Rowe Finance Committee
Regular Meeting and Joint Budget Hearing with the Board of Selectmen
January 30, 2019
6:00 P.M. at Rowe Town Hall – Meeting Room 1

Present: Chair Wayne Zavotka, Vice-Chair Loretta Dionne, Christopher "Selmi" Hyytinen, Paul McLatchy III, Laurie Pike

Board of Selectmen*: Chair Jennifer Morse, Vice-Chair Dennis May, Selectman Chuck Sokol

Other Attendees*: Sandy Daviau, Council on Aging Chair & Tax Collector; Christopher "Selmi" Hyytinen, Police Officer (briefly); Margaret Rice, Board of Health Chair; Joanne Semanie, Board of Health Clerk; Julie Shippee, Police Chief

*During the budget hearings which began at 6:30. Chair Jennifer Morse was present during the Finance Committee meeting beginning at 6:00.

Call to Order: Chair Zavotka called the meeting to order at 6:04 P.M., with a quorum of the committee present.

Minutes: The minutes of January 23rd were reviewed. One correction as made, and the minutes were accepted as amended. The minutes of January 16th were signed, having already been approved.

Stipends: Ms. Pike has been reviewing the FRCOG wage salary spreadsheet and has noticed that the Board of Health members received the highest stipend for that role in Franklin County. Chair Zavotka repeated his findings from the last meeting to Ms. Pike, and the committee seemed to be in agreement that perhaps stipends as a whole should be reviewed. There is no background information as to why stipends are at the levels they are, they just "are".

Accounting & Broadband: Chair Zavotka reported that the Massachusetts Department of Revenue has made it clear that they do not want to be involved in auditing telecommunications companies, of which the new broadband/Wired West project will fall under. Therefore, they were not able to give guidance as to what will be needed in regards to accounting for the town. Town Accountant Tracey Baronas has requested an increase in her salary to cover broadband accounting each week, but it remains unclear whether the bulk of the responsibility will be left to Wired West once up and running. Right now her budget includes 10 hours, which has been approximately what she has been putting in on her time sheets, but doesn't include responding to emails and other items done off-site.

Wage Survey: Board of Selectmen Chair Jenn Morse had discussed the possibility of having a company conduct a wage study, something the Town of Ashfield recently did. She was able to contact Mary Flanders Aicardi, a professor at the University of Massachusetts in Boston, who was willing to do many of the same things that a paid study would do, but at no cost to the town. It will not be as comprehensive as a paid study, but will save roughly $5,000-$7,000.

Joint Meeting: At 6:30, the Board of Selectmen called their meeting to order.

Council on Aging Budget: Council on Aging Chair Sandy Daviau has requested a level-funded budget of $3,800. She is looking to replace her computer, which was last updated in 2007. She contacted the Executive Office of Elder Affairs in Boston, and discovered that she is able to use part of her state grant to purchase a laptop, so there should be little to no cost to the town. When she retires at the end of the fiscal year, she will also need some file cabinets for her paperwork, as she currently stores that in with her files in the tax collector's office. No funds are being set aside at the moment, as the various offices in town hall might be able to consolidate/clean a few existing cabinets out for the Council's use.

Ms. Daviau informed the two committees that she is having difficulty with the new policy of only putting in for mileage reimbursements every six months, rather than after every event. The problem that the town was facing was that many small checks were being cut (less than $10), and sometimes people would forget to cash them, causing issues with the reconciliation. She informed the committee that mileage is being reimbursed at $0.20/mile, rather than the official $0.58/mile. It is also only being given to those who request it. The Selectmen suggested she try going back to the previous method and see if people will be better about cashing their checks.

Tax Collector Budget: Tax Collector Sandy Daviau and Chair Morse submitted a budget for the tax collector's salary that totals $8,320, or a 4.81% increase over last year's. As the position is going from an elected to an appointed position, the Board of Selectmen will need to consider whether the salary needs to be adjusted. If they are looking to hire a qualified person with experience, it's unlikely that even the $8,320 requested line will be enough to attract someone, whereas it may be sufficient if they are looking to hire anyone willing to learn the job. The operations line included funding for consulting and training for the new hire.

