Rowe Finance Committee
July 26, 2017
2:00 P.M.
Rowe Town Hall

Finance Committee:	Chair Wayne Zavotka, Loretta Dionne, Paul McLatchy III
Absent:	Chuck Sokol
Board of Selectmen:	Chair Jennifer Morse, Vice-Chair Dennis May, Executive Secretary Janice Boudreau
Audience of Citizens:	Lance Larned, Highway Superintendent

Call to Order: The meeting was called to order by Chair Zavotka at 2:00 P.M., a quorum of the committee present.

King's Highway Bridge: The purpose of this meeting was to hold a conference call with Gill Engineering, who had three proposals for the bridge project on King's Highway:

Option 1: A wider bridge that would allow a truck coming from the south to turn on to the bridge without needing to turn around at the town hall. This option was estimated at $458,000, and the bridge could remain open during construction.

Option 2: A narrower bridge than option one. The cost was estimated at $429,000, and the bridge could remain open during construction.

Option 3: This would be the least expensive of the three options, and the longest lasting, but least aesthetically pleasing. The cost estimate was $392,000, with a further $80,000 that could be saved if the bridge was closed off to road traffic. In addition, if approved by the Department of Transportation, the design could save an additional $75,000.

The projected timetable for all three proposals would have construction begin no earlier than April and finish no later than November. If a decision is selected and funding available, the next step will be for Gill Engineering to negotiate a design contract with the town. A geologic survey will need to be conducted around the bridge, after which a bid package can be prepared and put out for bids. The cost for engineering will be $80,000, which is not included in any of the above options.

Financial Advisory Team: Chair Zavotka suggested to the Selectboard that a financial advisory team be set up consisting of select officials such as the treasurer, accountant, someone from the assessors, etc… This team could then prepare a 3-5 year plan of the town's projected income, expenses, reserves, etc… Selectman Morse said that they had already looked into this, and that it falls to the Assessors to appoint such a team, which the Selectboard is in full support of.

Truck: The highway department will need a new truck before the winter. Superintendent Larned will spec out what will be needed. The old truck that it would be replacing could potentially be used as a brush truck for the Fire Department.

Heater: The Public Safety Building is in need of a new heating system. It is no longer insufficient, it has completely failed. This will be needed before cooler weather sets in.

Fitness Room A/C: The air conditioning in the fitness room may need to be replaced. It was discussed that rather than replacing a centralized system whether it might be more cost-effective to use window units that could be put in in the spring and taken out in the fall. Ms. Boudreau suggested that the heating might also need to be looked at, so a heat pump that could do the job of both might be an appropriate solution.

Adjourn: A motion was made and seconded to adjourn. The vote was unanimous in favor, and the meeting was closed at 2:48 P.M.

Respectfully Submitted,
Paul McLatchy III, Secretary

Approved on: 8/21/17

Wayne A Zavotka
Wayne Zavotka, Chairman

P L McLatchy III
Paul McLatchy III, Secretary

Loretta Dionne
Loretta Dionne, Member