.00					
FIRE DPT.	SCBA Purchase	$ 75,016.00					
FIRE DPT.	Fire Engine Purchase from Charlemont	$ 72,000.00					
LIB	ADA Specified Handicap Ramp	$ 10,000.00					
BOH	Transfer Station Drainage Repair	$ 12,000.00					
SCHOOL	Tech Equipment	$ 10,000.00					
SCHOOL	Parking Lot Improvements	$ 5,000.00					
	Total Projects	**$ 257,211.00**					
		$ 359,520.00					

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Phone: 413-339-5520

**TOWN OF ROWE,
MASSACHUSETTS**

Finance Committee

Wayne Zavotka, Chair
Loretta Dionne, Vice-Chair
Paul McLatchy III, Secretary
Christopher Hyytinen, Member
Laurie Pike, Member

Town Finance Committee
Address
Town, MA ZIP

May 1, 2019

Dear Town Finance Committee,

As members of a municipal Finance Committee, we are charged with serving as a watchdog over town finances and taxpayer money. We do this by developing budgets, making fiscal recommendations, studying past practices, and working with many elected and appointed officials to best serve the people of our communities. No two communities are alike, but we all face some of the same challenges.

The role of Finance Committee is a vital part of our local government. Many times it's filled by veterans of town politics looking to stay involved. But just as often it's filled with newcomers to town government trying to learn how things work. Whether your committee is made up of long-time public servants, fresh faces, or somewhere in between, all members are valuable to the process and play an important part.

Unfortunately finance committees often seem to take a back seat within the region and state in terms of learning opportunities. While there are state associations for various offices, many trainings take place in the eastern part of the state, out of range for many people within this area. And though there are local organizations for Selectmen, Assessors, Police Chiefs, Fire Chiefs, and other important positions, there is no local organization for town finance committees.

Therefore, we would like to reach out to your board to see if your members would be interested in participating in an association of finance committees within Franklin County. When asking yourselves why this might be helpful, consider the following possible goals of such an association:

- To bring members of all town finance committees together. There are approximately 130 active members of committees in Franklin County.
- To serve as a learning forum in an area of the state where there are few resources in general, let alone dedicated to small towns. What happens in Eastern Massachusetts is very different than what happens out here.
- To serve as a learning forum in an area of the state where there are committees made up mostly of volunteers, and quite often with little to no prior town government experience.

- To focus on topics that affect our region (declining school enrollment, pressure from the state to regionalize services, minimal businesses, etc.)
- To give a larger audience to bring in potential speakers from state agencies.
- To advocate for the role of the Finance Committee in small communities. These are important committees that are sometimes under-utilized.
- To keep members up-to-date on the happenings of the region. For example, if one school is regionalizing to save money, it might be helpful for other towns to know the processes, how it's going, how much has been saved, etc.
- To keep members up-to-date on financing opportunities like grants from the state and federal government.

At this point in time, we are not asking for *any* commitment from the members of your committee. All we would like to do is gauge interest in this idea, and whether there is sufficient support in the region for forming a group.

Enclosed is a stamped postcard. We ask that you simply check off whether your committee might be interested, and how many members have shown interest. Based on responses, we will determine a next step and will be in touch.

Sincerely,

The Rowe Finance Committee

Wayne Zavotka
Wayne Zavotka, Chairman

Loretta Dionne
Loretta Dionne, Vice-Chair

Paul McLatchy III, Secretary

Christopher "Salmi" Hyytinen., Member

Laurie Pike
Laurie Pike, Member