Board of Health Budget: Chair Maggie Rice happily informed the two committees that the projected cost of the repairs at the transfer station were roughly $8,000-$12,000, far less than originally predicted. The Board of Health has also been awarded a grant which will allow for the purchase of 13 composters, which will be "raffled" off to residents interested in them.

In regards to the recent implementation of vehicle tags, she reported that people had been very nice about them, only mentioning one irate resident. They are still looking at moving towards pay-per-throw, possibly as of July 1st, but nothing has been set yet. They are considering giving homes 52 free bags a year when they go to purchase their tags, which will allow for one bag a week. Additional bags could be purchased if needed.

An additional $500 was being sought under wages for snow removal, as attendants sometimes have to go down on off days to clear the areas that the town plows cannot reach.

The moneys being paid for transfer station tags is currently going into the general fund, which will ultimately become available as free cash. Mr. McLatchy opined that since the goal has been to not use free cash towards operating expenses, and the tags are being

charged as a way to defray costs, perhaps a revolving fund would be a more useful account to place the proceeds in. Moneys from this account could then be used to pay expenses.

Police Department Budget: Mr. Hyytinen briefly stepped down from his role as Finance Committee member and moved to the audience as he is employed as a reserve officer for the town. The budget for the police department remained mostly unchanged. Chief Shippee has requested the 2.5% COLA increase for all wages, and her operations line has decreased slightly.

The first of two capital requests for the year is roughly $50,000 to replace the 2011 cruiser. The vehicle is still usable, but now has 91,000 miles on it and is starting to show wear and tear. Chief Shippee also said it is beginning to "feel" a bit worn. If approved, the $50,000 would completely pay for a new vehicle that has been designed *as* a police cruiser, rather than one that has been retrofitted. Once purchased, the current cruiser would remain in service, but there would be no plans to replace it once it reached the end of its life. Members seemed supportive of a new vehicle under this plan, but not if the goal was to permanently increase the size of the police "fleet".

The second request for a capital project was for bulletproof vests. By state law, vests must be replaced every five years, and they are now due. The town would simply need to front the money and then be reimbursed through a state grant.

As a special project, Chief Shippee is requesting approximately $2,298 for a radar sign that would display a person's speed. Though not mobile in its design, Chief Shippee believes it would not be difficult to shift it around town from time to time. Research will be done to see if a grant might be able to pay for part or all of it.

On a non-financial note, Chief Shippee asked the Board of Selectmen to consider Melinda Herzig as a candidate for the open position as a reserve officer. Melinda has worked in town before and would like to come back. The Board seemed agreeable, but wanted to follow the proper hiring procedures and make sure it was posted in the appropriate newspapers.

Mail Boxes: At the last meeting, the two boards briefly discussed scaling back on the number of PO boxes in town. There are a total of ten PO boxes being rented at a rate of $900 per year. If this was reduced to two boxes- one for general mail and one for the tax collector, this would save roughly $720 per year. Mr. McLatchy reported that he had found a wall-mounted option for roughly $500, but the two boards questioned whether a locking system was even necessary. Perhaps the existing mail slots in the second meeting room might be adequate. Chair Morse will contact the other elected bodies that have boxes as the Selectmen cannot *require* them to close their box. There has been some feedback already from a few of the officials stating that they didn't have any issue with closing their boxes.

Next Meeting: The Finance Committee will meet on Wednesday, February 6th for the next budget hearing. They will meet at 6:00 and go over a few things before the budget hearing at 6:30.

Adjourn: A motion was made by Ms. Pike and seconded by Chair Zavotka to adjourn the meeting at 8:10 P.M. The vote was 5-0-0 in favor.

