Minutes of Rowe Finance Committee Meeting
January 25, 2017

Joint meeting with the Board of Selectmen.

Present: Ray Wilson, Chair; Wayne Zavotka, Loretta Dionne and Mitchell Soviecke

Call to Order: 6:00 p.m.

Selectmen present: Marilyn Wilson, Chair; Walt Quist, Dennis May, and Executive Secretary Janice Boudreau.

Budget Hearing: Fire Department
Chief Brandan Sprague and Jennifer Morse reviewed the Fire Dept. Budget (see attached). Jennifer Morse reported that grants totaling $11,000 had been received for personal protection equipment. There was discussion concerning the fire station heating system. Sandri is to provide an estimate for replacement.
Budget Hearing: Library
Librarian Molly Lane and Library Trustee Chair Cathy Snyder reviewed the library budget (see attached) Molly and Cathy reported that the architectural fees for the proposed handicapped bathroom were $5,000, and that estimates for the replacement of gable windows were being obtained.
Budget Hearing: Park Department
Park Ranger Sean Loomis and board member Rich Hamilton presented the park budget (see attached) Sean reported that the $5,000 allocated for the reuse of the schools' old playground equipment could not be used because of difficulties with the old equipment. He asked that some of that fundraising be used for body repair of the park pick-up truck. Sean stated that he had a $3,000 estimate for the body repair but that possibly a used bed could be installed for less.
It was determined that the funds would have to be allocated by Town Meeting vote. Sean distributed an estimate for replacement of the tennis courts (see attached budget notes) There was discussion concerning the value of retaining the court.

Meeting adjourned: 7:30 p.m.

Respectfully submitted

Mitchell Soviecke

Town of Rowe					
FY 18 Budget					
Department Name: Fire Dept.					
Submitted by: Brandon Sprague					
Date: January 23, 2017					
Categories of Expense	**Account Number**	**FY '17 Original Budget Amount**	**Est. FY 17 Total Exp**	**Requested FY 2018**	**Dollar Change**
Fire Chief Stipend	01-5-220-100	$ 7,516.00	**$7,629.00**	**$7,743.00**	**$114.00**
Fire Department/EMS Administrative Asst.	01-5-220-115	$ 7,600.00	**$7,600.00**	**$7,714.00**	**$114.00**
EMS Officer Coordinator	01-5-291-400	$ 2,221.00	**$2,221.00**	**$2,221.00**	**$0.00**
EMS Operations	01-5-291-110	$ 2,500.00	**$2,500.00**	**$2,500.00**	**$0.00**
Fire Department/EMS Personnel Stipends	01-5-220-130	$ 8,003.00	**$16,290.00**	**$16,534.00**	**$244.00**
Fire Dept. General Operations	01-5-220-400	$24,917.00	**$24,917.00**	**$25,017.00**	**$0.00**
Fire Department Electricity	01-5-220-420	$1,560.00	**$1,560.00**	**$1,560.00**	**$0.00**
Fire Department Oil	01-5-220-410	$4,440.00	**4,440.00**	**4,440.00**	**$0.00**
Forest Warden	01-5-220-440	$100.00	**100.00**	**0.00**	
Fire Dept./EMS Operations Totals			**$67,257.00**	**$67,729.00**	**$472.00**
FY18 Special Project Request				**$5,000.00**	

Department: LIBRARY Date: _____

FY2017					FY2018	
Total Funded	Carryovers	Total with Carryovers	Expended YTD	Balance YTD	Proposed	% Change
$ 20,965		$ 20,965	$ 10,749	$ 10,216	$ 21,383	1.99%
$ 17,325		$ 17,325	$ 7,480	$ 9,845	$ 17,672	2.00%
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$ 38,290		$ 38,290	$ 18,229	$ 20,061	**$ 39,055**	2.00%
$ 21,293		$ 21,293	$ 8,016	$ 13,277	**$ 21,430**	0.64%
$ 2,000		$ 2,000	$ 78	$ 1,922	**$ 1,550**	-22.50%
$ 3,500		$ 3,500	$ 660	$ 2,840	**$ 3,500** ?	0.00%
$ 2,375		$ 2,375	$ 2,375	$ -	**$ 3,055**	28.63%
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$ 29,562		$ 29,562	$ 11,522	$ 18,040	**$ 29,535**	-0.09%
$ 67,852		$ 67,852	$ 29,751	$ 38,101	**$ 68,590**	1.09%
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$ 67,852	$ -	$ 67,852	$ 29,751	$ 38,101	**$ 68,590**	1.09%

