Minutes for Finance Committee Meeting
December 16, 2015

1. The meeting was called to order at 3:04 p.m.
   Present: Chair Ray Wilson, Loretta Dionne, Wayne Zovotka, Mitch Soviecke
2. The minutes from the Fin Com meetings of: October 6, 2015 and December 1, 2015 were reviewed and unanimously approved as presented.
3. There was discussion about assigning committee members to specific departments during the budgeting season. Ray to work with the School Committee. Loretta to work with the Park Commission. Wayne to work with the Highway Department. Dennis to be asked to work with the Police and Fire Departments.
4. There was discussion regarding which "Best Practices" for budgeting might be adopted.
5. As there was no other business, the committee joined the BOS for a joint meeting concerning the content and format of the FY 17 budget for the Town Meeting in May, 2016.

At this point, Wayne Zovotka agreed to take the minutes for the joint meeting, as Mitch had to leave.

Respectfully submitted,

Mitch Soviecke

MPS
RW
WZ