Respectfully Submitted,
Paul McLatchy III, Secretary

Approved: 2/6/19

Wayne A Zavotka
Wayne Zavotka, Chairman

Loretta Dionne
Loretta Dionne, Vice-Chairman

Paul McLatchy III, Secretary

Christopher "Selmi" Hyytinen, Member

Laurie Pike
Laurie Pike, Member

Attachments:

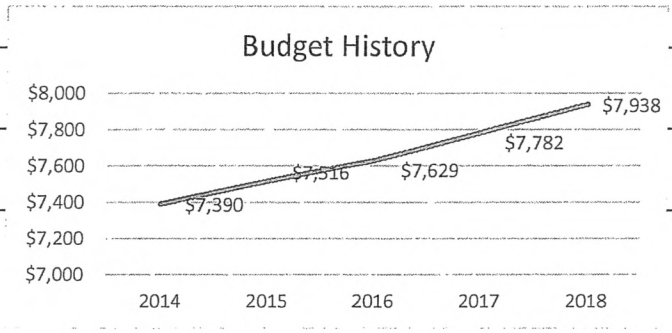
- Council on Aging Budget
- Tax Collector Budget
- Board of Health Budget
- Police Department Budget
- Police Capital Requests

Town of Rowe - Budget Worksheet - Fiscal Year 2020 Department: COUNCIL ON AGING Date: 12/27/2018

Line Item	FY2019 ATM	STM	Reserve Fund	Total Funded	Carryovers	Total with Carryovers	Expended YTD	Balance YTD	FY2019 Proposed**	% Change
volunteer no wages										
Total Salary/Wages:										
Operations & Maintenance										
Busing	GRANT									
School Lunches	GRANT									
Events and Activities	$ 3,800			$ 3,800					$ 3,800	0.00%
	$ -			$ -					$ -	
	$ -			$ -					$ -	
Total Ops & Maint:										
TOTAL GENERAL BUDGET	$ 3,800			$ 3,800					$ 3,800	0.00%
Special Projects (list separately):										
TOTAL SPECIAL PROJECTS										
GRAND TOTAL	$ 3,800			$ 3,800						

Tax Collector

$7,938	
Voted FY19	
$8,320	
Requested Amount	
$382	
Amount of Increase	



01-5-146-100	
Account Number	
App'd by Selectmen	
Finance Committee	

Description	VOTED 2017	VOTED 2018	VOTED 2019	REQUESTED 2020
Tax Collector Stipend	$ 7,629	$ 7,782	$ 7,938	**$ 8,320**
Totals:	**$ 7,629**	**$ 7,782**	**$ 7,938**	**$ 8,320**
Actual Increase (decrease):	**$ 113**	**$ 153**	**$ 156**	**$ 382**
Percentage Change:	**1.50%**	**2.01%**	**2.00%**	**4.81%**

Explanation:

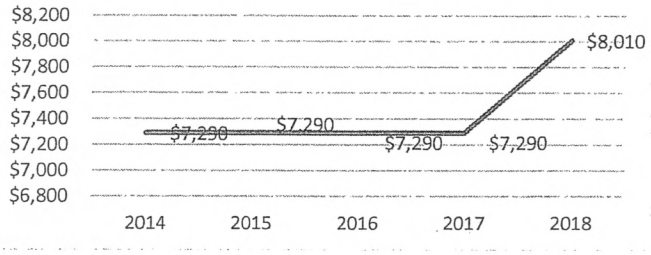
8 Hours Per Week

$20 Per Hour

Tax Collector

$8,010	
Voted FY19	
$9,186	
Requested Amount	
$1,176	
Amount of Increase	

Budget History



01-5-146-400
Account Number

App'd by Selectmen

Finance Committee

Description	VOTED 2017	VOTED 2018	VOTED 2019	REQUESTED 2020
Tax Collector Operations	$ 7,290	$ 7,290	$ 8,010	
Point Software Support				$ 5,521
Excise & RE Forms				$ 300
Supplies/Inside env. Etc.				$ 320
Postage				$ 120
Annual Dues				$ 60
Misc Expense				$ 200
PO Box Rental				$ 90
Outer Envelopes				$ 1,150
LOG ME IN (Point Software)				$ 125
Training - Annual School				**$ 300**
Consultant Training Fee				**$ 1,000**
Totals:	**$ 7,290**	**$ 7,290**	**$ 8,010**	**$ 9,186**
Actual Increase (decrease):	**$ -**	**$ -**	**$ 720**	**$ 1,176**
Percentage Change:	**0.00%**	**0.00%**	**9.88%**	**14.68%**

