Minutes of Rowe Finance Committee Meeting
February 8, 2017

Joint meeting with the Board of Selectmen.

Present: Ray Wilson, Chair; Loretta Dionne, Wayne Zavotka and Mitchell Soviecke

Call to Order: 4:00 p.m.

Selectmen present: Walt Quist and Dennis May. Executive Secretary Janice Boudreau.

Budget Hearing: Department of Public Works
DPW Superintendent Lance Larned presented the DPW budget (see attached) There was discussion concerning upcoming projects for the DPW, including road, bridge repairs and dam inspections, with possible repairs. Walt suggested that a five year dam inspection fund be set up as this inspection needs to be done on a regular basis. Mitch requested that great care be taken to protect fish and wildlife in Pelham Lake if a draw down was necessary.
Budget Hearing: Police Department
Police Chief Julie Shippee presented the Police Department budget (see attached) There was discussion concerning the possible need for a new police department computer. It was recommended that an additional $500 be budgeted for Old Home Days police coverage, if necessary. Chief Shippee presented a proposal for a new police cruiser. After much discussion it was decided that a time-line be set up for the cruisers replacement.

Budget Hearing: Board of Health
David Cousineau, Chair; Maggie Rice and clerk Joanne Samanie presented the BOH budget (see attached). David reported that water samples were being taken to determine the future of the landfill. There was discussion about Rowe's poor recycling rate and how to make it better.

Adjourned: 6:15 p.m.

Respectfully submitted,

Mitchell Soviecke

DPW	BUDGET FY18							
Account	Line Item	Orig Budget	Revisions	FY 17 Total	PROPOSED FY18	Dollar Change	% Change	
422-100	DPW - Superintendent Salary	$72,258.00		$72,258.00	$73,703.00	$1,445.00	2.00%	
422-110	DPW - Highway Wages	$189,286.00		$189,286.00	$193,072.00	$3,786.00	2.00%	
422-120	Summer Youth Employment	$26,323.00		$26,323.00	$26,849.00	$526.00	2.00%	
	Total Wages	$287,867.00		$287,867.00	**$293,624.00**	$5,757.00	2.00%	
422-400	DPW - Operations & Maintenance	$30,379.00		$30,379.00	$30,987.00	$608.00	2.00%	
422-410	DPW - Pellet Fuel	$6,500.00		$6,500.00	$6,730.00	$230.00	2.00%	
422-420	DPW - Electricity	$1,523.00		$1,523.00	$250.00	-$1,273.00	-83.59%	*
422-430	DPW - Fuel Town Vehicles	$43,000.00		$43,000.00	$43,860.00	$860.00	2.00%	
422-800	DPW - Road Surface Maintenance	$81,200.00		$81,200.00	$82,824.00	$1,624.00	2.00%	
422-810	DPW - Annual DPW Projects	$43,696.00		$43,696.00	$44,570.00	$874.00	2.00%	
422-840	DPW - Bridge Rehabilitation Project	$0.00		$0.00				
422-400	DPW - Snow & Ice (Winter Roads)	$68,612.00		$68,612.00	$69,984.00		2.00%	
215-422-5400	DPW - Chapter 90 Funds							
	Total General Budget			$274,910.00	**$279,205.00**			
	TOTAL			$562,777.00	**$572,829.00**	**$10,052.00**	**1.79%**	
	Kings Highway Bridge							
	Cyrus Stage Bridge							
	Lesure Rd. Bridge							
	* Electricity paid by solar meter							
	credits							

Invoiced to Rowe

				Deposit entered		
10/2/2014	June clean up	$ 112.73	508-0150	1/5/2015	$ 112.73	
10/2/2014	July	$ 338.16	508-0400			
10/2/2014	August	$ 317.47	508-0400			
10/9/2014	September	$ 319.64	508-0400	10/28/2014	$ 319.64	
	(received payment twice)			**12/19/2014**	**$ 319.64**	
11/13/2014	October	$ 313.16	508-0400	12/19/2014	$ 313.16	
12/15/2014	November	$ 316.40	508-0400			
12/30/2014	McCarthy - FY14	$ 293.73	100-0418			
3/4/15 email	Pincus duplicate	$ 334.15	508-0400			
1/26/2015	December	$ 316.40	508-0400	3/19/2015	$ 316.40	
2/10/2015	January	$ 319.64	508-0400	3/19/2015	$ 319.64	
3/10/2015	February	$ 316.40	508-0400			
4/9/2015	March	$ 313.16	508-0400			
4/9/2015	April	$ 316.40	508-0400			
6/11/2015	May	$ 316.40	508-0400			
to be billed	June	$ 303.77	estimate			
		$ 4,547.61			$ 1,701.21	**$ 2,846.40 Balance as of 6/23/15**

~~- 334.15 - Pincus - pd 2X~~

~~$ 2,5122.25~~ ~~Tracey Looking for where it was put + when ? prior year bill or not. next STM or LIT now~~