Town of Rowe - Budget Worksheet - Fiscal Year 2018 Department: Park Commission Date: 1/9/2017

Line Item	FY2017 ATM	STM	Reserve Fund	Total Funded	Carryovers	Total with Carryovers	Expended YTD	Balance YTD	FY2018 Proposed	% Change
Park Ranger Salary	$ 46,074	$ -	$ -	$ 46,074	$ -	$ 46,074	$ -	$ -	$ 46,995.00	2.00%
Wages, All Other	$ 42,480	$ -	$ -	$ 42,480	$ -	$ 42,480	$ -	$ -	$ 42,844.00	0.86%
Total Wages:	$ 88,554	$ -	$ -	$ 88,554	$ -	$ 88,554	$ -	$ -	$ 89,839	1.45%
Operations & Maintenance	$ 19,830	$ -	$ -	$ 19,830		$ 19,830	$ -	$ -	$ 20,422	2.99%
Total Ops & Maint	$ 19,830	$ -	$ -	$ 19,830	$ -	$ 19,830	$ -	$ -	$ 20,422	2.99%
TOTAL GENERAL BUDGET	$ 108,384	$ -	$ -	$ 108,384	$ -	$ 108,384	$ -	$ -	$ 110,261	1.73%
						$ -		$ -		
GRAND TOTAL	$ 108,384	$ -		$ 108,384	$ -	$ 108,384	$ -	$ -	$ 110,261	1.73%
CSF 2015										
Weed Management Study					$ 10,000	$ 10,000	$ -	$ 10,000		
CSF 2016										
Play Ground Construction	$ 5,000			$ 5,000			$ -	$ 5,000		
Gravel Park & Tennis Court rds(160yrds)	$ 2,500			$ 2,500	-		$ 2,500	$ -		
Fitness Center Equipment	$ 5,200			$ 5,200				$ 5,200		
CSF 2017										
TOTAL CSF	$ 12,700			$ 12,700	$ 10,000	$ 10,000	$ 2,500	$ 10,200	$ -	
GRAND TOTAL	$ 121,084			$ 121,084	$ 10,000	$ 118,384	$ -	$ 10,200	$ 110,261	-6.86%

Budget Notes

Play Ground Construction CSF:

The playground that we had anticipated building was determined to not be up to the current safety standards and was missing multiple parts (this was one of the playground structures from the old school). The $5000.00 that was funded for this project will not cover the cost to replace the structure that we have now. We are holding off on that project until a later date.

We are asking that we re-appropriate this fund to a new fund called "park pickup repair fund." We have received news that the Highway Dept. is going to be holding on to their pickup truck for a while longer and therefore we will not be getting a replacement truck from them. The park's truck is in need of repair (body rot) and as it is 11 years old other repairs are likely. The $5000.00 would cover the rot problem and any future repairs. Once the highway receives a new truck, the park will still be in the same situation with owning an older truck that needs repairs. Since this fund will be a carry-over fund, the remaining monies will go towards repairs for the new/old park truck. If we are allowed to do this, we will reallocate the $3000.00 currently in the park operations account for truck repairs to other park needs. This would then go back to the next park meeting for discussion of those other needs.

Park Headquarters Siding CSF:

The Park Commission is still waiting for an estimate from Steve Crowningshield for replacement of the park headquarters siding. The siding has been in need of repair for the last 5 plus years (rotting from the base up). Steve is going to quote us individual prices for each side of the building not including the back side (under the back lean to and out of the weather). If need be we will do 1 side a year for the next 3 years.

Tennis Court Repair:

The Park Commissioners are not seeking funds for repair or rebuild of the courts at this time but are looking for guidance on how to set aside funds for this future project. The park received quotes for 3 different repair jobs ranging from $44,694.00-$112,509.00 (see attached quotes) in 2015. Our goal is to determine what route the town would like to go and determine a time frame on funding this project.