Explanation:

\\SERVER01\Redirected$\TownAdministrator\Documents\MarilynW\FirstClass\Janice New System\Budget\FY2020 Budget\FY20 Budgets Received\FY20 Budget Tax Collector Tax Collector Operations

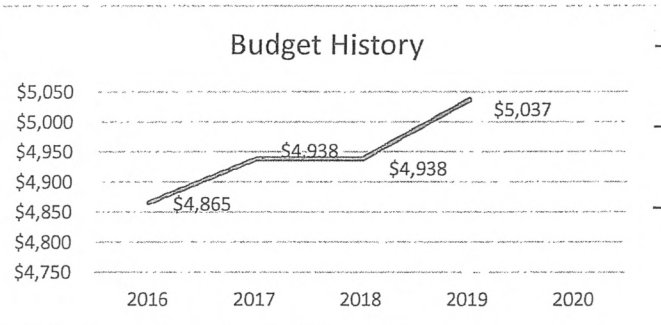
1/30/2019

Board of Health Stipends

$5,037
Voted FY19

$5,037
Requested Amount

$0
Amount of Increase



01-5-512-000
Account Number

App'd by Selectmen

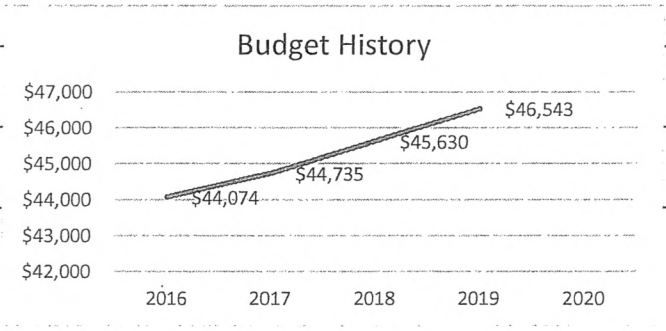
Finance Committee

Description	VOTED 2017	VOTED 2018	VOTED 2019	REQUESTED 2020
Board of Health Stipends	$ 4,938	$ 4,938	$ 5,037	**$ 5,037**
Chair	*$ 1,646*	*$ 1,646*	*$ 1,679*	**$ 1,679**
Member	*$ 1,646*	*$ 1,646*	*$ 1,679*	**$ 1,679**
Member	*$ 1,646*	*$ 1,646*	*$ 1,679*	**$ 1,679**
Totals:	**$ 4,938**	**$ 4,938**	**$ 5,037**	**$ 5,037**
Actual Increase (decrease):	**$ -**	**$ -**	**$ 99**	**$ -**
Percentage Change:	**0.00%**	**0.00%**	**2.00%**	**0.00%**

Explanation:

Board of Health Town Nurse

$46,543	
Voted FY19	
$47,707	
Requested Amount	
Amount of Increase	



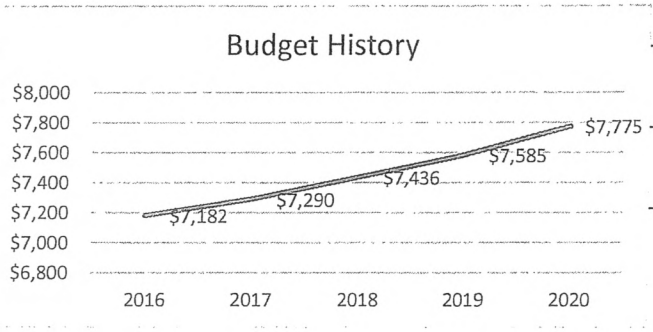
01-5-512-000 Nurse	
Account Number	
App'd by Selectmen	
Finance Committee	