Rowe Police Department
4 Sibley Road
Rowe Ma, 01367
Phone (413) 339-8340
Fax (413) 339-5546

Acct #	Line Item	FY17 Total	Proposed FY18	Change	%
210-000	Chief Wage	$ 23,352.00	$23,819.00	$467.00	2.00%
210-000	Officer Wage	$25,958.00	$26,477.00	$519.00	2.00%
210-120	Constable	$549.00	$560.00	$11.00	2.00%
210-115	Old Home	$499.00			
210-400	Police Oper	$8,850.00	$8,850.00		
Total		$59,208.00	$59,706.00	$498.00	

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Police operations	
Phone	$1,300.00
Radio	$800.00
Cruiser	$900.00
Equipment	$1,500.00
Computer	$1,500.00
Misc.	$1,200.00
FRCOG	$750.00 Shelburne Control
Training	$900.00
Total	$8,850.00

Town of Rowe - Budget FY2018

Department: BOARD OF HEALTH Date: AS OF 2/01/17

Line Item	FY2017 ATM	STM	Reserve Fund	Total Funded	Carryovers	Total with Carryovers	Expended YTD	Balance YTD	FY2018 Proposed	% Change
Clerk	$ 7,290	$ -	$ -	$ 7,290		$ 7,290	$ 4,578	$ 2,712	$ 7,436	2.00%
Refuse Garden Attendants	$ 15,981	$ -	$ -	$ 15,981		$ 15,981	$ 9,389	$ 6,592	$ 16,300	2.00%
Town Nurse	$ 44,735	$ -	$ -	$ 44,735		$ 44,735	$ 24,809	$ 19,926	$ 45,630	2.00%
BOH Stipends	$ 4,938	$ -	$ -	$ 4,938		$ 4,938	$ 2,469	$ 2,469	$ 5,037	2.00%
	$ -	$ -	$ -	$ -		$ -	$ -	$ -		
Total Salary/Wages:	**$ 72,944**	$ -	$ -	**$ 72,944**		**$ 72,944**	**$ 41,245**	**$ 31,699**	**$ 74,403**	2.00%
BOH Operations	$ 13,500	$ -	$ -	$ 13,500		$ 13,500	$ 8,123	$ 5,377	$ 13,500	0.00%
Refuse Garden Operations	$ 30,500	$ -	$ -	$ 30,500		$ 30,500	$ 18,853	$ 11,647	$ 30,500	0.00%
FCSWMD Assessment*****	$ 4,400	$ -	$ -	$ 4,400		$ 4,400	$ 3,303	$ 1,097	$ 4,594	4.41%
Health Services Operations	$ 7,390	$ -	$ -	$ 7,390		$ 7,390	$ 2,860	$ 4,530	$ 7,390	0.00%
Physician Stipend	$ 500	$ -	$ -	$ 500		$ 500	$ -	$ 500	$ 500	0.00%
Hazardous Waste Collection	$ 500	$ -	$ -	$ 500		$ 500	$ 405	$ 95	$ 500	0.00%
FRCOG Assessment	$ 3,700	$ -	$ -	$ 3,700		$ 3,700	$ -	$ 3,700	$ 4,900	32.43%
	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	
Total Ops & Maint:	**$ 60,490**	$ -	$ -	**$ 60,490**		**$ 60,490**	**$ 33,544**	**$ 26,946**	**$ 61,884**	2.30%
TOTAL GENERAL BUDGET	**$ 133,434**	$ -	$ -	**$ 133,434**		**$ 133,434**	**$ 74,789**	**$ 58,645**	**$ 136,287**	2.14%
Ramp Repair for Compactor	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ 1,500	
	$ -	$ -	$ -	$ -		$ -	$ -	$ -		
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TOTAL SPECIAL PROJECTS	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 1,500**	#DIV/0!
GRAND TOTAL	**$ 133,434**	$ -	$ -	**$ 133,434**	$ -	**$ 133,434**	**$ 74,789**	**$ 58,645**	**$ 137,787**	3.26%

No. FY15 -03

REQUEST FOR LINE ITEM TRANSFER OF FUNDS

To: Select Board
Town of Rowe
Rowe, Massachusetts

Request is hereby made for the following transfer of funds, in accordance with the MGL Chapter 44, MUNICIPAL FINANCE, Section 33B, Transfer of Appropriations:

1. **Amount Requested:** $ 500.00

2. **Transfer From:** **Transfer To:**

Acct No.:	01-5-123-400	Acct No.	01-5-135-400
Acct Name:	General Administrative Expense	Acct Name:	Payroll Services

3. **Comments:**

Duties for the month of June

Officer or Department Head

Approved: Date Approved: June 3, 2015

Select Board

Finance Committee Concurrance: Date

Transfer Complete: Date