Description	VOTED 2017	VOTED 2018	VOTED 2019	REQUESTED 2020
Board of Health Town Nurse	$ 44,735	$ 45,630	$ 46,543	**$ 47,707**
Totals:	**$ 44,735**	**$ 45,630**	**$ 46,543**	**$ 47,707**
Actual Increase (decrease):	**$ -**	**$ 895**	**$ 913**	**$ 1,164**
Percentage Change:	**2.00%**	**2.00%**	**2.00%**	**2.50%**

Explanation: FY20 COLA recommendation 2.5%

Board of Health Clerk

$7,585 Voted FY19	Budget History	01-5-512-000 BOH Clerk Account Number
$7,775 **Requested Amount**		App'd by Selectmen
Amount of Increase		Finance Committee

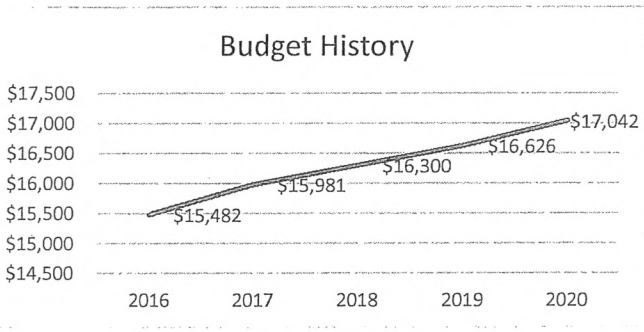


Description	VOTED 2017	VOTED 2018	VOTED 2019	REQUESTED 2020
Board of Health CLERK	$ 7,290	$ 7,436	$ 7,585	**$ 7,775**
Totals:	**$ 7,290**	**$ 7,436**	**$ 7,585**	**$ 7,775**
Actual Increase (decrease):	**$ -**	**$ 146**	**$ 149**	**$ 190**
Percentage Change:	**2.00%**	**2.00%**	**2.00%**	**2.50%**

Explanation: FY20 COLA recommendation 2.5%

Board of Health Transfer Attendant Wages

$16,626	Voted FY19
$17,042	**Requested Amount**
	Amount of Increase



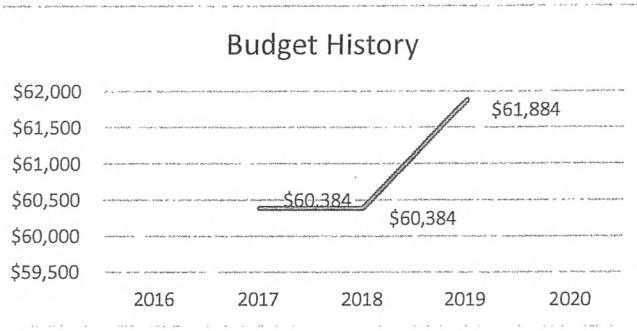
01-5-512-000 Tranfer Stn Wages	Account Number
	App'd by Selectmen
	Finance Committee

Description	VOTED 2017	VOTED 2018	VOTED 2019	REQUESTED 2020
Transfer Attendant Wages				
Lively; Jim	$ 7,946	$ 8,150	$ 8,436	$ 8,619
Sprague; Kevin	$ 7,946	$ 8,150	$ 8,436	$ 8,619
Snow Removal Help				$ 500
Totals:	$ 15,891	$ 16,300	$ 16,817	$ 17,737
Actual Increase (decrease):	$ (90)	$ 409	$ 517	$ 920
Percentage Change:	2.00%	2.57%	3.17%	5.47%

Explanation: FY20 COLA recommendation 2.5%

Board of Health Operations

$61,676	
Voted FY18	
$62,076	
Requested Amount	
$400	
Amount of Increase	



01-5-512-400 BOH Operations	
Account Number	
App'd by Selectmen	
Finance Committee	

Description	VOTED 2017	VOTED 2018	VOTED 2019	REQUESTED 2020
BOH Operations				
BOH Operations	$ 13,500	$ 13,500	$ 13,500	$ 13,500
Refuse Garden Operations	$ 30,500	$ 29,000	$ 30,500	$ 30,500
FCSWMD Assessment	$ 4,390	$ 4,594	$ 4,786	$ 4,786
Health Services Operations	$ 7,390	$ 7,390	$ 7,390	$ 7,390
Physician Stipend	$ 500	$ 500	$ 500	$ 500
Hazardous Waste Collection	$ 500	$ 500	$ 500	$ 500
FRCOG Health Agent Assessment	$ 3,700	$ 4,900	$ 4,900	$ 4,900
Totals:	**$ 60,480**	**$ 60,384**	**$ 62,076**	**$ 62,076**
Actual Increase (decrease):	**$ 96**	**$ (96)**	**$ 1,692**	**$ -**
Percentage Change:	**0.00%**	**-0.16%**	**2.80%**	**0.00%**

Explanation:

Rowe Police Department
4 Sibley Road
Rowe Ma, 01367
Phone (413) 339-8340
Fax (413) 339-5546

ACCT#	LINE ITEM	FY19	FY20	CHANGE	%
210-000	CHIEF	24,295.00	24,902.37	607.37	2.5
210-000	OFF	27006.00	27,681.15	675.15	2.5
210-120	CON	549.00	549.00	0.00	0.0
210-115	OHD	500.00	500.00	0.00	0.0
210-400	PD OPS	9745.00	9450.00		
TOTAL		62,095.00	63,082.52		

Rowe Police Department
4 Sibley Road
Rowe Ma, 01367
Phone (413) 339-8340
Fax (413) 339-5546

POLICE DEPARTMENT OPERATIONS

INTERNET	$ 150.00
PHONE	$ 500.00
RADIO	$ 800.00
CRUISER	$ 1000.00 2 CRUISERS OIL CHANGES AND TIRES
EQUIPMENT	$ 1500.00
COMP	$ 1500.00
MISC	$ 1200.00
FRCOG	$ 1400.00 (SHELBURNE CONTROL)
TRI-TECH	$ 1400.00 (COMPUTER PROGRAM IMC)
TOTAL	$ 9450.00

Rowe Police Department
4 Sibley Road
Rowe Ma, 01367
Phone (413) 339-8340
Fax (413) 339-5546

THE POLICE CRUISER THAT THE POLICE DEPARTMENT IS LOOKING INTO IS A 2019 CHEVY TAHOE. THE REASON FOR THIS KIND OF POLICE CRUISER IS THE SIZE AND ROOM FOR THE EQUIPMENT THE POLICE DEPARTMENT HAS TO CARRY. ALSO THE POLICE ISSUED CHEVY TAHOE IS MADE TO BE A POLICE CRUSER, THE SPECTS FOR THIS WILL HANDLE ANY POLICE ACTIVITY THAT THE POLICE DEPARTMENT HAS TO PERFORM WILL EITHER ON DUTY OR DOING DETAIL WORK.

AS POLICE CHIEF I WOULD LIKE TO KEEP BOTH POLICE CRUISERS FOR A FEW REASONS, THE WEAR AND TEAR WILL BE DISTRIBUTED ON THE 2 CRUISERS EQUALLY.

a. USE OF THE OLD CRUISER FOR DETAIL WORK, AND AS NEEDED.
b. WHEN WE HAVE A CALL AND THE CRUISER IS OUT WITH THE OFFICER ON DUTY EITHER THE CHIEF CAN TAKE THE OLD ONE OR THE OFFICER THAT IS ASSISTING THE OFFICER ON THE CALL, THIS IS TO STOP THE USE OF THE OFFICERS PERSONAL VEHICLE AND WILL HAVE ALL THE EQUIPMENT NEEDED FOR THE CALL OR IF ANOTHER CALL COMES IN DURRING THIS TIME.

c. FOR TRAINING WHEN THE CHIEF IS AT THE MANDATORY TRAINING OUT OF TOWN THE DEPARTMENT STILL HAS THE OLD OR NEW CRUISER FOR THEIR USE.

THANK YOU

CHIEF SHIPPEE

CHEVROLET
Liberty

90 Bay State RD, Wakefield MA 01880

ROWE POLICE DEPARTMENT
CHIEF JULIE SHIPPEE
312 ZOAR RD
ROWE, MA 01367

Chief Shippee,
Per your request, I am writing to offer a proposal to supply your department with a new Chevrolet. Pricing per GBPC 2019 VEHICLES and GBPC 2019 AFTERMARKET EQUIPMENT-SUPPLIED and INSTALLED. All vehicles offered under this contract come with a 5 year/100,000-mile powertrain warranty.

2019 Chevrolet Tahoe PPV, Four Door 4WD Utility Vehicle		
5.3 Liter V8 with Active Fuel Management System 355 HP		
Six Speed Automatic Overdrive Transmission		
Front Custom Cloth 40/20/40 Spilt Bench, 6 Way Power Driver's Seat		
Second Row 60/40 Split Bench Seat, Vinyl Trim		
Black Rubberized Vinyl Floor Covering		
Power Windows and Door Locks with Keyless Remote Entry		
Electric Rear Window Defogger		
AM/FM Stereo with Digital Clock		**$39,560.00**
171	5HP 6 ADDITIONAL KEYS	$ 39.00
147	67C AUX. DOMELIGHT RED/WHITE	$164.00
167	BTV REMOTE START	$291.00
153	Q5U ALUMINUM WHEELS	$485.00
TOTAL		**$40,539.00**

Thank you for your consideration of Liberty Chevrolet. If you have any questions concerning our proposal don't hesitate to contact me.
Sincerely,
Fred Wheeler
978-559-9345
Fleet Municipal Manager
fwwheeler1@verizon.net

GLOBAL PUBLIC SAFETY

CUSTOMER

Contact Name: Julie Shippee
Company/Dept: Rowe Police Department
Street Address: 312 Zoar RD
City, State, Zip: Rowe MA 01367
Phone:
E-Mail:

Quote

Date: January 24, 2018
Valid for: 90 Days
Accelo# BAUO
Contract: GBPC
Sales Rep: JB
Sales Contact # : 603-309-4058

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
04.0005	Federal Signal ILS low profile internal rear deck LED system model # SILSD-1494871633 - includes 10 High power DUAL COLOR Solaris LED modules and Signal Master - choose LED colors when ordering **(Front Windshild Light)**		1	$970.41
04.1449	SoundOff Signal, mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue - #EMPS2STS2B **(Grill Lights)**	$127.00	4	$508.00
04.1712	SoundOff Signal, nFORCE® Single Surface Mount Light, SAE Class 1, 10-16v, Black Housing, 12 LED, Dual Color - Blue/White - #ENFSSS3E **(Fog Lights)**	$167.25	2	$334.50
04.1776	SoundOff Signal, Intersector Under Mirror/Surface Mount Light, 9-32 Vdc, w/ 4-Wedges, Mounting Gasket & Hardware, 9 LEDs, Single Color - Blue - #ENT2B3B **(Mirror Lights)**	$242.25	2	$484.50
04.1449	SoundOff Signal, mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue - #EMPS2STS2B **(Side Step Lights)**	$127.00	4	$508.00
04.1653	SoundOff Signal, nFORCE® Single Deck/Grille Mount Light, SAE Class 1, 10-16v, Black Housing, 9 LED, Single Color - Blue - #ENFSGS2B **(Rear Qtr. Glass Lights)**	$145.50	2	$291.00
04.0877	SoundOff Signal, nFORCE® 8 Module Interior Rear Deck Lightbar, Full 1 Piece Shroud, 9 LEDs – Single Color - #ENFWBRF (9 LED) **(Rear Window Interior Light)**		1	$862.50
04.1449	SoundOff Signal, mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 6 LED, Single Color - Blue - #EMPS2STS2B **(License Plate Lights)**	$127.00	2	$254.00
04.1892	SoundOff Signal, Flashback Alternating Taillight Flasher, Solid State - 2.4 f.p.s. - #ETFBSSN-P		1	$132.00
09.0058	SoundOff Signal, nERGY® 400 Series Remote Siren w/ Button Control, 10-16v - for one 100 watt speaker - #ETSA481RSP		1	$598.00

10.0057	SoundOff Signal, 100N Series Composite Speaker w/ Universal Bail Bracket - 100 watt - #ETSS100N		1	$240.00
16.0355	Gamber Johnson, Kit, 2015+ Tahoe Console Box (Silverado Truck) w/ Armrest, Cup Holder, Armrest, USB/AUX Input Faceplate, Side Pocket, Wings. Includes 3 faceplates and 3 filler panels. - #7170-0237-08		1	$568.26
17.0055	WESTIN, Defender Front Partition w/Recessed Panel, Tahoe PPV 2015-2018 -#35-10025 **(Front Cage)**		1	$987.54
25.0001	*Transfer 2 way Radio*		2	$380.00
Global	*Antenna Kit*	$95.00	2	$190.00
Global	*Shop Supplies*		1	$250.00
			TOTAL:	$7,558.71

TERMS AND CONDITIONS

The terms and conditions and the provisions of any agreement between Global Public Safety and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from Global Public Safety.

Departmental Capital Expenditure Request Form

Department: P.D. ADMIN J. Shippee Date: 2/14/18

Contact: Janice Boudreau Tel #

Purchase/Project: BULLETPROOF VESTS (5)

Estimated Total Cost: ? Fiscal Year of expenditure: 2020

Source of Estimate: _____

Departmental Ranking: CHIEF No. _____ of _____ capital requests

Priority category:

Very High	X
High	
Medium	
Low	

Criteria:

Emergency	
Public safety issue	
Court ordered	
To maintain service	X
Asset preservation	
Matching funds	
Multiple deferrals	
Continuation of prior funding	

Purchase/Project Description

BULLETPROOF VEST. EVERY 5 YRS MOST LAWS VEST HAVE TO BE CHANGED. THE COST will VARY DUE to the KIND OF VEST AND COST.

Explain Impact on Future Operating Budgets Useful life _____ years

Reduce cost _____ Cost unchanged _____ Increase cost __perhaps_____

Attach other data, photographs, quote sheets or information as warranted

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TO BE COMPLETED BY SELECTBOARD & FINANCE COMMITTEE:

Funding Source:

General Fund	$
Free Cash	$
Stabilization	$
Borrowing	$
Rate revenue	$
State/Federal	$
Chapter 90	$
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ber of Items	1
Brand Name	TraffiCalm
Item Weight	20.0 pounds
NSPSC Code	55121704

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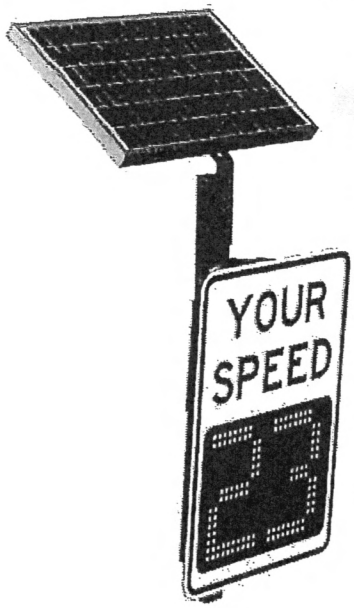

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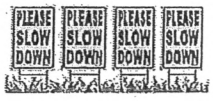

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